



City of Newark
Position Announcement

General Maintenance Worker III
Part-time, Seasonal, Temporary (PST) position
(Non-benefited)

COMPENSATION: \$22.00 per hour

THE POSITION

This seasonal position works with the City's maintenance staff to perform: unskilled labor in the parks and landscape medians, street and sidewalk maintenance, street sign maintenance, and building maintenance. Duties include, but are not limited to: raking, emptying trash cans and litter removal, irrigation repair, weeding, edging, street sign maintenance and graffiti removal. Work is closely supervised; work methods are explained in specific terms and work is subject to frequent review.

Incumbents must possess the physical and mental capacity to work under the conditions described in this document and to perform the duties required by their assigned position.

Seasonal, non-benefited position. Not to exceed 1,000 working hours per fiscal year. The forty-hour work week will include Saturday and/or Sunday shifts. Hours are 7:00 AM - 4:30 PM and may fluctuate due to operational needs.

KNOWLEDGE, SKILLS, ABILITIES

Knowledge of methods, materials, and equipment used in landscaping, street and sidewalk maintenance, and building maintenance, as well as safety practices and precautions to be used in work.

Skill in operating hand and power tool equipment such as rakes, pick and shovel, etc.

Ability to work outdoors in all weather and to follow oral and written instructions. Intermittently, sit while studying or listening to training; bend, squat, climb, kneel and twist when performing maintenance, repair, or installation tasks; perform simple and power grasping, pushing, pulling, and fine manipulation; and lift or carry heavy weights up to 90 lbs.; work in conditions of various outdoor exposure. Capable of working independently.

SPECIAL REQUIREMENTS

Driving a city truck is required for the position and the applicant must have an acceptable driving record, subject to California DMV pull records.

Interested applicants should apply at <https://www.calopps.org/newark/job-19545741>

The deadline filing date is January 31, 2019 or when 200 applications are received, whichever occurs first.

The position will remain open until filled.

A resume that lists your employment history, skills and qualifications may be included with the application. If a resume is submitted, *please do not refer to the resume in lieu of fully completing the application.*

The most qualified candidates will be invited to an interview and/or skills testing with the City, which is tentatively scheduled for the week of February 11, 2019.

After receiving a conditional offer of employment, the candidate will be required to successfully complete a fingerprinting criminal history check. After clearance of the fingerprinted criminal history check, the candidate will be required to complete a City-paid pre-employment medical examination, which includes testing for the presence of drugs and alcohol. Candidates must be successful in all phases of the selection process to be considered for the position.

For additional information please contact Tonya Connolly, Maintenance Superintendent at tonya.connolly@newark.org