

CITY OF NEWARK
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MINUTES

Fifth-Floor Conference Room
5:00 p.m. Tuesday, January 23, 2014

I. Roll Call and Introductions

At 5:04 p.m., Chairperson Nagy called the meeting to order. Present: Members Freitas, Fitts, Hannon, Hentschke, and Vennemeyer.

Staff present: Terrence Grindall, Community Development Director; Peggy Claassen, Public Works Director; Trang Tran, Associate Civil Engineer; and Yesenia Jimenez, Assistant Planner.

Committee members and staff introduced themselves.

II. Approval of Minutes of January 24, 2013 Meeting

Member Fitts moved, Member Hentschke seconded, to approve the Minutes of January 24, 2013. The motion passed with three ayes and two abstentions (Hannon and Vennemeyer).

III. Staff Reports

- A. Community Development Block Grant (CDBG) Status Report
- B. Recommendations for 2014-2015 Jurisdiction Improvement Program Funds
- C. Affordable Housing Fund Status Report

Assistant Planner presented the *CDBG Status Report* staff report and mentioned that the amount of CDBG funds for fiscal year 2014-2015 was expected to decrease even further than in years past. She reviewed the breakdown of those funds and the number and types of projects that were funded in the last year, including housing rehabilitation projects. She also mentioned that county staff requested that the City spend the accumulated site acquisition funds by the end of the fiscal year in order to comply with HUD's timeliness requirements. Member Hannon asked what would happen to the funds if they were unspent by the required deadline and Jimenez mentioned that the funds would expire. She added that the Public Works capital improvement project would be starting very soon.

Assistant Planner Jimenez presented the *Recommendations for 2014-2015 Jurisdiction Improvement Program Funds* staff report. She explained HUD's requirement that funds be used for projects that serve low-income households, seniors, and/ or the disabled, and the City policy that CDBG funds be used for capital improvement projects rather than service projects. Jimenez stated that the staff recommendation was to allocate all of the jurisdiction improvement funds to the Public Works Park Pathways project, with any remaining funds to be allocated to the Housing Rehabilitation Program. Public Works staff gave an

overview of the Park Pathways project and provided an approximate date of when the project would start.

The recommendation that all of the funds be used for the Public Works Park Pathways project, with any remaining funds to be allocated to the Housing Rehabilitation Program passed unanimously.

Assistant Planner Jimenez presented the *Affordable Housing Fund Status Report* and provided members with a Mortgage Credit Certificate (MCC) program flyer. She mentioned that county staff issued 44 MCC's countywide and 2 in Newark. Member Hannon asked about the eligibility requirements of the Mortgage Credit Certificate (MCC) program. Assistant Planner Jimenez said that program has income and home price restrictions that can make finding eligible low-income homebuyers difficult. Committee members agreed that the funds should continue to be used for the HMIS and MCC fees, as well as to implement housing element programs.

IV. Adjournment

The meeting was adjourned at 6:30 p.m.