

NOTICE TO CONTRACTORS

POLICE DEPARTMENT PATROL ANNEX UPGRADES AT CITY HALL

CITY OF NEWARK

The City of Newark invites sealed bids for the installation of public improvements for Police Department Patrol Annex Upgrades at Newark City Hall, City of Newark, Alameda County, California. Sealed bids must be delivered to the Finance Office of the City of Newark at 37101 Newark Boulevard, Newark, California, 1st Floor, City Hall, before **2:00 p.m. on Tuesday, July 5, 2016** and must be identified as bids on the envelope. At that time all bids will be publicly opened, examined, and declared.

The improvements are generally described as follows:

Police Department Patrol Annex Upgrades at Newark City Hall.

The scope of work includes all materials, equipment, and labor (at prevailing wage) to provide:

- Eight (8) refurbished workstations of various sizes, ranging from three 6'x6' (approximate) individual cubicles to two larger shared cubicle spaces, with panels not to exceed 69" in height and approximately 139' linear feet of panel length;
- Eight (8) L-shaped refurbished workstation surfaces (various lengths);
- Eight (8) box/box/file (BBF) pedestals;
- Eight (8) file/file (FF) pedestals;
- Eight (8) double overhead storage cabinets (one double cabinet to provide a total of approximately 6-feet of overhead storage at each cubicle space);
- Eight (8) task boards;
- Eight (8) task lights;
- Thirteen (13) framed glass stackers;
- Removal and disposal of existing panels and cubicles;
- Delivery and installation; and
- Tax.

*Note: Scribed (custom cut) surfaces are needed to accommodate angled walls. Bidders are strongly urged to visit the job site before submitting bids.

Additionally, include the following information in the bid:

- Estimated lead time from order date to delivery and installation; and
- Amount of time needed for installation (in days).

A Bid Form/Proposal to the City of Newark is available as Attachment 1. Specifications are available as Attachment 2. A sample Public Works Contract is available as Attachment 3.

Specifications may be obtained at the City of Newark Public Works Department, 37101 Newark Boulevard (First Floor), Newark, California, or by contacting Administrative Analyst, Myvan Khuu-Seeman, at (510) 578-4290 or Myvan.Khuu-Seeman@newark.org. Additionally, for technical questions, a list of plan holders, or access to the job site, please contact Tonya Connolly, Maintenance Supervisor, at (510) 578-4802 or Tonya.Connolly@newark.org.

No pre-bid meeting is scheduled for this project. However, Bidders are strongly urged to visit the job site before submitting bids. Access to the job site must be arranged in advance, per the contact person listed above (Tonya Connolly), and will take place during regular business hours. Submission of a bid shall be considered as an acknowledgement of site investigation.

It is intended that the City of Newark, within a one year period of awarding the contract, shall have the option to procure identical equipment and/or services as set forth in this proposal (piggyback procurement).

The City reserves the right to reject any or all bids and to waive any minor informalities, irregularities, and/or bid non-responsiveness that does not influence the competitive nature of the bid. The City Manager will award the project, if it is awarded, to the lowest responsible bidder, as determined by the Total Bid.

In addition, as of July 1, 2014, all contractors bidding on this project are required to register with the Department of Industrial Relations (DIR) and to pay the required annual fee. Under California Labor Code section 1771.1, as amended by SB 854, unless registered with the DIR, a contractor may not bid, nor be listed as a subcontractor, for any bid proposal submitted for public work on or after March 1, 2015.

The City of Newark hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business and women owned business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, including a perception that the person has any of those characteristics or that the person is associated with a person who has, or is perceived to have, any of those characteristics in consideration for an award.

Pursuant to Section 1773 of the Labor Code, the general prevailing rate of wages in the county in which the work is to be done has been determined by the Director of the Department of Industrial Relations of the State of California. These wages are set forth in the General Prevailing Wage Rates for this project. The Contractor and all subcontractors shall pay all their employees performing labor under this Contract, salaries or wages at least equal to the general prevailing wage rates for the particular crafts, classifications, or types of workers employed on this project. These wage rates appear in the latest Department of Industrial Relations publication. Future effective wage rates, which have been predetermined and are on file with the Department of Industrial Relations, are referenced but not printed in said publication, and are available on the internet at www.dir.ca.gov. The contractor will be required to submit certified payroll records during the course of this project. This project is subject to compliance enforcement and monitoring by the State of California Department of Industrial Relations.

Dated: June 16, 2016



SHEILA HARRINGTON, City Clerk
City of Newark, Alameda County, California

Publish Dates: Tuesday, June 21, 2016
Tuesday, June 28, 2016