

Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - ADMINISTRATIVE SERVICES</b>			
A. PARADES			
Various	3160	1. Parade Permit (deposit required)	Actual cost to the City, minus deposit
B. DOCUMENT CERTIFICATION			
010-0000	3630	1. Document Certification	8
C. REPRODUCTION WORK			
Various	3630	1. Photocopies (letter or legal)	
		a. General Documents, black & white	.10/page
		b. General Documents, color	.25/page
010-0000	3630	c. Conflict of Interest Statements	.10/page *
		d. Campaign Statements	.10/page *
		e. Hazardous Materials Records	.10/page *
		* As provided by State law	
Various	Various	2. Microfilm	
		a. Up to 5 pages	3/sheet/page
		b. Over 5 pages	1/sheet/page
		3. Compact Disc (CD) / Digital Versatile Disc (DVD)	1 / CD or DVD
		4. Document Retention Fee	
		a. A reduction fee for all approved final plans	5/sheet for first seven, and 2/sheet thereafter
		b. All other documents, 8-1/2x14 inches or smaller, that require permanent retention and which are not in Category "c" below	1.50/page
Various	3750	c. Soils reports, geologic reports, acoustical reports, specifications, and other documents that are customarily bound and not larger than 8 1/2x14 inches	.10/page
		d. Minimum fee for document retention	10
		e. Ownership Records (i.e., Metroscan)	.50/page
		5. All others	Cost plus overhead



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>D. PRIVATE SUBSCRIPTION SERVICES</b>			
010-0000	3630	1. City Council Agenda Report	70/year
		2. City Council Minutes	65/year
<b>E. FILING</b>			
Various	3630	1. Appeals to City Council resulting from action by any City administrative or advisory body	100
		2. Appeals to City Council resulting from City Staff determination	80
Various	3990	3 Notice of Intent to circulate an initiative petition pursuant to Election Code 9202	200
<b>F. CIVIL SUBPOENA</b>			
Various	Various	1. Fee Deposit - for subpoenaed employee deposition and/or subpoena into Civil Court in relation to performance of official duties in which the employee or the City is not a party	150/employee
		2. Labor and Material Costs – for subpoenaed employee deposition and/or subpoena into Civil Court in relation to performance of official duties in which the employee or the City is not a party (MOU may take precedence)	Labor cost plus 100%; materials cost plus 15%
<b>G. SUBPOENA OF RECORDS</b>			
Various	Various	1. Deposit – Subpoena of Records	15
		2. Reproduction Work – (See I.C.)	
		3. Dubbing – (See I.R.)	
<b>H. LABOR AND MATERIAL COST</b>			
Various	3990	1. Labor and Material Cost—for special services provided by City staff and consultants when special interests are served (solid waste/recycling, telecommunications [including cable television], motion picture production, and utility franchises/licenses), other than the general public (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (one hour minimum)
Various	Various	2. Labor and Material Cost—for Public Works related services provided by City staff for special interests, other than the general public, and not specified elsewhere in this schedule (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (two hour minimum)



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>H. LABOR AND MATERIAL COST, Continued</b>			
Various	Various	3. Labor and Material Cost—for Public Works related services provided by City contractors for special interests, other than the general public, and not specified elsewhere in this schedule (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (two hour minimum)
		4. Labor and Material Cost—for Fire Department related services provided by City contractors	Contract cost plus 15% admin fee; material costs plus 15% (two hour minimum)
<b>I. CONSULTANT SERVICES</b>			
Various	Various	1. Consultant Services—Outside consultant reports	Report cost plus 25%
<b>J. BINGO PERMITS</b>			
Various	3630	1. Annual Bingo Permits—for special services and materials provided by City staff prior to issuance.	50*
		* As provided by State law	
<b>K. ANNUAL REPORTS</b>			
010-0000	3630	1. Biennial Budget and Capital Improvement Plan	25
		2. Five-Year Forecast	10
		3. Master Fee Schedule	10
		4. Comprehensive Annual Financial Statement	20
		5. Compact Disc (CD) for any combination of reports 1-4 above	5/CD
<b>L. CIRCUSES / CARNIVALS / FESTIVAL-LIKE EVENT</b>			
010-0000	3160	1. Permit (deposit required)	Actual cost to the City, minus 375/day deposit
<b>M. NEWARK MUNICIPAL CODE</b>			
010-0000	3630	1. Newark Municipal Code	450
		a. Annual Supplements	2/page



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
N. BUSINESS LICENSE			
010-0000	3630	1. Business License Listings - complete listings and monthly updates	.10/page
010-0000	3112	2. Business License Registration	
		a. Annual Registration	30 annually for each business that requires a business license
		b. Contractor's Annual Registration See Resolution No. 6108	30
		c. Contractor's Quarterly Registration See Resolution No. 6108	10 (not to exceed 30)
010-0000	3110	3. Business License	as adopted by Resolution No. 6108
010-0000	3630	4. Changes to and duplicate printing of Business License	30*
		* Except as stipulated in Sections 5.04.150 and 5.04.170 of the Newark Municipal Code	
O. GARBAGE COLLECTION SERVICES – LIEN			
010-0000	3975	1. Notice of Intent to Lien	15
		2. Lien Administration	50
P. RETURNED CHECK			
010-0000	3990	1. Returned Check	Bank fee; labor cost plus 100%



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - POLICE</b>			
Q. PERMITS			
010-0000	3160	1. Explosives	78
		2. Carry concealed weapons	
		a. New	1,200
		b. Annual Renewal	100
		3. Sell pistols, revolvers, and other firearms capable of being concealed upon the person	
		a. New	1,200
		b. Annual Renewal	100
		4. Billiard Parlor Annual	200
		5. State Second-Hand Dealer's License	195
		6. Dance - Annual	250
		7. Dance - Single Use	100
		8. Taxicab Company Certification	250
		9. Taxi Driver Certification	250
		10. Massage Establishment	
		a. New	500
b. Annual Renewal	250		
11. Massage Therapist			
a. New	350		
b. Annual Renewal	250		
		Changes in permit fees mandated by the Federal Bureau of Investigation and the Department of Justice, Criminal Identification and Investigation Division, will be implemented automatically by the Newark Police Department Records Division	
R. DUBBING SERVICES			
010-0000	3630	1. From Master logging recorder	Actual personnel salary, benefits and overhead pro-rated per 15 minute increments (one hour minimum)



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
R. DUBBING SERVICES , Continued			
010-0000	3630	2. Dubbing of voice media from other evidentiary media sources	60/hour (one hour minimum)
S. POLICE RECORD INFORMATION			
010-0000	3630	1. Accident or police reports*	10/case number
		2. Accident photo(s) on CD	20/CD
		3. Computer-generated statistical reports	10/report
		* Copies of accident and police reports are available only to persons authorized by law	
T. REPRODUCTION WORK			
010-0000	3630	1. Photographs	Labor cost plus 100%; plus processing fee
		2. Photocopies, black and white	See I.C.1.a.*
		3. Photocopies, color	See I.C.1.b.*
		* Unless otherwise provided by State law	
U. PROCESSING			
010-0000	3655	1. Live Scan Fingerprint Identification Services	
		a. Base fingerprinting	
		(1) Public agencies	20 (State/Federal)
		(2) Private entities or individuals	50 (State/Federal)
		b. Additional fee(s) based upon required clearance or certification	
		(1) Employment, Licensing or Certification (General)	32/State; 19/Federal; 15/Federal volunteer
		(a) Expedite surcharge	10/State
		(2) Department of Social Services Licensing	
		(a) Community Care Facilities	52/State; 19/Federal; 15/Federal volunteer



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
U. PROCESSING, Continued					
010-0000	3655	(b) Family Day Care	19/Federal; 15/Federal volunteer		
		(c) Foster Home License	19/Federal; 15/Federal volunteer		
		(d) Residential Child Care Facility, six or fewer children	19/Federal; 15/Federal volunteer		
		(e) Residential Child Care Facility, more than six children	52/State; 19/Federal; 15/Federal volunteer		
		(f) Residential Care for the Chronically Ill	52/State; 19/Federal; 15/Federal volunteer		
		(g) Residential Care Facility for the Elderly	52/State; 19/Federal; 15/Federal volunteer		
		(h) Day Care Facility, six or fewer children	19/Federal; 15/Federal volunteer		
		(i) Day Care Facility, more than six children	52/State; 19/Federal; 15/Federal volunteer		
		(3) Education Code Submissions			
		(a) Credentialed Employees			32/State
		(b) Temporary Certificate of Clearance			32/State
		(c) Private Schools			42/State; 19/Federal
		(d) Public Schools – Classified			42/State; 19/Federal
		(e) Public School - Contract Employee			32/State



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
U. PROCESSING, Continued					
010-0000	3655	(4) Department of Development Services (Community Residential Services Branch)			
		(a) Family Home Agencies for Disabled Adults	52/State		
		(b) All other categories	32/State; 19/Federal; 15/Federal volunteer		
		(5) Human Resource Agencies and Youth Organizations (Authorized under Penal Code Section 11105.3)			
		(a) Non-Profit (must provide proof)	19/Federal; 15/Federal volunteer		
		(b) All Other (for profit)	32/State; 19/Federal; 15/Federal volunteer		
		(6) Law Enforcement			
		(a) Criminal Justice Employment	32/State		
		(b) Peace Officer (830 PC)	46/State		
		(7) Other			
		(a) Carry Concealed Weapon	49/State; 19/Federal		
		(b) Record Review	25/State		
		(c) Immigration/Visa	32/State		
		010-0000	3658	2. Evidence	Actual personnel salary, benefits and overhead pro-rated per 15 minute increments (one hour minimum)
				3. Repossessed Vehicle Fee (per Govt. Code 41612)	15
4 Suspect Property Storage	10/month				
5 Firearms Storage (per 12021.3(J)(1) PC)	50/weapon				
6. Citation Sign Off (issued by other agencies)	15				



