The Community Development Department will attempt to provide as many services as reasonably possible. This includes:

- Review of requests for discretionary entitlements, such as use permits, sign permits, and design review
- Community Preservation (Code Enforcement) inspections, particularly with regard to the Alameda County Health Departments’ order to shelter-in-place
- Economic Development activities, with priority to business support and retention related to the COVID-19 pandemic
- Support for commercial and residential tenants in rental properties affected by the COVID-19 pandemic
- Remote inspections of current residential and (when possible) commercial construction using photos, video, and/or real-time video conferencing, if available. Priority will be given to affordable housing and housing for individuals experiencing homelessness
- Plan reviews of submitted projects currently underway and acceptance of revised project plans via electronic submittal

**Please Note:** Community Development cannot guarantee that all services can be completed remotely. On-site inspection services will not be completed except for critical life/safety issues as determined by the Chief Building Official. Remote inspections will be provided, to the extent possible, for current projects and no new construction involving demolition should be undertaken.

**FOR DISCRETIONARY ENTITLEMENT PROJECTS:** Please contact your project planner who was previously assigned to your project, or call the Community Development main line at (510) 578-4330, or email planning@newark.org. For questions or inquiries about new projects that have not been submitted to the City, please contact staff as described above. A staff member will contact you as soon as possible.

**FOR PLAN REVIEW INQUIRIES:** Submit your inquiry via email to planning@newark.org or call the Community Development main line at (510) 578-4330. A staff member will contact you as soon as possible.

**FOR COMMUNITY PRESERVATION (CODE ENFORCEMENT):** For complaints or concerns related to businesses who may be operating in violation of the Alameda County Health Order, please call the Community Development main line at (510) 578-4330, or email planning@newark.org. For all other inquiries, please refer to the Community Preservation information on the City’s website.

**ECONOMIC DEVELOPMENT** is prioritizing short term interventions to support businesses, and critical steps for economic recovery, including restoration of jobs, incomes and taxes generated by robust economic activity. Businesses are encouraged to contact Anne Stedler, Economic Development Manager, at (510) 578-4273 or email anne.stedler@newark.org.
Business resources to address the COVID-19 pandemic can be found on the City’s website. Existing programs continue to evolve and new programs are being added, so businesses are encouraged to review the website for the most up-to-date information.

**FOR ALL PAYMENTS:** Staff will generate an invoice for all required payments. Payments via credit card are preferred and can be completed by providing the required credit information with your electronic submittal. Payments via check will need to be mailed to: City of Newark Community Development Department 37101 Newark Boulevard Newark, CA 94560. For all inquiries and submittals, please be sure to include appropriate reference information (project name, permit/project name, permit/project number, site address, etc.) and all contact information (name, phone number, email, etc.).