

# **City of Newark**

## **Master Fee Schedule**



**Effective July 1, 2018**

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## **INTRODUCTION**

City fees are designed to cover the costs of providing selected services to individuals, groups, or business entities. All City fees are consolidated in the Master Fee Schedule, which is designed to assist City staff and the public in quickly locating the appropriate fee. Changes to the Master Fee Schedule are adopted annually by the City Council.

The City's Finance Department is charged with the general maintenance and control of the Schedule. All fees remain in effect unless an action is taken to modify the fees as described below. The process of maintaining the Schedule includes reviewing requests to modify the document, periodic reviews to assure fees are equitable and reflect the cost of services, and the preparation of transmittals to the City Council for recommended changes to the fees.

City departments play a crucial role in both developing and administering fees. All departments that levy fees are responsible for:

- Charging all appropriate fees as described in the Master Fee Schedule.
- Keeping updated copies of the Schedule available and in clear display for the public.
- Proposing new fees and revisions that reflect the cost of services provided by the City.

Fees may be added, deleted, or revised through two methods. The first is through an annual process. During this process, the Finance Department works with all City departments to determine economic conditions, costs, State or Federal mandates, or other factors requiring modification of the Schedule. These modifications are then consolidated by the Finance Department and presented to the City Council for review and adoption.

The second method of change occurs during the course of the year. When a department determines a fee must be added, deleted, or modified, it develops an agenda report that is reviewed by the Finance Department. The report is then scheduled for City Council review.

All fee changes must be adopted by the City Council. When changes are proposed, public hearing notices are published by the City Clerk.

The maximum payment that will be accepted by credit card is \$10,000.

Further information on the Master Fee Schedule may be obtained by contacting the Finance Department at (510) 578-4337.

*City of Newark*  
*Master Fee Schedule - Effective July 1, 2018*



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**GLOSSARY OF FEES**

Below is a list of certain common fees which may assist you in understanding the fees contained in this document. An important distinction is that fees are not taxes. Fees are charged in order to recoup the costs of providing specific services to specific individuals, groups, or business entities. For example, developers are charged a number of fees in exchange for the services the City provides them in processing their developments. Taxes, on the other hand, are general assessments to provide for general City revenue. Examples are property tax, sales tax, and transient occupancy tax. The City's taxes are not listed in this document.

**Compliance Fees** – Charges imposed to defray the City's labor, materials, and administrative costs of assuring compliance with specific City ordinances, such as weed abatement.

**Inspection Fees** – Charges related to the physical inspection of facilities, buildings, sites, equipment, etc.

**License and Permit Fees** – Charges imposed to defray the costs incurred in processing applications or licenses and permits which authorize the holder to engage in a specific function or activity. These fees include the cost of assuring compliance with the related conditions and regulations. Examples are business license fees or parade permit fees.

**Penalty Fees and Fines** – Charges imposed for non-compliance of City requirements.

**Plan Check Fees** – Charges for time, materials, and administration costs for the detailed inspection of plans submitted to the City for review.

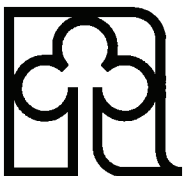
**Rental Fees** – Charges for the use of City facilities and services.

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# G

# eneral Fund

Administrative Services.....	1
Police.....	5
Fire.....	18



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - ADMINISTRATIVE SERVICES</b>			
<b>A. PARADES</b>			
Various	3160	1. Parade Permit (deposit required)	Actual cost to the City, minus deposit
<b>B. DOCUMENT CERTIFICATION</b>			
010-0000	3630	1. Document Certification	8
<b>C. REPRODUCTION WORK</b>			
Various	3630	1. Photocopies	
		a. General Documents, letter or legal size (black & white)	.10/page
		b. General Documents, letter or legal size (color)	.25/page
		c. General Documents, 11x17" (black & white)	.25/page
		d. General Documents, 11x17" (color)	.50/page
010-0000	3630	e. Conflict of Interest Statements	.10/page *
		f. Campaign Statements	.10/page *
		g. Hazardous Materials Records	.10/page *
		* As provided by State law	
Various	Various	2. Compact Disc (CD) / Digital Versatile Disc (DVD)	5/ CD or DVD
		3. Document Retention Fee	
		a. A reduction fee for all approved final plans	5/sheet for first seven, and 2/sheet thereafter
<b>D. FILING</b>			
Various	3630	1. Appeals to City Council resulting from action by any City administrative or advisory body	100
		2. Appeals to City Council resulting from City Staff determination	80
Various	3990	3 Notice of Intent to circulate an initiative petition pursuant to Election Code 9202	200