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>V. LETTERS</b>			
010-0000	3630	1. Clearance	50
		2. Alcoholic Beverage Control Clearance	200
<b>W. BURGLAR, INTRUSION, AND ROBBERY ALARM SYSTEM</b>			
010-0000	3160	1. Alarm User's Permit Application	
		a. Nontransferable Permit	50
		b. Alarm File Update	21
		c. Biennial Renewal	10
010-0000	3652	2. False Alarm Charges	
		a. First alarm	55
		b. Second alarm	105
		c. Third alarm	210
		d. Penalty assessment for each excessive false alarm charge not paid within thirty (30) days of billing date	18% compounded annually
<b>X. EMERGENCY RESPONSE COST RECOVERY PROGRAM</b>			
010-0000	3653	1. Driving Under the Influence	\$435 per incident plus lab fees
<b>Y. LOUD NOISE</b>			
010-0000	3658	1. Requiring Second Police Response	Actual personnel salary, benefits and overhead pro-rated per 15 minute increments (one hour minimum)
<b>Z. VEHICLE TOW</b>			
010-0000	3656	1. Release	200
		2. Vehicle Lien Sale (C.V.C. 22651.i.3)	200 plus parking penalties



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
AA. ABANDONED VEHICLE ABATEMENT			
010-0000	3675	1. Abandoned Vehicle Abatement	
		a. First vehicle found on private property abandoned, wrecked, dismantled, unregistered, and declared a public nuisance	325
		b. Each additional vehicle found on same private property as above abandoned, wrecked, dismantled, unregistered, and declared a public nuisance	200
BB. PARKING CITATION PENALTIES			
010-0000	Various	<u>Violation</u>	<u>Vehicle Code (V.C.)</u> <u>Newark Muni Code</u> <u>(NMC)</u>
		Blocking Driveway	22500(e) V.C. 70
		Blocking Crosswalk	22500(b) V.C. 70
		Bridge Parking	22500(k) V.C. 70
		Bus Zone Parking	22500(i) V.C. 250 (3)
		Brakes	22515; 26450 V.C. 70
		Parking from Curb	22502.503 V.C. 70
		Double Parking	22500(h) V.C. 70
		No Parking Posted on State Highway	22505(b) V.C. 70
		Excavation Site	22500(g) V.C. 70
		Fire Station Drive	22500(d) V.C. 70
		Fire Hydrant Parking	22514 V.C. 70
		Fire Lane Parking	22500.1 V.C. 70
		Parking on a Grade	22509 V.C. 70
		Handicapped Zone (first offense)	22507.8 V.C. 300 (3)
		Handicapped Zone (second offense)	22507.8 V.C. 500
		Handicapped Zone (third offense)	22507.8 V.C. 750
Handicapped Zone (with proof of valid placard)	40226 V.C. 25		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
BB. PARKING CITATION PENALTIES, Continued				
010-0000	Various	Abandonment Open Highway	22523 (a) V.C.	100 plus cost to remove
		Intersection	22500(a) V.C.	70
		Handicapped Sidewalk Access Blocked within 15 feet	22522 V.C.	300 (3)
		Door Open to Traffic	22517 V.C.	70
		Person Locked in Auto	22516 V.C.	70
		Blocking Intersection	22526 V.C.	70
		No Parking Zone	10.24.120 NMC	70
		2AM-6AM Parking	22507.5 V.C. 10.24.130 NMC	70
		Railroad Track	22521 V.C.	70
		Safety Zone	22500(c) V.C.	70
		School Area	10.24.050 NMC	70
		Sidewalk	22500(f) V.C.	70
		Unattended Vehicle	22515 (a) V.C.	70
		Underpass	22500(j) V.C.	70
		Vending Near Freeway	22520.5 (a) V.C.	70
		Wheelchair Access Cut Down	22500(l) V.C.	300 (3)
		Wrong Way Parking	22502.b V.C.	70
		Vehicle Repair in Road	10.24.030 NMC	70
		Angle Parking	10.24.150 NMC	70
		Parking on Narrow Street	10.24.060 NMC	70
		Street Peddlers	10.24.070 NMC	70
		Emergency Parking	10.24.060 NMC	70
		Street Repairs, et al	10.24.030 NMC	70
		Vehicle Storage on Street	10.24.020 NMC	70
Curb Marking Violations	10.28.020 NMC	70		
Yellow Curb	10.28.020 NMC	70		
Red Curb	10.28.020 NMC	70		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
<b>BB. PARKING CITATION PENALTIES, Continued</b>				
010-0000	Various	Parking on Private Property	10.24.072 NMC	70
		Parking on Private Roads	21107.5, .6, .7, .8 V.C. 10.24.072 NMC	70
		Parking Time Limited or Prohibited	10.24.090, .100, .110 NMC	70
		Vehicle in Excess of 20 Feet Long in Posted Zone	10.32.020	70
		Truck Parking Off of Truck Routes	10.24.140 NMC	70
		Public Grounds	21113 V.C.	70
		Equipment Violation	40225(c) V.C.	86 (1)(2)(4)
		Registration Tab on Plate	40225(c) V.C.	86 (1)(2)
		FOOTNOTES: Late penalties shall be equal to the initial penalty, excluding 40226 V.C. (1) 50% to the State (2) \$10 if violation is corrected (3) \$25 with proof of valid placard per 40226 V.C. (4) If cited for 4000 (a) V.C. (expired registration), \$135 fee applies		
<b>CC. EXTRAORDINARY POLICE RESPONSE COST RECOVERY</b>				
010-0000	3658	1. Interfering with or falsely reporting an emergency (148.1-148.6 P.C.)	110/hour/Officer	
		2. Hit and run accidents, responsible driver (20001a and 20002a C.V.C.)	110/hour/Officer	
		3. Extraordinary police response, i.e., SWAT or hostage negotiator team	110/hour/Officer	
<b>DD. BOOKING FEE REIMBURSEMENT FOR CONVICTED PERSONS (29550.1 G.C.)</b>				
010-0000	3657	1. Alameda County, full booking	County rate plus 15% admin fee	
		2. Alameda County, partial booking	County rate plus 15% admin fee	
		3. Fremont Police Department	Fremont rate plus 15% admin fee	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
EE. ANIMAL CONTROL SERVICES			
010-0000	3120	1. Dog Licenses (see 9a)	
		a. Unspayed/unneutered, 1 year	29
		b. Unspayed/unneutered, 2 year	39
		c. Unspayed/unneutered, 3 year	46
		d. Spayed/neutered, 1 year	14
		e. Spayed/neutered, 2 year	20
		f. Spayed/neutered, 3 year	23
		g. Discount for residents age 60 and above	50% of license fee
		h. Penalty	50% of license fee
		i. Owner change of address, change of ownership, lost tag replacement or transfer of valid license from another city/county within California	6
		j. Seeing eye dog or any dog certified to assist physically handicapped	No fee
010-0000	3680	2. Exotic Animal and Animal Fancier's Permit	
		a. Exotic Animal, initial permit fee	122
		b. Exotic Animal, annual renewal fee	122
		c. Exotic Animal, delinquency penalty	60
		d. Exotic Animal, initial or renewal for residents age 60 and above	30
		e. Animal Fancier, initial permit fee	122
		f. Animal Fancier, annual renewal fee	122
		g. Animal Fancier, delinquency penalty	60
		h. Temporary Animal Fancier's permit fee (6 mo. max)	30
		i. Animal Fancier, initial or renewal, for residents age 60 and above	30
		3. Reinspection of premises to ensure correction of previously noted deficiencies. (Does not apply where deficiencies have been corrected)	60



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
EE. ANIMAL CONTROL SERVICES , Continued			
010-0000	3680	4. Impounding Charges	
		a. Dog redeemed from shelter or Newark Animal Control (off-truck redemption)	35
		b. Livestock redeemed from shelter or Newark Animal Control	50 minimum (See 9b and 9e)
		c. Nonspecified animals	50 minimum (See 9b and 9e)
		d. Additional impoundments – same animal	
		(1) Second impoundment within 6 months	70
		(2) Third and subsequent impoundments within 6 months, each occurrence	140
		5. Feeding and boarding charges all animals – per day (See 9c, 9g, and 9h)	Shelter rate
		6. Special services	
		a. If owner takes animal(s) (dogs, cats, litters) to shelter for relinquishment	Shelter rate
		b. If owner takes dead animal (dog, cat, other, under 100 lbs.) to shelter for disposal	Shelter rate
		c. Emergency transportation service to veterinarian hospital or Animal Shelter (cost of veterinary treatment is charged against owner) (See 9d)	
		(1) Not currently licensed with City, during normal business hours	43 (See 9e)
		(2) Currently licensed with City, during normal business hours	35 (See 9e)
		(3) Currently licensed with City, owner is a resident age 60 and above, transported during normal business hours	21 (See 9e)
		d. Preparation of owned biting animal for fluorescent rabies antibodies testing	Shelter rate, actual time, and 15% overhead costs
		e. Dead animals, owned, picked up (see 9e):	
		(1) Dog not currently licensed with City: less than 80 lbs.	91
		(2) Dog not currently licensed with City: 80 lbs. and above	103
		(3) Dog currently licensed with City: less than 80 lbs.	76
(4) Dog currently licensed with City: 80 lbs. and above	91		
(5) Any other animal not listed above	45 minimum (See 9b and 9e)		
(6) Residents age 60 and above for (1)-(5)	17.5		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)																				
EE. ANIMAL CONTROL SERVICES , Continued																							
010-0000	3680	f. Observation																					
		(1) Owned dog or cat held for 10 days quarantine period	Shelter rate																				
		g. Home quarantine inspection																					
		(1) Unlicensed dog	132																				
		(2) Licensed dog	120																				
		(3) Other	50																				
		7. Adoption	Shelter rate (See 9i)																				
		8. Penalties – applies to infraction of the Animal Control Ordinance																					
		a. First violation	100																				
		b. Second violation for same offense within one year	200																				
		c. Third and subsequent violations for same offense within one year	500																				
		d. Penalty with proof of correction obtained prior to court appearance	½ initial payment																				
		9. Explanation of References																					
		<p>a. Dog licenses are to be renewed quarterly throughout the year for one-, two-, or three-year periods depending on owner choice and the effective life of the rabies vaccine. The calendar quarter when the rabies certificate is issued establishes the renewal period as follows:</p> <table border="0" data-bbox="618 1213 1373 1430"> <thead> <tr> <th data-bbox="618 1213 797 1245">Rabies Vaccine</th> <th data-bbox="943 1245 1130 1276"><u>Renewal Period</u></th> <th data-bbox="1179 1245 1373 1276"><u>Delinquent Date</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="618 1276 797 1308">    <u>Date Issued</u></td> <td></td> <td></td> </tr> <tr> <td data-bbox="618 1308 797 1339">July thru Sept.</td> <td data-bbox="943 1308 1130 1339">Sept. thru Oct</td> <td data-bbox="1179 1308 1373 1339">After Oct. 31</td> </tr> <tr> <td data-bbox="618 1339 797 1371">Oct. thru Dec.</td> <td data-bbox="943 1339 1130 1371">Dec. thru Jan.</td> <td data-bbox="1179 1339 1373 1371">After Jan. 31</td> </tr> <tr> <td data-bbox="618 1371 797 1402">Jan. thru March</td> <td data-bbox="943 1371 1130 1402">March thru April</td> <td data-bbox="1179 1371 1373 1402">After April 30</td> </tr> <tr> <td data-bbox="618 1402 797 1434">April thru June</td> <td data-bbox="943 1402 1130 1434">June thru July</td> <td data-bbox="1179 1402 1373 1434">After July 31</td> </tr> </tbody> </table>			Rabies Vaccine	<u>Renewal Period</u>	<u>Delinquent Date</u>	<u>Date Issued</u>			July thru Sept.	Sept. thru Oct	After Oct. 31	Oct. thru Dec.	Dec. thru Jan.	After Jan. 31	Jan. thru March	March thru April	After April 30	April thru June	June thru July	After July 31	
		Rabies Vaccine	<u>Renewal Period</u>	<u>Delinquent Date</u>																			
<u>Date Issued</u>																							
July thru Sept.	Sept. thru Oct	After Oct. 31																					
Oct. thru Dec.	Dec. thru Jan.	After Jan. 31																					
Jan. thru March	March thru April	After April 30																					
April thru June	June thru July	After July 31																					
b. Fee shall defray costs of providing service. Fee will be computed as cost of labor plus overhead and/or materials used in providing the service.																							
c. Boarding charges will be levied as of the first day of impoundment.																							
d. When an injured stray animal is taken to a veterinarian for treatment and the owner is initially unknown but later identified, veterinarian fees will be assessed against the owner as part of the redemption process.																							
e. Fees to be set by same standards set forth in 9b above, based on costs of care and feeding of animals.																							



