



Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

City Project Number (Tract, BLD, ENCP, CIP): \_\_\_\_\_

## Small Construction Project Safety Protocol Checklist

Any construction project meeting any of the following specifications is subject to the Small Construction Project Safety Protocol (“SCP Protocol”), including public works projects unless otherwise specified by the Health Officer:

1. For residential projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of 10 units or less. The SCP Protocol does not apply to construction projects where a person is performing construction on their current residence either alone or solely with members of their own household.
2. For commercial projects, any construction, renovation, or tenant improvement project consisting of 20,000 square feet of floor area or less.
3. For mixed-use projects, any project that meets both of the specifications in 1 and 2 above.
4. All other construction projects not subject to the Large Construction Project Safety Protocol set forth in Appendix B-2 of the Order of the Health Officer No. 20-10.

### Small Construction Project Safety Protocol (“SCP Protocol”)

***I certify that the following restrictions and requirements are in place at the project site (check all that apply and sign at the end):***

Designate a COVID-19 supervisor who must be present on the construction site at all times during construction activities. A COVID-19 supervisor may be an on-site worker who is designated to serve in this role.

### Designated site-specific COVID-19 supervisor

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

The COVID-19 supervisor has reviewed the SCP Protocol with all workers on the construction site.

The COVID-19 supervisor is responsible for reviewing the SCP Protocol with all visitors on the construction site.

### SCP Protocols

Site complies with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference, or discrepancy between or among applicable laws and regulations and/or this SCP Protocol, the stricter standard shall apply.

### Daily Screening Protocol

Establish a daily screening protocol for arriving staff to ensure that potentially infected staff do not enter the construction site.

Establish a daily cleaning and decontamination protocol prior to entry and exit of the jobsite for workers that leave jobsite and return the same day.

Post daily screening protocol at all entrances and exits to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.

### **Employer Provided Water**

Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Sharing of any of any food or beverage is strictly prohibited and if sharing is observed, the worker must be sent home for the day.

Review employer provided water requirements with workers.

### **Personal Protective Equipment (PPE)**

Provide personal protective equipment for workers for use in construction:

Gloves       Face shields       Face covering

1.  Face coverings are being worn in compliance with section 5 of the Health Office Order. No. 20-18, dated April 17<sup>th</sup>, 2020, or any subsequent issued or amended order.
2.  Sharing of PPE is prohibited

### **Minimum Social Distance Requirements**

Staggered trade-specific work to minimize the quantity of workers at the jobsite at any one time (if applicable).

Workers are required to maintain a minimum six-foot distance at all times, except as strictly necessary to carry out a task associated with the project.

Where construction work occurs within an occupied residential unit:

Separate work areas and seal off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents.

Ventilate the work area with available windows and exhaust fans.

Clean and sanitize work area at the beginning and at the end of workdays if residents have access to the work area between workdays. Every effort must be taken to minimize contact

between workers and residents, including maintaining a minimum of six feet of social distancing at all times.

Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-used building in use by on-site employees or residents:

Separate work areas and seal off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.

Prohibit gatherings of any size on the jobsite, except for safety meetings or as strictly necessary to carry out a task associated with the project.

Strictly control “choke points” and “high-risk areas” where workers are unable to maintain minimum six-foot social distancing and prohibit or limit use to ensure that minimum six-foot distancing can easily be maintained between workers.

Choke point: \_\_\_\_\_

Implemented Control: \_\_\_\_\_

Choke point: \_\_\_\_\_

Implemented Control: \_\_\_\_\_

Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.

Prohibit workers from using others’ phones or desks. Any work tools or equipment that must be used by more than one worker must be cleaned with disinfectants that are effective against COVID-19 before use by a new worker.

Daily attendance log of all workers and visitors that includes contact information, including name, address, phone number, and email.

Wash stations or hand sanitizers effective against COVID-19 have been placed at the entrances to the jobsite and in other locations dispersed throughout the jobsite?

- Hand washing facilities, portable wash stations, jobsite restroom areas, or other enclosed spaces have been cleaned and sanitized and will be cleaned and sanitized daily with disinfectants that are effective against COVID-19. Frequently clean and disinfect all high touch

areas, including entry and exit areas, high traffic areas, rest rooms, hand washing areas, high touch surfaces, tools, and equipment

Notice has been posted in an area visible to all workers and visitors instructing workers and visitors to do the following:

1. Do not touch your face with unwashed hands or with gloves.
2. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
3. Clean and disinfect frequently touched objects and surfaces such as work stations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
4. Cover your mouth and nose when coughing or sneezing, or cough or sneeze into the crook of your arm at your elbow/sleeve.
5. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
6. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six feet at all times when not wearing the necessary PPE for working in close proximity to another person.
7. Do not carpool to and from the jobsite with anyone except members of your own household unit, or as necessary for workers who have no alternative means of transportation.
8. Do not share phones or PPE.

COVID-19 Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_