



# City of Newark

## UTILITY USERS TAX EXEMPTION – SENIOR CITIZEN

37101 Newark Boulevard \* Newark, California 94560-3796 \* (510) 578-4392 \* FAX (510) 578-4306

PLEASE PRINT CLEARLY – FRONT AND BACK OF FORM

<b>Name:</b>	Last	First	M.I.
<b>Residential Service Address:</b>			
<b>Phone #:</b>	<b>E-Mail:</b>		

### QUALIFICATIONS FOR TAX EXEMPTION

Are you seventy (70) years of age or older or, do you share your residency with a spouse or a registered domestic partner who is at least seventy (70) years of age or older? Yes  No

Name of Spouse or registered domestic partner: \_\_\_\_\_

CA Drivers License or Identification Card # of person seeking exemption: \_\_\_\_\_ (attach copy)

Name of resident(s) seventy (70) years of age or older: \_\_\_\_\_

**UTILITY INFORMATION – attach copies of the first page of the most recent billing for each account. Only applies to electricity, natural gas, telephone, cell phone, and cable T. V. (not satellite).**

UTILITY	ACCOUNT #	NAME ON ACCOUNT
1.		
2.		
3.		
4.		
5.		
6.		
7.		

**Certification: I certify (or declare) under penalty of perjury that:**

- I am the customer of the utilities shown hereon and I or my spouse or domestic partner are seventy (70) years of age or older.
- I, the undersigned, hereby claim exemption from the utility users tax imposed by Ordinance No. 446

Date:	Signature:
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DO NOT WRITE BELOW THIS LINE – FOR FINANCE USE ONLY

Date Received:	Exemption authorized by:	Date sent to service providers:
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**Note:** This exemption will not take effect until the application has been verified and approved by the Tax Administrator and processed by the utilities. The City has up to 60 days to process your request for exemption and if approved, notify the utility companies.

The exemption becomes effective on the beginning of the second regular billing period commencing after the utility companies have been notified. Residents may be eligible for a refund of taxes improperly collected by the utilities. Residents seeking a refund must contact the City of Newark Finance Department.

It is a misdemeanor for any person to knowingly receive the benefits of the exemptions when the basis for the exemption does not exist or ceases to exist. It is your responsibility to notify the City, within 10 days, if there is a change in fact or circumstances which might disqualify you from receiving the exemption.

I am aware that if denied, I have the right to file an amended application, or to appeal the Tax Administrator's decision to the City Manager within a ten-day period after the mailing date of the Tax Administrator's notification.

I understand that this exemption must be renewed no later than 2 years from the date of authorization. (It is recommended that you reapply two months prior to minimize any lapse in eligibility.)

### **DOCUMENTATION REQUIRED**

1. A copy of your most recent utility bills (the first page of the most recent billing for each account).
2. A copy of applicant's California ID or Driver's License, or other comparable form of identification.

### **Return completed application form and attachments to:**

City of Newark  
Finance Department  
37101 Newark Blvd.  
Newark, CA 94560

### **Questions?**

Call the City Manager's Office at (510) 578-4392