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EE. ANIMAL CONTROL SERVICES , Continued			
010-0000	3680	f. "Off-truck" services, such as redemptions, relinquishments or pickup/transportation, will be at rates shown above, billed to the owner or person requesting the service.	
		g. Additional fees, based on Shelter rates, will be charged if euthanasia becomes necessary.	
		h. Changes in fees for feeding, boarding and impounding animals pursuant to the contractual agreement with the City of Fremont shall be implemented automatically.	
		i. Fees set by Shelter, based on 9b and 9e above and prevailing local veterinarian's vaccination and spay/neuter rates. (State law requires neutering and spaying of all animals adopted)	
FF. GARBAGE/RECYCLABLES			
010-0000	3658	1. Unauthorized opening and rummaging (NMC 8.10.020)	
		a. First violation	100
		b. Second violation	200
		c. Third violation	500
GG. TRUANCY			
010-0000	3658	1. Minor found away from home between 8:00 a.m. and 2:00 p.m. when absent from school within the city without lawful excuse (NMC 9.40.020)	
		a. First violation	50
		b. Second violation	100
		c. Third violation	200



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - FIRE</b>			
HH. SINGLE TRANSACTION PERMITS			
As outlined in the current, adopted California Fire Code and Newark Municipal Code, permit applications are valid for 180 days from date of issue. Permit work not completed within this period will require that a new permit be applied for. These fees may include the in-house plan review, consultation, and inspection by the Fire Department. Additional project time will be invoiced to the applicant at a rate of 125/hour or cost plus 25% if an outside consultant is used.			
010-0000	3664	1. Fire Protection Systems	
		a. Underground private service mains	
		(1) New or modified systems	450
		b. Sprinkler system: New Commercial System	
		(1) Less than 5,000 square feet	325
		(2) 5,001 to 50,000 square feet	450
		(3) Greater than 50,000 square feet	600
		c. Sprinkler system: New Residential System	
		(1) NFPA 13R	375
		(2) NFPA 13D	190
		d. Sprinkler system: Tenant Improvements	
		(1) Less than 20 heads with no branch line changes	125
		(2) 20 heads or more; or when branch line changes are made	250
		e. Fire Pumps	377
		f. Fire protection system repairs	125/hour (one hour minimum)
		2. Fire Alarm Systems	
		a. New/modifications	250 + 7/device
		3. Hazardous Materials Facilities or Piping Systems (including building rooms and containment areas)	
		a. Construction/Installation	450
		b. Closure/Removal	450
		4. Tanks and Tank Systems	
a. Installation, Replacement, Removal, or Closure	500 for first tank; 125 per additional tank		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
HH. SINGLE TRANSACTION PERMITS, Continued			
010-0000	3660	5. Annual Fireworks Sales	Total cost of resources and expenses divided by the number of approved permits *
		* Per Newark Municipal Code 15.32.140	
010-0000	3664	6. Other Fire Code Construction	125/hour (one hour minimum)
		7. Modified Permit Fee for projects that do not require the standard permit fee, as determined by the Fire Chief. Reduced fee based on number of hours of plan review, inspection, and other project activities	125/hour (one hour minimum)
		8. Building Construction Plan Review (includes plan review and inspections for new construction, tenant improvements, and other activities)	125/hour (one hour minimum)
		9. Miscellaneous	
		a. Reinspection or Re-Test	125/hour (one hour minimum)
		b. Nonbusiness hours inspections times	125/hour (two hour minimum)
		c. Other Fire Prevention Services	125/hour (one hour minimum)
		d. Self Inspection	30/year
		010-0000	3665
(1) Plans and documents of record	See I.C.4.d.		
(2) Records management and system maintenance	10/permit		
010-0000	3669	f. Use of Outside Consultants for plan check, permit review, inspection, or other fire prevention duties	Cost plus 25%
010-0000	3665	g. Reports and Public Information	
		(1) Photocopies, black and white	See I.C.1.a.
		(2) Photocopies, color	See I.C.1.b.
010-0000	3664	10. Additional Fees - Working Without Permit	Per Newark Municipal Code 15.04.170



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>II. FIRE CODE OPERATIONAL PERMITS</b>			
010-0000	3664	1. Annual Permit	62.50/half hour (one hour minimum)
<b>JJ. FALSE ALARM ACTIVATION</b>			
010-0000	3662	1. Each excessive false alarm, per Newark Municipal Code Section 15.32.040	Single engine response 179; Full response 615 *
		* A full response requires all available equipment and personnel be dispatched to the alarm (ie. hotels, motels, malls, large apartment complexes, high hazard facilities, etc.)	
<b>KK. EXTRAORDINARY FIRE RESPONSE</b>			
010-0000	3669	1. Extraordinary fire response (ie. DUI, illicit discharges, and other responses as specified in the Newark Municipal Code)	Cost of response plus administrative costs per contract with Alameda County Fire
		2. Extraordinary fire response related to any business or person who allows or causes the unauthorized discharge of a hazardous material determined at the discretion of the City	Cost of response plus administrative costs per contract with Alameda County Fire plus mitigation and removal of said hazard
<b>LL. HAZARDOUS MATERIALS EMERGENCY EQUIPMENT</b>			
050-0000	3667	1. Emergency Equipment/Monies <ul style="list-style-type: none"> <li>• Chapter 17.25 and 17.26 of the Newark Municipal Code</li> <li>• One time fee, expansion of 25% or more in a five year period will be assessed this fee</li> </ul>	.50/sq.ft. of site area usable for storage/use of hazardous substances (indoor or outdoor)
<b>MM. PENALTIES</b>			
010-0000	3664	1. Nonrenewal of fire code operational permit (60 days after invoice)	Double fees
		2. Failure to obtain permit	
		a. First offense within a three year period	Double fees
		b. Second offense within a three year period	Triple fees
		c. Third offense within a three year period	10x fees



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
MM. PENALTIES, Continued				
010-0000	3676	3. Administrative Nuisance Abatement	1,000/day per identified nuisance and/or nuisance condition (100,000 maximum)	
		4. Administrative Citations		
		a. First violation	100	
		b. Second violation of the same ordinance within one (1) year	200	
		c. Third and subsequent violations of the same ordinance within one (1) year	500	
		5. Preparation and issuance of Administrative Citations and Notices to Abate Nuisance Condition, and other related costs	125/hour plus 100% (one hour minimum)	
NN. FIRE DEPARTMENT SPECIAL SERVICES				
010-0000	3669	1. Labor and Material Costs – for special services provided by the Fire Dept. for special interests other than the general public and not specified elsewhere in this schedule (MOU may take precedence)	Actual labor costs plus 100%; materials costs plus 15% (three hour minimum)	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>II. DEVELOPMENT ENTERPRISE FUND</b> (All fees shall be rounded to the nearest whole dollar)			
A. ENGINEERING			
020-2015	3630	1. Reproduction Work	
		a. Large Format Copier / Blueline	<u>1-5 Sheets</u> <u>Add'l.</u>
		18" x 24" sheets	2 1
		24" x 36" sheets	4 2
		30" x 42" sheets	6 3
		36" x 48" sheets	8 4
		b. Photocopies, black and white	See I.C.1.a.
		c. Photocopies, color	See I.C.1.b.
		d. Standard Details Plan Set	7.50
020-2015	3670	2. Street Easement Vacation (vacation requested by property owner)	2,000
		3. Assessment Splits	
		a. Amended Assessment Diagram Check	500
		b. New Assessment Segregation	250 each new assessment up to a maximum of 1,100
		4. Recordation	
		a. Document	15 first page plus 7 each additional
020-2015	3630	5. Plans and Specifications for Construction projects	20-150
		6. Services by Others (Soil Testing, etc.) (Cash Deposit Account 020-2208)	Actual invoiced cost plus 10%
B. DEVELOPMENT			
020-2015	3670	1. Tentative Tract Map	
		a. Plan Check	3,500 plus 75/lot
		b. Plan Check – Condominiums	3,500 plus 75/unit
		c. Time Extension	1,100



