



Project Name: _____

Project Address: _____

City Project Number (Tract, BLD, ENCP, CIP): _____

Large Construction Project Safety Protocol Checklist

Any construction project meeting any of the following specifications is subject to the Large Construction Project Safety Protocol (“LCP Protocol”), including public works projects unless otherwise specified by the Health Officer:

1. For residential construction projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of more than 10 units.
2. For commercial construction projects, any construction, renovation, or tenant improvement project consisting of more than 20,000 square feet of floor area.
3. For construction of Essential Infrastructure, as defined in section 16.c of the Order, any project that requires five or more workers at the jobsite at any one time.

Site-Specific Health and Safety Plan

I certify that the following restrictions and requirements are in place at the project site (check all that apply and sign at the end):

- A new/updated Site-Specific Health and Safety Plan has been prepared that addresses COVID19-related issues as directed under Appendix B-2 of Alameda County’s Shelter-in-Place Order.
- COVID-19 community spread reduction plan is included as part of the Site-Specific Health and Safety Plan that includes, at minimum, the following restrictions and requirements:
1. Prohibit all carpooling to and from the jobsite except by workers living within the same household unit, or as necessary for workers who have no alternative means of transportation.
 2. Cal-OSHA requires employers to provide water, which should be provided in single serve containers. Prohibit any sharing of any food or beverage and if sharing is observed, the worker must be sent home for the day.
 3. Prohibit use of microwaves, water coolers, and other similar shared equipment.
- Site-Specific Health and Safety Plan has been posted at all entrances and exits.
1. The plan has been translated as necessary to ensure that all non-English speaking workers are able to understand the Plan.

COVID-19 Safety Compliance Office (SCO) for the jobsite.

Name: _____ Phone Number: _____

- The SCO’s name is posted on the Site-Specific Health and Safety Plan.

The SCO must:

1. Ensure implementation of all recommended safety and sanitation requirements regarding the COVID-19 virus at the jobsite.
2. Compile daily written verification that each jobsite is compliant with the components of the LCP Protocol. Each written verification form must be copied, stored, and made immediately available upon request by any County official.
3. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exit to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
4. Conduct daily briefings in person or by teleconference that must cover the following topics:
 - i. New jobsite rules and pre-job site travel restrictions for the prevention of COVID-19 community spread.
 - ii. Review of sanitation and hygiene procedures.
 - iii. Solicitation of worker feedback on improving safety and sanitation.
 - iv. Coordination of construction site daily cleaning/sanitation requirements.
 - v. Conveying updated information regarding COVID-19.
 - vi. Emergency protocols in the event of an exposure or suspected exposure to COVID-19.
5. Develop and ensure implementation of a remediation plan to address any noncompliance with this LCP Protocol and post remediation plan at entrance and exit of jobsite during remediation period. The remediation plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the document.
6. The SCO must not permit any construction activity to continue without bringing such activity into compliance with these requirements.
7. Report repeated non-compliance with this LCP Protocol to the appropriate jobsite supervisors and a designated County official.

COVID-19 Third-Party Jobsite Safety Accountability Supervisor (JSAS) for the jobsite.

Name: _____ Phone Number: _____

The JSAS holds at a minimum an OSHA-30 certificate and first-aid training within the past two years.

They have been trained in the LCP Protocols and verify compliance, including by visual inspection and random interviews with workers, with the LCP Protocol.

1. Within seven calendar days of each jobsite visit, the JSAS must complete a written assessment identifying any failure to comply with the LCP Protocol. The written assessment must be copied, stored, and, upon request by the City/County, sent to a designated City/County official.
2. If the JSAS discovers that a jobsite is not in compliance with the LCP Protocol, the JSAS must work with the SCO to develop and implement a remediation plan.

3. The JSAS must coordinate with the SCO to prohibit continuation of any work activity not in compliance with rules stated in the LCP Protocol until addressed and the continuing work is compliant.
4. The remediation plan must be sent to a designated City/County official within five calendar days of the JSAS's discovery of the failure to comply.

Personal Protective Equipment (PPE)

Maintain and make available a log of all PPE training provided to employees.

Provide personal protective equipment for workers for use in construction:

Gloves Face shields Face covering

1. Face coverings are being worn in compliance with section 5 of the Health Office Order. No. 20-18, dated April 17th, 2020, or any subsequent issued or amended order.
2. Sharing of PPE is prohibited

Minimum Social Distance Requirements

Staggered stop- and start-times for shift schedules to reduce the quantity of workers at the jobsite at any one time to the extent feasible (if applicable).

Staggered trade-specific work to minimize the quantity of workers at the jobsite at any one time (if applicable).

Workers are required to maintain a minimum six-foot distance at all times, except as strictly necessary to carry out a task associated with the project.

Where construction work occurs within an occupied residential unit:

Separate work areas and seal off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents.

Ventilate the work area with available windows and exhaust fans.

Clean and sanitize work area at the beginning and at the end of workdays if residents have access to the work area between workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.

Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-used building in use by on-site employees or residents:

Separate work areas and seal off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.

Prohibit gatherings of any size on the jobsite, except for safety meetings or as strictly necessary to carry out a task associated with the project.

Strictly control “choke points” and “high-risk areas” where workers are unable to maintain minimum six-foot social distancing and prohibit or limit use to ensure that minimum six-foot distancing can easily be maintained between workers.

Choke point: _____

Implemented Control: _____

Choke point: _____

Implemented Control: _____

Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.

Prohibit workers from using others’ phones or desks. Any work tools or equipment that must be used by more than one worker must be cleaned with disinfectants that are effective against COVID-19 before use by a new worker.

Daily attendance log of all workers and visitors that includes contact information, including name, address, phone number, and email.

Wash stations or hand sanitizers effective against COVID-19 have been placed at the entrances to the jobsite and in other locations dispersed throughout the jobsite.

A Minimum Social Distance Requirements notice been posted in an area visible to all workers and visitors instructing workers and visitors to do the following:

1. Do not touch your face with unwashed hands or with gloves.
2. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.

3. Clean and disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
4. Cover your mouth and nose when coughing or sneezing or cough or sneeze into the crook of your arm at your elbow/sleeve.
5. Do not enter the jobsite if you have a fever, cough, or other COVID19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
6. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six-foot distancing at all times when not wearing the necessary PPE for working in close proximity to another person.
7. Do not share phones or PPE.

The notice has been translated so that all non-English speaking employees are able to understand it.

In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:

1. Immediately remove the infected individual from the jobsite with directions to seek medical care.
2. Each location the infected worker was at must be decontaminated and sanitized by an outside vendor certified in hazmat clean ups, and work in these locations must cease until decontamination and sanitization is complete.
3. The County Public Health Department must be notified immediately and any additional requirements per the County health officials must be completed, including full compliance with any tracing efforts by the County.

SCO SIGNATURE: _____ Date: _____