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>E. CIVIL SUBPOENA</b>			
Various	Various	1. Fee Deposit - for subpoenaed employee deposition and/or subpoena into Civil Court in relation to performance of official duties in which the employee or the City is not a party	275/employee
		2. Labor and Material Costs - for subpoenaed employee deposition and/or subpoena into Civil Court in relation to performance of official duties in which the employee or the City is not a party (MOU may take precedence)	Labor cost plus 100%; materials cost plus 15%
<b>F. SUBPOENA OF RECORDS</b>			
Various	Various	1. Deposit - Subpoena of Records	15
		2. Reproduction Work - (See I.C.)	
		3. Dubbing - (See I.R.)	
<b>G. LABOR AND MATERIAL COST</b>			
Various	3990	1. Labor and Material Cost – for special services provided by City staff and consultants when special interests are served (solid waste/recycling, telecommunications [including cable television], motion picture production, and utility franchises/licenses), other than the general public (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (one hour minimum)
Various	Various	2. Labor and Material Cost – for Public Works related services provided by City staff for special interests, other than the general public, and not specified elsewhere in this schedule (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (two hour minimum)
Various	Various	3. Labor and Material Cost – for Public Works related services provided by City contractors for special interests, other than the general public, and not specified elsewhere in this schedule (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (two hour minimum)
		4. Labor and Material Cost – for Fire Department related services provided by City contractors	Contract cost plus 15% admin fee; material costs plus 15% (two hour minimum)
<b>H. CONSULTANT SERVICES</b>			
Various	Various	1. Consultant Services – Outside consultant reports	Report cost plus 25%





Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
I. BINGO PERMITS			
Various	3630	1. Annual Bingo Permits – for special services and materials provided by City staff prior to issuance.	50*
* As provided by State law - P.C. 326.5(l)(1)			
J. ANNUAL REPORT REPRODUCTIONS			
010-0000	3630	1. Biennial Budget and Capital Improvement Plan	25
		2. Five-Year Forecast	10
		3. Master Fee Schedule	10
		4. Comprehensive Annual Financial Statement	20
		5. Compact Disc (CD) for any combination of reports 1-4 above	5/CD
K. CIRCUSES / CARNIVALS / FESTIVAL-LIKE EVENT			
010-0000	3160	1. Permit	
		a. Deposit (required)	375/day plus actual cost
L. NEWARK MUNICIPAL CODE REPRODUCTIONS			
010-0000	3630	1. Newark Municipal Code	450
		a. Annual Supplements	2/page
M. BUSINESS LICENSE			
010-0000	3630	1. Business License Listings - complete listings and monthly updates	.10/page
010-0000	3112	2. Business License Registration	
		a. Annual Registration	30 annually for each business that requires a business license
		b. Contractor's Annual Registration See Resolution No. 6108	30
		c. Contractor's Quarterly Registration See Resolution No. 6108	10 (not to exceed 30 annually)
010-0000	3110	3. Business License	as adopted by Resolution No. 6108
010-0000	3630	4. Changes to and duplicate printing of Business License	30*
* Except as stipulated in Sections 5.04.150 and 5.04.170 of the Newark Municipal Code			



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
N. RETURNED CHECK			
010-0000	3990	1. Returned Check	Bank fee; labor cost plus 100%, maximum of 25 first occurrence and 35 subsequent occurrences



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - POLICE</b>			
O. PERMITS			
010-0000	3160	1. Explosives 2. Carry concealed weapons a. New b. Annual Renewal 3. Sell pistols, revolvers, and other firearms capable of being concealed upon the person a. New b. Annual Renewal 4. Billiard Parlor Annual 5. State Second-Hand Dealer's License 6. Dance - Annual 7. Dance - Single Use 8. Taxicab Company Certification 9. Taxi Driver Certification 10. Massage Establishment a. New b. Annual Renewal 11. Massage Therapist a. New b. Annual Renewal 12. Special event permit * * Established by Resolution No. 10,700. Changes in permit fees mandated by the Federal Bureau of Investigation and the Department of Justice, Criminal Identification and Investigation Division, will be implemented automatically by the Newark Police Department Records Division	78   1,200 100  1,200 100  200 195 250 100 250 250  500 250  350 250 100
P. DUBBING SERVICES			
010-0000	3630	1. From Master logging recorder	Actual personnel salary, benefits and overhead pro-rated per 15 minute increments (one hour minimum)



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
P. DUBBING SERVICES , Continued			
010-0000	3630	2. Dubbing of voice media from other evidentiary media sources	60/hour (one hour minimum)
Q. POLICE RECORD INFORMATION			
010-0000	3658	1. Accident or police reports*	10/case number
		2. Computer-generated statistical reports	20/report
		* Copies of accident and police reports are available only to persons authorized by law	
R. REPRODUCTION WORK			
010-0000	3630	1. Photographs	Labor cost plus 100%; plus processing fee
		2. Photocopies, black and white	See I.C.1.a.*
		3. Photocopies, color	See I.C.1.b.*
		* Unless otherwise provided by State law	
S. PROCESSING			
010-0000	3655	1. Live Scan Fingerprint Identification Services	
		a. Base fingerprinting	
		(1) Public agencies	25 (State/Federal)
		(2) Private entities or individuals	50 (State/Federal)
		b. Additional fee(s) based upon required clearance or certification	
		(1) Employment, Licensing or Certification (General)	32/State; 19/Federal; 15/Federal volunteer
		(a) Expedite surcharge	10/State
		(2) Department of Social Services Licensing	
		(a) Community Care Facilities	52/State; 19/Federal; 15/Federal volunteer