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
B. DEVELOPMENT, Continued			
020-2015	3670	2. Tentative Parcel Map Check	
		a. Commercial/Industrial	2,000 plus 30/lot
		b. Residential	2,000 plus 60/lot
		3. Record Map Check (Tract or Parcel)	
		a. Commercial/Industrial	2,000 plus 30/lot
		b. Residential	2,000 plus 60/lot
		4. Certificate of Correction for Record Maps	500
		5. Certificate of Map Act Compliance	100
		6. Request for Parcel Map Waiver and Lot Line Adjustments	1,100
020-2015	3670 (50%) 3150 (50%)	7. Improvement Plan Check and Inspection for subdivision construction (est. 50% paid at time of plan submittal) (Cash deposit 020-2208)	
		a. Review and Inspection - one to three reviews	
		(1) Up to 100,000	10.5% of construction costs
		(2) 100,001 – 500,000	10,500 plus 9.5% costs over 100,000
		(3) 500,001 – 2,000,000	48,500 plus 8.5% costs over 500,000
		(4) 2,000,001 – 5,000,000	176,000 plus 7.5% costs over 2,000,000
		(5) Above 5,000,000	401,000 plus 6.5% costs over 5,000,000
020-2015	3930	b. For fourth and subsequent review of plans for the same project	
		(1) By outside consultant (Cash deposit 020-2208)	Cost plus 25%
020-2015	3670	(2) By staff (Cash deposit 020-2208)	Labor cost plus 100%
020-2015	3930	c. Trench backfill inspection by outside testing firm (Cash deposit 020-2208)	Deposit estimate cost of inspection plus 10%. Final billing based on actual cost plus 10%*



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
B. DEVELOPMENT, Continued			
020-2015	3150	d. Inspection for overtime (paid in advance) (Memorandum of Understanding may dictate minimum call-out hours) (Cash deposit 020-2208)	125/hour or any increment thereof (one hour minimum per call) *
		* Set during construction, if necessary	
020-Various	3750	8. Document Retention	See I.C.4
020-2015	3992	9 Landscaping and Lighting Contract Administration	
		a. Assessments – First Assessment	4,000
040-4014 (50%) 020-2015 (50%)	3992	b. Assessments – Annual Assessment	2,000
020-2015	3992	c. Assessments – Amend District	1,500
		d. Design and Engineering	10% of construction cost or actual cost plus 25% by consultant
020-2015	3670	10. Tree Removal Permit	100/each
		11. Subdivision Ordinance Variance for Parcel Maps	
		a. Commercial/Industrial	1,050
		b. Residential	1,600
		12. Subdivision Ordinance Variance after initial approval of Tentative Map	1,400
		13. Amendment to Subdivision Ordinance (Cash deposit 020-2208)	Cost plus 100% and deposit of 4,000
020-2015	3930	14. Property Acquisition	
		a. Appraisals (Cash deposit 020-2208)	Cost plus 25%
		b. Acquisition by Consultant (Cash deposit 020-2208)	Cost plus 25%
		c. Acquisition by Staff (Cash deposit 020-2208)	Labor cost plus 100%
020-2015	3670	15. Address Assignments	
		a. New address assignment	95
		b. Additional assignments under same request	10
		c. Address verification letter	45



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>C. ENCROACHMENT ORDINANCE</b>			
020-2015	3670 (50%) 3150 (50%)	1. Improvement Plan Check and Inspection for Non-Subdivision Construction (Est. 50% paid at time of plan submittal) (Cash deposit 020-2208)	
		a. Permit	95
020-2015	3670 (50%) 3150 (50%)	b. Review and Inspection - one to three reviews	
		(1) Up to 100,000	10.5% of construction costs
		(2) 100,001 – 500,000	10,500 plus 9.5% costs over 100,000
		(3) 500,001 – 2,000,000	48,500 plus 8.5% costs over 500,000
		(4) 2,000,001 – 5,000,000	176,000 plus 7.5% costs over 2,000,000
020-2015	3930	c. For fourth and subsequent review plans for the same project	
		(1) By outside consultant	Cost plus 25%
020-2015	3670	(2) By staff	Labor cost plus 100%
020-2015	3930	d. Trench backfill inspection by outside testing firm (Cash deposit 020-2208)	Deposit estimated cost of inspection plus 10%. Final billing based on actual cost plus 10%*
020-2015	3150	e. Inspection fee for overtime (paid in advance) Memorandum of Understanding may dictate minimum call-out times. (Cash deposit 020-2208)	125/hour or any increment thereof (one hour minimum per call)*
		* Set during construction, if necessary	
020-2015	3670 (50%) 3150 (50%)	2. Construction and Maintenance of Public Utility and Public Agency facilities within the public right-of-way and easements	
		a. Permit	95
		b. Inspection	95/hour or any increment thereof (one hour minimum per call)
		c. Overtime (paid in advance) Memorandum of Understanding may dictate a minimum call-out time. (Cash deposit 020-2208)	125/hour or any increment thereof (one hour minimum per call)*
		* Set during construction, if necessary	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
C. ENCROACHMENT ORDINANCE , Continued			
020-2015	3160	3. Transportation Permit	
		a. One-Time Permit	16
		b. Annual Permit	90
020-2015	3670	4. Storage of materials within the public right-of-way and easements and/or ramping curb and gutter	
		a. Permit	95
		b. Inspection	95
		5. Special Inspection for Incomplete Encroachment Permit Work (applied to all encroachment permit work, including punch list work, not approved and signed off as complete by the Public Works Inspector prior to the completion date of the Permit)	
		a. Inspection	95/hour or any increment thereof (one hour minimum per call)
		b. Completion of incomplete encroachment permit work by the City	All costs to complete the work specified or required by the encroachment permit or to restore the right-of-way, including preparation of plans, specifications, bidding, and award costs, plus 20%
		c. Safety violations due to incomplete encroachment permit work	All costs, including employee or contractor call-out charges, overtime, and minimum contractor charges, to secure the worksite and protect the public, plus 20%
D. ZONING AND REDEVELOPMENT			
020-2010	3670	1. Preliminary Plan Review	
		a. Commercial/Industrial	
		(1) First & second reviews	No fee
		(2) Third & subsequent reviews	500



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
D. ZONING AND REDEVELOPMENT, Continued			
020-2010	3670	b. Residential	
		(1) First review	600
		(2) Second & subsequent reviews	800
		c. Cell site	500
020-2010	3610	2. Environmental Fees	
		a. Environmental Determination	
		(1) Commercial/industrial	1,100
		(2) Residential	1,800
		b. EIR Preparation	
		(1) Preparation by Staff	
		(a) Labor and Materials	Cost plus 100%
		(b) Outside Consultant Reports	Cost plus 25%
		(2) Preparation by Consultant	Cost plus 25%
		c. Notice of Exemption, Preparation Filing	
		(1) Commercial/Industrial	250
		(2) Residential	400
		3. Zoning Ordinance Amendments	
		a. Rezoning application (Cash deposit 020-2208)	Cost plus 100% and 4,300 deposit
		b. Application to add permitted use (Cash deposit 020-2208)	Cost plus 100% and 4,300 deposit
		c. Application to add conditional use (Cash deposit 020-2208)	Cost plus 100% and 4,300 deposit
		d. Newark Municipal Code text amendment (Cash deposit 020-2208)	Cost plus 100% and 4,300 deposit
		e. Request to remove historical resource designation	80
		4. Use Permit application	
		a. Commercial/Industrial	
		(1) Without sanctions	1,600
(2) With sanctions	3,200		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
D. ZONING AND REDEVELOPMENT, Continued			
020-2010	3610	b. Residential	
		(1) Without sanctions	2,600
		(2) With sanctions	5,200
		5. Planned Unit Development Applications	
		a. Commercial/Industrial	
		(1) Without sanctions	2,200
		(2) With sanctions	4,400
		b. Residential	
		(1) Without sanctions	3,200
		(2) With sanctions	6,400
		6. Amendment of approved PUD/Use Permit	
		a. Commercial/Industrial	
		(1) Without sanctions	1,000
		(2) With sanctions	2,000
		b. Residential	
		(1) Without sanctions	1,500
		(2) With sanctions	3,000
		7. Request for "not substantial" change/review of Use Permits and PUDs	
		a. Sign only	
		(1) Without sanctions	425
		(2) With sanctions	850
		b. Commercial/Industrial	
		(1) Without sanctions	1,000
		(2) With sanctions	2,000
c. Residential			
(1) Without sanctions	1,500		
(2) With sanctions	3,000		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
D. ZONING AND REDEVELOPMENT, Continued			
020-2010	3610	8 Required subsequent review of and approved PUD or Use Permit	
		a. Commercial/Industrial	
		(1) Without sanctions	1,000
		(2) With sanctions	2,000
		b. Residential	
		(1) Without sanctions	1,500
		(2) With sanctions	3,000
		9 Time extension for PUD/Use Permits	
		a. Commercial/Industrial	500
		b. Residential	800
		10. Variances	
		a. Administrative Variance, residential	
		(1) Without sanctions	250
		(2) With sanctions	500
		b. Variance Application, owner-occupied single-family home	
		(1) Without sanctions	350
		(2) With sanctions	700
		c. Variance Application, other	
		(1) Commercial/Industrial	
		(a) Without sanctions	900
		(b) With sanctions	1,800
		(2) Residential	
		(a) Without sanctions	1,400
		(b) With sanctions	2,800
		11. Review	
		a. Signs on public property	
		(1) Without sanctions	150
(2) With sanctions	300		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
D. ZONING AND REDEVELOPMENT, Continued			
020-2010	3610	b. Special Civic Reviews, Administrative	
		(1) Without sanctions	100
		(2) With sanctions	200
		c. Special Civic Reviews, Commission, and Council	
		(1) Sign only	
		a. Commercial/Industrial	
		1 Without sanctions	425
		2 With sanctions	850
		b. Residential	
		1 Without sanctions	750
		2 With sanctions	1,500
		(2) Others	
		a. Commercial/Industrial	
		1 Without sanctions	950
		2 With sanctions	1,900
		b. Residential	
		1 Without sanctions	1,500
		2 With sanctions	3,000
		d. Architectural and Site Plan review	
		(1) Sign only	
		a. Commercial/Industrial	
		1 Without sanctions	425
		2 With sanctions	850
		b. Residential	
		1 Without sanctions	750
		2 With sanctions	1,500
		(2) Others	
		a. Commercial/Industrial	
1 Without sanctions	950		
2 With sanctions	1,900		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
D. ZONING AND REDEVELOPMENT, Continued			
020-2010	3610	b. Residential	
		1 Without sanctions	1,500
		2 With sanctions	3,000
		e. Joint Staff Committee Review	
		(1) Sign only	
		a. Commercial/Industrial	
		1 Without sanctions	250
		2 With sanctions	500
		b. Residential	
		1 Without sanctions	400
		2 With sanctions	800
		(2) Others	
		a. Commercial/Industrial	
		1 Without sanctions	750
		2 With sanctions	1,500
		b. Residential	
		1 Without sanctions	1,200
		2 With sanctions	2,400
		f. Mobile home review	
		(1) Without sanctions	2,500
		(2) With sanctions	5,000
		g. Fence height review	
		(1) Without sanctions	250
		(2) With sanctions	500
h. Community Care Facilities, Administrative			
(1) Without sanctions	400		
(2) With sanctions	800		
i. Single family design review	100		
12. Agriculture Preserve Application (Cash deposit 020-2208)	Cost plus 100% and 4,000 deposit		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>D. ZONING AND REDEVELOPMENT, Continued</b>			
020-2010	3610	13. General Plan Amendments (Cash deposit 020-2208)	
		a. Preliminary and final plan and report	
		(1) Prepared by Staff	
		(a) Labor and material	Cost plus 100% and 4,300 deposit
		(b) Outside consultant reports	Cost plus 100% and 4,300 deposit
		(2) Prepared by outside Consultant	Cost plus 100% and 4,300 deposit
		14. Preparation of a Specific Plan (Cash deposit 020-2208)	
		a. Prepared by Staff	
		(1) Labor and materials	Cost plus 100% and 4,300 deposit
		(2) Outside consultant reports	Cost plus 100% and 4,300 deposit
		b. Prepared by Consultant	Cost plus 100% and 4,300 deposit
020-Various	3750	15. Document Retention	See I.C.4
020-2010	3630	16. Photocopies and Reproduction Work	See I.C.1 and II.A.1.
022-0000	3790	17. Art in Public Places and Private Development Policy	
		a. Residential (excluding affordable housing)	270/unit
		b. Retail	.26/square foot
		c. Office	.38/square foot
		d. Light Manufacturing/Warehouse	.21/square foot
		e. High-Tech	.41/square foot
<b>E. CODE ENFORCEMENT</b>			
020-2013	3144	1. Home Occupation Permit	63
		a. Inspection	40
		b. Annual Renewal	45
		c. Reinspection	Labor costs, plus 100% (15 minute minimum)
020-2013	Various	2. Nuisance Abatement	
		a. Reinspection for the second and subsequent warning, Correction Notice, or visit to a site	Labor and material costs, plus 100%



