



Class Code: 407.1  
WP Code: Street MW I-II  
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EEO Code: SM

## CLASS SPECIFICATION

City of Newark, California

### STREET MAINTENANCE WORKER I STREET MAINTENANCE WORKER II

#### DEFINITION

To perform a variety of routine unskilled and semi-skilled tasks in the maintenance and repair of streets, storm drains, and public rights-of-way.

#### DISTINGUISHING CHARACTERISTICS

Street Maintenance Worker I – Under immediate supervision from a Maintenance Supervisor and technical and functional supervision from a Senior Street Maintenance Worker. This is the entry level class in the Street Maintenance Worker series. Positions in this class typically have little or no directly related work experience and work under immediate supervision while learning job tasks. The Street Maintenance Worker I class is distinguished from the II level by the performance of less than the full range of duties assigned to the II level. Incumbents work under immediate supervision while learning job tasks, progressing to general supervision as procedures and processes of assigned area of responsibility are learned.

Street Maintenance Worker II – Under general supervision from a Maintenance Supervisor and technical and functional supervision from a Senior Street Maintenance Worker. This is the journey level class in the Street Maintenance Worker series and is distinguished from the I level by the ability to perform the full range of duties assigned with only occasional instruction or assistance as unusual or unique situations arise. Positions in this class are flexibly staffed and are normally filled by advancement from the I level.

This class is distinguished from the Senior Street Maintenance Worker in that the latter performs advanced journey level duties and provides lead supervision to lower level maintenance personnel.

#### EXAMPLES OF ESSENTIAL DUTIES - Duties may include, but are not limited to, the following:

Build forms and prepare surfaces for paving, patching, or repair/reconstruction of streets, curbs, gutters, culverts, ramps, and related public works facilities.

Clean and remove debris from streets, gutters, storm drains, catch basins, drainage ditches, sidewalks and street construction sites.

Install and maintain traffic and street signs; paint traffic markings on streets, crosswalks, and curbs.

Operate power street sweeper and maintain and replace sweeper booms and liquids.

## **Street Maintenance Worker I/II**

Grade drainage ditches, access roads and similar areas.

Perform routine preventive maintenance on tools and equipment used in streets maintenance work and stock vehicles with adequate supply of tools and equipment needed to perform the work.

Work with contractors on repair assignments.

Maintain records of work performed and materials used.

May use a computer to enter and retrieve information related to work assignments and record-keeping.

Build and maintain positive working relationships with co-workers, other City employees, and the public using principles of good customer service.

Perform related duties as assigned.

### **MINIMUM QUALIFICATIONS**

#### **Street Maintenance Worker I**

##### **Knowledge of:**

Uses and purposes of general construction and related maintenance tools and equipment.

Safe work practices.

##### **Ability to:**

Learn to perform unskilled and semi-skilled tasks in a variety of street maintenance repair work; perform heavy manual labor.

On a continuous basis, know and understand operations, and observe safety rules. Intermittently analyze problem equipment; identify and locate equipment; interpret work orders; remember equipment location; and explain jobs to others.

Intermittently, sit while studying or preparing reports; bend, squat, climb, kneel and twist when performing repair, installation, or maintenance tasks; perform simple and power grasping, pushing, pulling, and fine manipulation; and lift or carry heavy weights; work in conditions of various outdoor exposure, confined space, and subject to noise.

Learn to use a personal computer for electronic mail communication and to enter and retrieve data related to work orders, supplies, and hours worked.

## **Street Maintenance Worker I/II**

Communicate clearly and concisely, both orally and in writing.

Work unusual/prolonged work schedules during emergencies or seasonally-caused circumstances.

Establish and maintain effective working relationships with those contacted in the course of work.

### Experience and Training

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### Experience:

No experience is required; some general maintenance and construction experience is preferred.

#### Training:

Equivalent to completion of the twelfth grade.

### License or Certificate

Possession of, or ability to obtain, a Class C California driver's license.

## Street Maintenance Worker II

In addition to the qualifications for the Street Maintenance Worker I:

#### Knowledge of:

Methods, techniques, and tools used in the routine maintenance and repair of streets, storm drains, catch basins, sidewalks, and related public works facilities.

Methods and techniques related to street signing, marking, and painting work.

#### Ability to:

Independently perform routine semi-skilled work in the maintenance and repair of streets, storm drains, catch basins, sidewalks, and related public works facilities.

Operate light and heavy equipment, including jack hammer, backhoe, dump truck, grader, roller, and power street sweeper.

Read and interpret blueprints, sketches, specifications, and written instructions.

## Street Maintenance Worker I/II

Use a personal computer for electronic mail communication and to enter and retrieve data related to work orders, supplies, and hours worked.

### Experience and Training

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### Experience:

Two years of increasingly responsible experience performing street repair and maintenance work similar to that of a Street Maintenance Worker I with the City of Newark.

#### Training:

Equivalent to completion of the twelfth grade, supplemented by specialized training in heavy equipment operation, construction management, or a related field.

### License or Certificate

Possession of, or ability to obtain by the date of employment, a valid California Class A driver's license (with tank endorsement by end of probation). Per DOT regulation, positions that require a Class A driver's license will be required to have a pre-employment drug test and will be subject to random and other alcohol and drug testing.

When assigned to operate power street sweeper, possession of, or ability to obtain by the date of employment, a valid California Class B driver's license (with tank endorsement by end of probation). Per DOT regulation, positions that require Class B driver's license will be required to have a pre-employment drug test and will be subject to random and other alcohol and drug testing.

**Probationary Period:** 6 Months

**FLSA:** Non-Exempt