



Class Code: 409.1
WP Code: Landscape Pk MW II
Established: February 2001
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EEO Code: SM

CLASS SPECIFICATION

City of Newark, California

LANDSCAPE AND PARK MAINTENANCE WORKER II

DEFINITION

Under general supervision from a Maintenance Supervisor, and technical and functional supervision from a Senior Landscape and Park Maintenance Worker; to perform a variety of unskilled and semi-skilled tasks in the maintenance and repair of landscaped areas and parks; and to perform duties at an assigned park with lower level maintenance staff.

DISTINGUISHING CHARACTERISTICS

This is the journey level class in the Landscape and Park Maintenance Worker series and is distinguished from the I level by the ability to perform the full range of duties assigned with only occasional instruction or assistance as unusual or unique situations arise.

This class is distinguished from the Senior Landscape and Park Maintenance Worker in that the latter performs advanced journey level duties and provides lead supervision to lower level maintenance personnel.

EXAMPLES OF ESSENTIAL DUTIES - Duties may include, but are not limited to, the following:

Plant, mulch and water shrubs, flowers, trees and lawns; mow and edge lawns, prune shrubs to maintain health and quality of appearance.

Apply fertilizer, insecticides, and herbicides to lawns, shrubs, trees, and other vegetation as appropriate.

Clear pathways; power blow and/or rake and pick up minor debris and litter; empty trashcans.

Perform routine irrigation system maintenance and repair duties such as maintenance and replacement related to sprinkler heads, quick couplers, and vales.

Maintain ball fields, playground areas, and associate facilities and equipment.

Perform routine preventive maintenance on tools and equipment used in the work and stock vehicles with adequate supply of tools and equipment need to perform the work.

Work with contractors on installation and/or repair assignments.

Maintain records of work performed and materials used.

Landscape and Park Maintenance Worker II

May use a computer to enter and retrieve information relation to work assignments and record-keeping.

Build and maintain positive working relationships with co-workers, other City employees, and the public using principals of good customer service.

Perform related work at assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Methods, techniques, and tools used in the routine maintenance and repair of landscaped areas and parks, and related facilities.

Methods and techniques related to installation and maintenance of irrigation system parts and equipment.

Use and safety precautions related to a variety of herbicides and pesticides for weed and insect control.

Ability to:

Independently perform routine semi-skilled work in the maintenance and repair of landscaped areas and parks/related facilities; perform heavy manual labor.

On a continuous basis, know and understand operations, and observe safety rules. Intermittently analyze problem equipment; identify and locate equipment; interpret work orders; remember equipment location; and explain jobs to others.

Intermittently, sit while studying or preparing reports; bend, squat, climb, kneel and twist when performing repair, installation, or maintenance tasks; work in conditions of various outdoor exposure; perform simple and power grasping, pushing, pulling, and fine manipulation; and lift or carry heavy weights.

Operate various hand and power tools in the performance of semi-skilled work related to landscaping and park maintenance.

Read and interpret blueprints, sketches, specifications, and written instructions.

Work unusual/prolonged work schedules during emergencies or seasonally-caused circumstances.

Use a personal computer for electronic mail communication and to enter and retrieve data related to work orders, supplies, and hours worked.

Landscape and Park Maintenance Worker II

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work..

Experience and Training

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Two years of increasingly responsible experience performing landscape and park maintenance work similar to that of a Landscape and Parks Maintenance Worker I with the City of Newark.

Training:

Equivalent to completion of the twelfth grade, supplemented by specialized training in landscape maintenance, horticulture, or a related field.

License or Certificate

Possession of, or ability to obtain, a Class C California driver's license.

Possession of, or ability to obtain by the date of employment, a valid California Class A driver's license (with tank endorsement by end of probation). Per DOT regulation, positions that require a Class A driver's license will be required to have a pre-employment drug test and will be subject to random and other alcohol and drug testing.

Possession of a Qualified Applicator Certificate issued by the State of California.

Probationary Period: 6 Months

FLSA: Non-Exempt