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
E. CODE ENFORCEMENT , Continued				
020-2013	Various	b. Preparation and posting of Compliance Order or Notice to Abate	Labor and material costs, plus 100%	
		c. Hearing before a Nuisance Abatement Hearing Officer	450	
		3. Administrative Nuisance Abatement and Administrative Penalties	1,000/day/ identified nuisance	
		4. Citations (NMC 7.20.040A)		
		a. First violation	100	
		b. Second violation of the same ordinance within one (1) year	200	
		c. Third and subsequent violations of the same ordinance within one (1) year	500	
		5. Preparation and issuance of Citations and Notices to Abate Nuisance Condition, and other related costs	103/hr plus 100% (one hour minimum) unless other fees apply	
		6. Abatement of nuisance conditions (NMC 7.20.020) and graffiti abatement costs		
		a. Provided by City staff	Labor costs plus 100% and materials costs (one hour minimum)	
		b. Provided by contractor	Actual costs incurred	
F. OTHER				
020-2010	3630	1. Planning Commission Agenda (30) and Minutes (70) per year	100	
		2. Appeals to Planning Commission – from City staff determination	80	
		3. Microfilm	See I.C.2	
020-2010	3610	4. Public Hearing	75	
G. BUILDING INSPECTION (All fees shall be rounded to the nearest whole dollar) *				
*Amounts ending in .54 or lower shall be rounded down and amounts .55 and higher shall be rounded up				
020-2014	3143	1. Application (nonrefundable) – applies to each permit application form used		
		a. Over-the counter applications for building, electrical, mechanical, plumbing, site work, and grading permit applications	42	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3143	b. Applications for building, electrical, mechanical, plumbing, site work, and grading permits which require submission of drawings for plan review	85
		c. Demolition Permit	85
020-2014	3141	2. Plan Check - applicable when plans are required	
		a. 85% of permit fee for all projects needing plan review and not listed below	85% of permit fee
		b. Minor review /over counter plan reviews	51 for first ½ hour; use II.G.2.a for over ½ hour
		c. Repetitive plan check fee per building – for multiple buildings using identical plans - original plan check fee per II.G.2.a	306/building
		d. For third and subsequent review of plans for the same project by outside consultant	Cost plus 25%
		e. For third and subsequent review of plans for the same project by City staff	102/hour (one hour minimum)
020-2014	3140	3. Building and Plumbing Permits - The permit fee for building and plumbing permits is based on the building valuation according to the following schedule, or (for small projects), the number of inspections required using II.G.9.d.	
		a. Minimum inspection fee for any type of work	90
		b. \$1 to \$24,999 construction valuation	45 plus 12 for each additional 1,000 or fraction thereof, exceeding 1,999, to and including 24,999
		c. \$25,000 to \$49,999 construction valuation	321 for the first 25,000 plus 9.50 for each additional 1,000 or fraction thereof, to and including 49,999
		d. \$50,000 to \$99,999 construction valuation	558.50 for the first 50,000 plus 7.50 for each additional 1,000 or fraction thereof, to and including 99,999



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
G. BUILDING INSPECTION, Continued				
020-2014	3140	e. \$100,000 to \$499,999 construction valuation	933.50 for the first 100,000 plus 5.50 for each additional 1,000 or fraction thereof, to and including 499,999	
		f. \$500,000 to \$999,999 construction valuation	3,133.50 for the first 500,000 plus 4.50 for each additional 1,000 or fraction thereof, to and including 999,999	
		g. \$1,000,000 and up construction valuation	5,383.50 for the first 1,000,000 plus 3.50 for each additional 1,000 or fraction thereof	
		4. Re-Roofing Permits		
		a. Reroofing for single-family dwellings and accessory structures to single-family dwellings	Calculated on number of inspections needed using II.G.9.d.	
		b. Reroofing for all building types except single-family dwellings	Based on valuation or number of inspections needed using II.G.9.d., whichever is greater	
		5. Swimming Pool and Spa Permits (includes building, mechanical, electrical, and plumbing)		
		a. Permit for single-family residential pool with or without integrally cast-in place spa. Includes building, electrical, plumbing. Does not include solar systems.	364	
		b. Permit for multi-family and commercial pools. Includes building, electrical and plumbing. Does not include solar systems. Does not include integrally cast or separate spas built concurrently with pool.	Based on valuation and using schedule in II.G.9.d. with a minimum fee of 450	
		c. Permit for multi-family and commercial spa constructed in ground. Includes building, electrical, and plumbing. Does not include solar systems. Applies to spas built concurrently with pool even if spa is cast integrally with pool.	364	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
G. BUILDING INSPECTION, Continued				
020-2014	3140	d. Permit for single-family spa not integral with concurrently built pool. Includes building, electrical, plumbing. Does not include solar systems.	364	
		e. Permit for single-family spa built integral with concurrently built pool. Includes building, electrical, plumbing. Does not include solar systems.	121	
		f. Permit for spa/hot tub – portable, self-contained all electric appliance	Minimum inspection fee per II.G.3.a.	
		6. Commercial Coaches, Manufactured Housing, Mobilehome, and Mobilehome Park		
		a. Installation of mobilehome, manufactured home, or commercial coach. Does not include permanent foundations or site development fees.	243	
		b. Permit for permanent foundation	Based on construction value. See II.G.3.a	
		c. Individual site development fees, including all building, mechanical, electrical, plumbing and site work, but not permanent foundations or actual installation of unit	243	
		7. Sign Permits		
		a. Sign permit (except monument signs - see II.G.7.b.)	121 for the first sign plus 20 for each additional sign for the same business on the same site	
		b. Monument sign over four feet high requiring a foundation	243	
		8. Electrical and Mechanical Permit - based on the valuation of the work according to the following schedule or (for smaller projects), the number of inspections required using II.G.3.a., whichever is greater.		
		a. Minimum inspection fee for any type of work	90	
		b. \$1 to \$24,999 construction valuation	45 plus 7 for each additional 1,000 or fraction thereof exceeding 1,999 to and including 24,999	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
G. BUILDING INSPECTION, Continued				
020-2014	3140	c. \$25,000 to \$49,999 construction valuation	206 for the first 25,000 plus 6 for each additional 1,000 or fraction thereof to and including 49,999	
		d. \$50,000 to \$99,999 construction valuation	356 for the first 50,000 plus 5 for each additional 1,000 or fraction thereof to and including 99,999	
		e. \$100,000 to \$499,999 construction valuation	606 for the first 100,000 plus 4 for each additional 1,000 or fraction thereof to and including 499,999	
		f. \$500,000 and up construction valuation	2,206 for the first 500,000 plus 3 for each additional 1,000 or fraction thereof	
		9. Miscellaneous Permit		
		a. Permits for repairs resulting from structural pest control reports	Calculated on the number of inspections needed using minimum fee per inspection. See II.G.9.d.	
		b. Building Relocation – Evaluation Inspection	102/hour (two hour minimum) plus travel expenses	
		c. Permit to replace an existing domestic storage type water heater with another storage type water heater in a dwelling unit. Total fee limited to permit fee, application fee, and records automation fee	Application = 42 Permit = 13 Record Auto = 9 Bldg Std Fee = 1 Total Fee = 65	
		d. Permit fee when permit amount is based on number of inspections required	90/inspection	
		e. Annual maintenance permit - for each annual electrical, mechanical, or building permit at the time such permit is issued	Based on the anticipated number of inspections. See II.G.9.d.	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3140	f. Hourly rates for work in which no other fee is prescribed	
		(1) Work performed by clerical and support staff	85/hour with half hour minimum (42)
		(2) Work performed by inspectors and plan checkers during normal business hours	102/hour with half hour minimum (51)
		(3) Work performed by inspectors and plan checkers during non-business hours	129/hour with two hour minimum
		g. Research and copy of existing Certificate of Occupancy	42
020-0000	2199	10. Document Retention	
		a. Scanning 11" x 17" or smaller documents that require permanent retention	1.50/page
		b. Scanning documents larger than 11" x 17" that require permanent retention	5/sheet for first seven sheets and 2/sheet thereafter
020-2014	3630	11. Reproduction Work	
		a. Copy of a 8-1/2" x 14" or smaller paper original, black and white	See I.C.1.a.
		b. Copy of a 8-1/2" x 14" or smaller paper original, color	See I.C.1.b.
		c. 11" x 17" paper original	.50/page
		d. 11" x 17" or smaller microfilmed or scanned document	3/page for first five pages; 1/page thereafter
		e. "A Guide To Dwelling Code Requirements"	.10/printed page plus 5 for binding, rounded up to the nearest dollar
		f. Microfilmed construction drawings (larger than legal) by bonded outside printer with actual reproduction costs paid directly to printer by applicant	85/hour with half hour minimum (42)
		g. Prepare affidavit to copy documents (includes processing and mailing)	85/hour with half hour minimum (42)



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-0000	2205	12. Strong Motion Instrumentation Program (SB593 effective January 1, 1988 - Fee amount set by state law - current fee shown in MFS)	
		a. Group R occupancies	.0001 times construction valuation
		b. All other occupancies	.00021 times construction valuation
020-0000	2207	13. Records automation and system maintenance	9/permit
020-2014	3140	14. Penalties and Investigation	
		a. Construction valuation misrepresentation	100% of bona fide permit fee
		b. Reinspection as allowed for in the Newark Municipal Code	90/inspection
		15. Cash deposits to guarantee work: An amount shall be withheld from any refund to pay for additional inspections and administrative costs incurred by the City (Cash deposit 020-2208)	Actual costs
020-2014	3677	16. Storm Water Quality Control Plan Review and Inspection – required as a condition of the NPDES permit to minimize pollution in storm water runoff during construction.	
		a. Four-plex or smaller	250
		b. Parcels 10,000 square feet to 1 acre	500
		c. Parcels over 1 acre and under 5 acres	800
		d. Parcels over 5 acres	1,200
020-2014	3141	17. Grading Permit - Grading and drainage plan check fees shall be determined based on the total site area. Inspection fees shall be determined based on the volume of excavation or fill, whichever is greater. Separate permits and fees shall apply to retaining walls or major drainage structures as indicated elsewhere in this resolution.	
		a. Grading and Drainage Plan Check	
		(1) Up to 9,999 square feet total site area	100 for first 5,000 square feet plus 20 for each additional 1,000 square feet or fraction thereof



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3141	(2) 10,000 square feet to 0.99 acres	200 for the first 10,000 square feet plus 50 for each additional 10,000 square feet or fraction thereof
		(3) 1 acre to 4.99 acres	400 for the first acre plus 75 for each additional ½ acre or fraction thereof
		(4) 5 acres to 9.99 acres	1,000 for the first 5 acres plus 100 for each additional acre or fraction thereof
		(5) 10 to 24.99 acres	1,500 for the first 10 acres plus 75 for each additional acre or fraction thereof
		(6) 25 acres or more	2,625 for the first 25 acres plus 50 for each additional acre or fraction thereof
		020-2014	3140
(1) 49 cubic yards or less	50		
(2) 50 to 99 cubic yards	65		
(3) 100 to 999 cubic yards	65 for the first 100 cubic yards plus 15 for each additional 100 cubic yards or fraction thereof		
(4) 1,000 to 9,999 cubic yards	200 for the first 1,000 cubic yards plus 25 for each additional 1,000 cubic yards or fraction thereof		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3140	(5) 10,000 to 99,999 cubic yards	425 for the first 10,000 cubic yards plus 50 for each additional 10,000 cubic yards or fraction thereof
		(6) 100,000 cubic yards or more	875 for the first 100,000 cubic yards plus 25 for each additional 10,000 cubic yards or fraction thereof
		18. Extensions - Permits and Plan Reviews	
		a. Extension of current valid permit per NMC 15.04.190	15% of applicable construction permit using current fee schedule or minimum permit fee amount, whichever is greater
		b. Renewal for permits expired less than one year per NMC 15.04.190	50% of applicable construction permit using current fee schedule or minimum permit fee amount, whichever is greater plus application fee
		c. New permit for permits expired over one year per NMC 15.04.190	100% of applicable construction permit, plan review, and other normal fees using current fee schedule
020-2014	3141	d. Extending valid plan review per NMC 15.04.180	15% of plan review fees



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>III. RECREATION AND COMMUNITY SERVICES ENTERPRISE FUND</b>			
<b>A. GENERAL RECREATION SERVICES</b>			
030-0000	3825	1. Slow Pitch Softball/Basketball (Adult)	
		a. Team	640-700/season
		b. Individual	60-70/season
		2. Volleyball (Adult)	
		a. Team	330-400/season
		b. Individual	50-60/season
		3. Miscellaneous	
		a. Corporate Games	25-50/person
		b. Adult Sports Tournaments: Includes cost of officials, staff, awards, and administrative overhead	150-300/team
		c. Activities Guide Advertising	
		(1) 1/8 page ad	100-150/ad
		(2) 1/4 page ad	200-250/ad
		d. Special Events/Activities/Instructional Classes: Includes cost of instructor, supplies, and administrative overhead	1-200/hour
		e. Music at the Grove Concession	10% of gross receipts
		f. Late Pickup Fee: Includes staff costs and administrative overhead	1/minute (5 minute minimum)
		g. Preferred parking	5-10/event
		4. Youth Sports/Team and Individual Fees for Camps, Clinics, Classes, and Tournaments	
		a. Instructional classes/leagues: includes cost of instructors, officials, supplies, and administrative overhead	5-50/half hour



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
B. SILLIMAN ACTIVITY CENTER USER (including Aquatic Center)				
030-0000	3821	1. Daily Use* (individual or group visits)		
		a. Youth (3 yrs – 5th grade)	4 - 9/person	
		b. Teen (6th – 12th grade)	5 - 10/person	
		c. Adult	7 - 12/person	
		d. Senior (55-69)	5 -10 /person	
		e. Senior (70+)	4 - 9 /person	
		* Youth 2 years and under free with paying adult chaperone.		
		2. 20 Visit Pass		
		a. Adult, Resident	84 - 144/person	
		b. Adult, Nonresident	112 - 192/person	
		c. Senior, Resident (55-69)	60 - 120/person	
		d. Senior, Nonresident (55-69)	80 - 160/person	
		e. Senior, Resident (70+)	48 - 108/person	
		f. Senior, Nonresident (70+)	64 - 144/person	
		3. Three Month Pass		
		a. Adult, Resident	137-150/person	
		b. Adult, Nonresident	189-225/person	
		c. Senior, Resident (55-69)	90-125/person	
		d. Senior, Nonresident (55-69)	126-160/person	
		e. Senior, Resident (70+)	68-85/person	
		f. Senior, Nonresident (70+)	95-130/person	
		4. Six Month Pass and Season Pass*		
		a. Youth (3 yrs. – 5th Grade), Resident	45-125/person	
		b. Youth (3 yrs. – 5th Grade), Nonresident	60-110/person	
		c. Teen (6th – 12th Grade), Resident	65-115/person	
		d. Teen (6th – 12th Grade), NonResident	75-125/person	
		e. Adult, Resident	221-300/person	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
B. SILLIMAN ACTIVITY CENTER USER (including Aquatic Center), Continued				
030-0000	3821	f. Adult, Nonresident	299-400/person	
		g. Senior, Resident (55-69)	142-200/person	
		h. Senior, Nonresident (55-69)	199-300/person	
		i. Senior, Resident (70+)	111-175/person	
		j. Senior, Nonresident (70+)	149-225/person	
		k. Family, Resident	365-500/up to 4 people; 30-60 for each add'l family member	
		l. Family, Nonresident	495-650/up to 4 people; 30-60 for each add'l family member	
		* Youth 2 years and under free with paying adult chaperone.		
		5. Annual Pass		
		a. Youth (3 yrs. – 5th Grade), Resident	70-125/person	
		b. Youth (3 yrs. – 5th Grade), Nonresident	99-150/person	
		c. Teen (6th -12th Grade), Resident	95-150/person	
		d. Teen (6th – 12th Grade), Nonresident	115-175/person	
		e. Adult, Resident	383-500/person	
		f. Adult, Nonresident	520-700/person	
		g. Senior, Resident (55-69)	252-325/person	
		h. Senior, Nonresident (55-69)	352-425/person	
		i. Senior, Resident (70+)	192-270/person	
		j. Senior, Nonresident (70+)	261-350/person	
		k. Family, Resident	635-750/up to 4 people; 60 for each add'l family member	
		l. Family, Nonresident	875-999/up to 4 people; 60 for each add'l family member	
		* Youth 2 years and under free with paying adult chaperone.		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
B. SILLIMAN ACTIVITY CENTER USER (including Aquatic Center), Continued			
030-0000	3821	6. Miscellaneous	
		a. Teen Area Access Card	5-20/card
		b. ID Card or Pass Replacement	5/card
		c. Late Pickup: Includes staff costs and administrative overhead	1/minute ( 5 minutes minimum)
C. SILLIMAN FACILITY RENTALS			
030-0000	3822	1. Gymnasium**	
		a. Youth Activity, Resident	35-60/hour divided court; 65-100/hour feature court
		b. Adult Activity, Resident	65-100/hour divided court; 95-125/hour feature court
		c. Youth Activity, Nonresident	45-75/hour divided court; 75-125/hour feature court
		d. Adult Activity, Nonresident	75-125/hour divided court; 105-150/hour feature court
		e. Staffing	20-40/hour
		f. Scoreboard	20-40 rental agreement, plus 300 deposit
		g. Deposit	100-300
		2. Community Meeting Room**	
		a. Resident Individual/Group	50-75/hour (two hour minimum)
		b. Nonresident Individual/Group	60-90/hour (two hour minimum)
		c. Nonprofit and Public Agencies serving Newark	40/hour (two hour minimum)
		d. Patio, Resident	40-75/hour



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
C. SILLIMAN FACILITY RENTALS, Continued					
030-0000	3822	e. Patio, Nonresident	50-90/hour		
		f. Patio with the rental of the Meeting Room	40/rental		
		g. Deposit	300		
		3. Dance/Aerobic Studio**			
		a. Resident Individual/Group	20-50/hr (two hour minimum)		
		b. Nonresident Individual/Group	30-65/hr (two hour minimum)		
		c. Deposit	100		
		4. Fun Zone/Activity Room**			
		a. Room Rental, Resident	50-75/hour (two hour minimum)		
		b. Room Rental, Nonresident	60-90/hour (two hour minimum)		
		c. Deposit	100-300		
		5. Teen Activity Area**			
		a. Resident	50-100/hour (two hour minimum)		
		b. Nonresident	60-125/hour (two hour minimum)		
		c. Teen Area Room Rental discounted rate with the rental of the Meeting Room	40/hour		
		d. Deposit	300		
		<p>** Cancellation Notice of more than 30 days prior to rental date – deposit will be refunded, minus processing fee (See III.N.1.)</p> <p>Notice of 30 days or less – forfeit 100% of deposit unless date is rescheduled. Rescheduling allowed up to two (2) weeks prior to original rental date. Rental rates are charged by full hour increments only and will not be prorated for fractions of hours.</p> <p>No show on rental date – forfeit 100% of deposit and all rental fees.</p>			



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
C. SILLIMAN FACILITY RENTALS, Continued			
030-0000	3822	6. Athletic Fields++	
		a. Softball Fields (Sportsfield and Birch Grove)	
		(1) Without lights, Resident/Groups	20-25/hour (two hour minimum)
		(2) Without lights, Nonresident/Groups	22-30/hour (two hour minimum)
		(3) With lights, Resident/Groups	30-35/hour (two hour minimum)
		(4) With lights, Nonresident/Groups	33-40/hour (two hour minimum)
		(5) Staffing	20-40/hour
		(6) Scoreboard Use	50-75/event
		(7) Deposit	100-500
		b. Soccer and Multi-Use Playfields – Adult Local Teams/Individuals	
		(1) Daylight use, Resident	50-75/hour/field or designated area
		(2) Daylight use, Nonresident	60-90/hour/field or designated area
		(3) Tournament Fee - to be charged in addition to hourly field rental fee	10-15/player/ outside organization
		(4) Tournament/League/Event Deposit	100-500/rental or event
		c. Soccer and Multi-Use Playfields – Newark Nonprofit Youth Soccer Organizations	
		(1) Daylight use only	5.50-20/player/ organization/season
		(2) Youth Activity/League/Tournament	22-30/hour/field or designated area
		(3) Deposit	100-500/event or rental



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
C. SILLIMAN FACILITY RENTALS, Continued			
		<p>++ No show on rental date – forfeit 100% of deposit and all rental fees.</p> <p>Cancellation notice of more than 14 days prior to rental date - deposit and rental fees will be refunded, minus processing fee (See III.N.1.)</p> <p>Notice of 14 days or less - forfeit 100% of deposit and rental fees if date cannot be re-booked by another party.</p> <p>Rental rates are charged by the full hour only and will not be prorated for fractions of hours.</p>	
D. BIRTHDAY PARTY AND GROUP RESERVATIONS			
030-0000	3823	1. Parties and Rentals*	
		a. Birthday Party Package, Resident	7-40/person
		b. Birthday Party Package, Nonresident	9-50/person
		c. Group, Pool Rental, Resident	50-700/hr (two hour minimum)
		d. Group, Pool Rental, Nonresident	60-800/hr (two hour minimum)
		e. Event Room Rental, Resident	35/one room/hour (two hour minimum)
		f. Event Room Rental, Resident	50/two rooms/hour (two hour minimum)
		g. Event Room Rental, Nonresident	45/one room/hour (two hour minimum)
		h. Event Room Rental, Nonresident	60/two rooms/hour (two hour minimum)
		i. Open Recreation Swim Group Use	2-10/person
		j. Deposit	50-800/rental
		<p>* Cancellation notice of more than 30 days – deposit will be refunded, minus  Notice of 30 days or less – forfeit 100% of deposit unless date is rescheduled.  No show on rental date – forfeit 100% of deposit and all rental fees.  Rental rates are charged by full hour increments only and will not be prorated for fractions of hours.</p>	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>E. AQUATIC CLASSES AND PROGRAMS</b>			
030-0000	3823	1. Swim lessons, clinics, camps, certification, aqua fitness programs, clinics, and special events.	1-50/half hour
		2. Private instruction	20-70/half hour
		3. Late Pickup: Includes staff costs and administrative overhead	1/minute; minimum of 5
<b>F. CONCESSIONS</b>			
030-0000	3824	1. Food, Beverage, and Retail Items	1-100/item
<b>G. GENERAL COMMUNITY AND HUMAN SERVICES</b>			
030-0000	3820/3825	1. Adult Activities	
		a. Instructional Classes/Workshops: Includes cost of instructor, supplies, and administrative overhead	4-50/hour
		b. Special Events: Includes cost of equipment, supplies, refreshments, prizes, staff, and administrative overhead	1-100/person
		c. Excursions: Includes cost of staff, supplies, administrative overhead, cost of chartering vehicle, admission fees, bridge tolls, parking fees, cell phone and pager charges, and vehicle maintenance/repair	1-3,000/person
		2. Miscellaneous	
		a. Apparel: Includes supplies and administrative overhead, and is based on item sold	1-75/item
		b. Vendor spaces: Includes cost of staff, supplies, and administrative overhead	50-300/space
		c. Preferred parking	5-10/event
<b>H. COMMUNITY CENTER RENTALS *</b>			
030-0000	3831	1. Social Hall, Patio Room, or Outdoor Patio	
		a. Resident Individual/Commercial Group	
		(1) Monday – Thursday (per area)	55/hour (two hour minimum)
		(2) Primary Use: Friday and Sunday	85/hour (four hour minimum)
		(3) Primary Use: Saturday and holidays	100/hour (seven hour minimum)
		(4) Secondary Use: Friday night – Sunday, holidays only	150/day



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
H. COMMUNITY CENTER RENTALS *, Continued			
030-0000	3831	b. Nonresident Individual/Commercial Group	
		(1) Monday – Thursday (per area)	65/hour (two hour minimum)
		(2) Primary Use: Friday and Sunday	95/hour (four hour minimum)
		(3) Primary Use: Saturday and holidays	110/hour (seven hour minimum)
		(4) Secondary Use: Friday night – Sunday, holidays only	200/day
		c. Nonprofit and Public Agencies Serving the Newark Population	
		(1) Monday – Thursday (per area)	30/hour (two hour minimum)
		(2) Primary Use: Friday and Sunday	70/hour (four hour minimum)
		(3) Primary Use: Saturday and holidays **	85/hour (seven hour minimum)
		(4) Secondary Use: Friday night – Sunday, holidays only	120/day
		2. Meeting Room (available limited hours Monday – Friday only)	
		a. Resident Individual/Commercial Group	20/hour (two hour minimum)
		b. Nonresident Individual/Commercial Group	25/hour (two hour minimum)
		c. Nonprofit and Public Agencies Serving the Newark Population	15/hour (two hour minimum)
		3. Rental Deposits *	
		a. Social Hall, Patio Room, or Outdoor Patio: Monday – Thursday	
		(1) Meeting	100/event
		(2) Party	300/event
		b. Social Hall, Patio Room, or Outdoor Patio: Friday -Sunday, Holidays	300/event
		4. Retention	
		a. Occupancy of facility beyond 10 p.m., City mandated vacate time	Two times the hourly rate on contract
		b. Occupancy of facility beyond contracted hours, but before 10 p.m. mandated vacate time	One and a half times the hourly rate on contract
		c. Additional damage or cleaning charges	1-500



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
H. COMMUNITY CENTER RENTALS *, Continued			
		<p>* Change of rental date is considered a cancellation unless otherwise indicated on contract.</p> <p>** Can be booked at five hour minimum if booked within 30 days of event.</p> <p>Cancellation notice of more than 120 days prior to rental date – deposit will be refunded, minus processing fee (See III.N.1.).</p> <p>Notice of 60-120 days – forfeit 100% of deposit if date cannot be rebooked by another party.</p> <p>Notice of less than 60 days - forfeit 100% of deposit and 25% of rental fees if date cannot be rebooked by another party. All cancellations will be charged a processing fee (See III.N.1.).</p> <p>No show on rental date – forfeit 100% of deposit and all rental fees.</p>	
I. CHILD CARE			
030-0000	3832	<ol style="list-style-type: none"> <li>1. Registration</li> <li>2. Child Care - Full-Time</li> <li>3. Late Pickup: Includes staff costs and administrative overhead</li> <li>4. Late Payment: Includes staff costs and administrative overhead</li> </ol>	<p>35-50/child</p> <p>168-200/week</p> <p>1/minute (5 minutes minimum)</p> <p>3/day</p>
J. PRESCHOOL			
030-0000	3833	<ol style="list-style-type: none"> <li>1. Activities/Classes: Includes cost of staff, supplies, equipment costs, administrative overhead, and excursion costs to include admission fees and transportation</li> <li>2. Late Pickup: Includes staff costs and administrative overhead</li> <li>3. Scheduled Payment: Includes staff costs and administrative overhead</li> <li>4. Parent Helper Day: Includes staff support costs</li> <li>5. Late Scheduled Payment: Includes staff costs and administrative overhead</li> </ol>	<p>3-7/hour</p> <p>1/minute with a minimum of 5</p> <p>10/payment</p> <p>45/helper day</p> <p>10/payment</p>



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>K. GENERAL YOUTH AND TEEN SERVICES</b>			
030-0000	3820/3825	1. Youth Activities/Classes/Care: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, and excursion costs to include admission fees and transportation.	3-100/hour
		2. Teen Activities: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, and excursion costs to include admission fees and transportation.	1-100/activity
		3. Camps: Includes cost of instructor or staff, costs, administrative overhead, equipment costs, excursion costs to include admission fees and transportation, parking fees, cost of chartering vehicle, bridge tolls, cell phone and pager charges, and vehicle maintenance/repair.	3-20/hour
		4. Excursions: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, excursion costs to include admission fees and transportation, parking fees, cost of chartering vehicle, bridge tolls, cell phone and pager charges, and vehicle maintenance/repair.	1-500/person
		5. Special Events: Includes cost of equipment, supplies, refreshments, prizes, staff, and administrative overhead.	1-100/person
		6. Late Pickup: Includes staff costs and administrative overhead	1/minute; minimum of 5
		7. Apparel: Includes supply costs and administrative overhead, and is based on item sold.	1-35/item
		8. Late Payment: Includes staff costs and administrative overhead	3/day
<b>L. SENIOR SERVICES</b>			
030-0000	3840/3845	1. Classes/Workshops/Special Activities/Boutiques/Vendor Booths: Includes cost of instructor, support staff (if needed), supply costs, refreshments, facility rental (if applicable), and administrative overhead.	1-200/item
		2. Games: Includes cost of equipment, supplies, refreshments, prizes, and administrative overhead.	3-15/item
		3. Trips/Transportation: For non-Measure B trips: Includes cost of chartering vehicle, escort costs, admission fees, bridge tolls, parking fees, refreshment costs (if applicable), and administrative overhead.	1-3,000/trip



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
L. SENIOR SERVICES, Continued			
030-0000	3840	5. Senior Scene Advertising; Includes printer costs, mail preparation costs, postage, and administrative overhead (space permitting).	
		a. Business card ad	20/ad
		b. 1/4 page ad	80/ad
		c. 1/2 page ad	160/ad
		6. Photocopies, black and white	See I.C.1.a.
		7. Photocopies, color	See I.C.1.b.
M. SENIOR CENTER RENTAL *			
030-0000	3841	1. Resident individual/group	
		a. Saturday	65/hour (four hour minimum)
		b. Sunday – Friday	65/hour (two hour minimum)
		2. Nonresident Individual/Group	
		a. Saturday	75/hour (four hour minimum)
		b. Sunday – Friday	75/hour (two hour minimum)
		3. Nonprofit and Public Agencies serving Newark Populations	
		a. Saturday	55/hour (four hour minimum)
		b. Sunday – Friday	55/hour (two hour minimum)
		4. Rental Deposit*	300
		5. Retention	
		a. Occupancy of facility beyond 10 p.m., City mandated vacate time	Two times the hourly rate on contract
		b. Occupancy of facility beyond contracted hours but before 10 p.m. mandated vacate time	One and a half times the hourly rate on contract
		c. Additional damage or cleaning charges	1-500



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
M. SENIOR CENTER RENTAL *, Continued			
		<p>* Change of rental date is considered a cancellation.</p> <p>Cancellation more than 60 days prior to rental date – deposit and rental fees will be refunded, minus processing fee (See III.N.1.)</p> <p>Notice of 60 days or less – forfeit 100% of deposit and 25% of rental fees if date cannot be re - booked.</p> <p>No show on rental date – forfeit 100% of deposit and all rental fees.</p> <p>Rental rates are charged by full hour increments only and will not be prorated for fractions of hours</p>	
N. MEASURE B TRANSPORTATION			
032-0000	3646	1. Newark Paratransit: Includes contractor costs and administrative overhead. The cost of these trips are subsidized by Measure B Sales Tax revenue.	1-10/one way trip
O. MISCELLANEOUS			
	This section contains policies that may be applied to any item listed in the Recreation and Community Services Enterprise Fund.		
	1. Activity Refund Processing Fee: Requires at least five (5) working days prior notice. Some activities have a "no refund" policy.	50% or 15 (whichever is less)	
	2. Discounts	5-50%	
	<p>All rentals may require an additional fee, based on actual cost of service for additional personnel, maintenance, or damages incurred. City-sponsored or co-sponsored programs can be offered at no charge. Fee charges include scheduled costs of staff, supplies, maintenance, equipment replacement, janitorial services, and administrative overhead.</p> <p>Activity and user fees may be pro-rated.</p>		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>IV. CAPITAL ASSETS - MAINTENANCE ENTERPRISE FUND</b>			
A. MAINTENANCE			
040-4012	3730	1. Services by Others (e.g., Traffic Signals, etc.)	Cost plus 10%
040-4014 (50%) 020-2015 (50%)	3992	2. Landscaping and Lighting Contract Administration	
		a. Assessments – Annual Assessment	2,000
040-4014	3992	b. Contract Administration	10% of operations and maintenance cost
		c. Inspection	8% of value of construction/ contract cost
		d. Roll-over PSE (Plans, Specifications, and Estimates)	8% of value of construction
040-4014 040-4012	3730	3. Barricading	Labor cost plus 100% plus rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
		4. Debris Cleanup	
		a. Personnel (MOU may take precedent)	Labor cost plus 100%
		b. Use of City vehicles and equipment	Rates based on latest CalTrans "Labor Surcharge and Equipment Rental Rates Publication" plus 10%
		c. Contract services and rental equipment	Cost plus 10%
		d. Administrative costs (MOU may take precedent)	Staff costs plus 10% (one hour minimum)



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
A. MAINTENANCE, Continued			
040-4014 040-4012	3730	5. Temporary Street Patching	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
040-4012	3730	6. General Public Works Call Out	
		a. Streets	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
		b. Parks	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
709-9410	3730	c. Buildings	Labor cost plus 100%; materials cost plus 15%
040-4012	3730	7. Sign Installation	
		a. Replacement Sign Installation	140 and material plus 15%
		b. Neighborhood Watch Signs	41/sign
		c. Neighborhood Watch Sign Installation	140 and material plus 15%
		8. Recovery of each sign removed from public right-of-way	10/sign



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
A. MAINTENANCE, Continued			
040-4012	3730	9. Recovery of shopping carts removed from public right-of-way	50 *
* Per State law			
040-4012 040-4014 701-9310 709-9410	3730	10. Nonprofit Events Traffic Control	Labor cost



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
<b>V. CAPITAL ASSETS - CONSTRUCTION ENTERPRISE FUND</b>					
A. DEVELOPMENT					
104-0000 208-0000	3740	1. Street Trees			
		a. City Planted (three year maintenance)	325/tree		
		b. Property owner initiated street tree replacement	40		
		c. Property owner initiated street tree removal	100		
		2. General Public Works Call Out			
		a. Street Trees	Labor cost plus 100%; materials cost plus 15%		
104-0000	3850	3. Park-in-lieu			
		a. Subdivisions *			
		(1) Single-family home	2,998/dwelling unit		
		(2) Multi-family home	2,278/dwelling unit		
		b. Conditional use permits **			
		(1) Two or less bedrooms	1,800/dwelling unit		
		(2) Three bedrooms	2,000/dwelling unit		
		(3) Four or more bedrooms	2,200/dwelling unit		
		* Established by Ordinance No. 264. See Chapter 16.30 N.M.C. for definitions of single-and multi-family homes.			
		** An additional fee, based on actual cost for services, may be charged for rentals requiring additional personnel or maintenance.			
400-0000	3860 PSF	4. Capital Facilities *			
		a. Public Safety			
		(1) Single-family residential	1,989/unit		
		(2) Multi-family residential	2,079/unit		
		(3) Commercial	1.73/square foot		
	(4) Industrial	0.17/square foot			



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
A. DEVELOPMENT, Continued				
400-0000	3860 CSF	b. Community Service/Facilities		
		(1) Single-family residential	1,942/unit	
		(2) Multi-family residential	1,596/unit	
		(3) Commercial	0.36/square foot	
		(4) Industrial	0.31/square foot	
400-0000	3860 TRA	c. Transportation		
		(1) Single-family residential	801/unit	
		(2) Multi-family residential	460/unit	
		(3) Commercial	1.38/square foot	
		(4) Industrial	0.68/square foot	
* Established by Resolution No. 8051 and amended by Resolution No. 9253				
400-0000	3860 ILF	5. Housing		
		a. Inclusionary Housing In-Lieu *	The in-lieu fee for each below market rate unit is equal to the difference between the median single-family home price in Newark and the below market rate price for a three bedroom unit at the required income level.	
		NOTE: Most residential projects are required to construct inclusionary units rather than paying the in-lieu fee. Projects that may pay the fee are:		
		(1) Projects that demonstrate to the Planning Commission and the City Council that building inclusionary units would not be practically feasible;		
		(2) Projects with five or six units with approval of the Community Development Director; and		
		(3) Projects of for-sale units with lots averaging 10,000 square feet or more, with approval of the Planning Commission and City Council.		
		* Established by Resolution No. 8802 and amended by Resolution No. 9398		
		b. Non-Residential Development Housing Impact ** (revised annually)		
(1) Commercial	3.35/square foot			
(2) Industrial	.62/square foot			
** Established by Resolution No. 8802				



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>VI. COMMUNITY DEVELOPMENT</b>			
A. COMMUNITY DEVELOPMENT MAINTENANCE			
025-0000	3865	1. Community Development Maintenance *	0.5% of Construction Valuation
* Established by Ordinance No. 441			