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
S. PROCESSING, Continued					
010-0000	3655	(b) Family Day Care	19/Federal; 15/Federal volunteer		
		(c) Foster Home License	19/Federal; 15/Federal volunteer		
		(d) Residential Child Care Facility, six or fewer children	19/Federal; 15/Federal volunteer		
		(e) Residential Child Care Facility, more than six children	52/State; 19/Federal; 15/Federal volunteer		
		(f) Residential Care for the Chronically III	52/State; 19/Federal; 15/Federal volunteer		
		(g) Residential Care Facility for the Elderly	52/State; 19/Federal; 15/Federal volunteer		
		(h) Day Care Facility, six or fewer children	19/Federal; 15/Federal volunteer		
		(i) Day Care Facility, more than six children	52/State; 19/Federal; 15/Federal volunteer		
		(3) Education Code Submissions			
		(a) Credentialed Employees			32/State
		(b) Temporary Certificate of Clearance			32/State
		(c) Private Schools			42/State; 19/Federal
		(d) Public Schools - Classified			42/State; 19/Federal
		(e) Public School - Contract Employee			32/State
		(4) Department of Development Services (Community Residential Services Branch)			
		(a) Family Home Agencies for Disabled Adults			52/State



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
S. PROCESSING, Continued			
010-0000	3655	(b) All other categories	32/State; 19/Federal; 15/Federal volunteer
(5) Human Resource Agencies and Youth Organizations (Authorized under Penal Code Section 11105.3)			
		(a) Non-Profit (must provide proof)	19/Federal; 15/Federal volunteer
		(b) All Other (for profit)	32/State; 19/Federal; 15/Federal volunteer
(6) Law Enforcement			
		(a) Criminal Justice Employment	32/State
		(b) Peace Officer (830 PC)	46/State
(7) Other			
		(a) Carry Concealed Weapon	49/State; 19/Federal
		(b) Record Review	25/State
		(c) Immigration/Visa	32/State
010-0000	3658	2. Evidence	Actual personnel salary, benefits and overhead pro-rated per 15 minute increments (one hour minimum)
		3. Repossessed Vehicle Fee (per Govt. Code 41612)	15
		4. Suspect Property Storage	10/month
		5. Firearms Storage (per PC 33880)	50/weapon
		6. Accident photo(s) on CD *	20/CD
		7. Citation Sign Off (issued by other agencies)	15
		8. VIN Verification (non-resident) - local contracted tow companies exempt	25
* Available only to persons authorized by law			



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
T. LETTERS			
010-0000	3630	1. Clearance	50
		2. Alcoholic Beverage Control Clearance	200
U. BURGLAR, INTRUSION, AND ROBBERY ALARM SYSTEM			
010-0000	3160	1. Alarm User's Permit Application	
		a. Nontransferable Permit	50
		b. Alarm File Update	21
		c. Biennial Renewal	10
010-0000	3652	2. False Alarm Charges	
		a. First alarm	55
		b. Second alarm	105
		c. Third alarm	210
		d. Penalty assessment for each excessive false alarm charge not paid within thirty (30) days of billing date	18% compounded annually
V. EMERGENCY RESPONSE COST RECOVERY PROGRAM			
010-0000	3653	1. Driving Under the Influence	\$448 per incident plus lab fees
W. VEHICLE TOW			
010-0000	3656	1. Release	Up to 200
		2. Vehicle Lien Sale (C.V.C. 22651.i.3)	200 plus parking penalties
X. ABANDONED VEHICLE ABATEMENT			
010-0000	3675	1. Abandoned Vehicle Abatement	
		a. First vehicle found on private property abandoned, wrecked, dismantled, unregistered, and declared a public nuisance	325
		b. Each additional vehicle found on same private property as above abandoned, wrecked, dismantled, unregistered, and declared a public nuisance	200



Enterprise Fund - Cost Center	Account No.	Description		Fee (in dollars)
Y. PARKING CITATION PENALTIES				
010-0000	Various	<u>Violation</u>	<u>Vehicle Code (V.C.)</u>	
			<u>Newark Muni Code (NMC)</u>	
		Unregistered Vehicle	4000(a) V.C.	150 <sup>(2)</sup>
		False Tabs	4462(b) V.C.	100
		License Plate Display Specified	5200 V.C.	100 <sup>(2)</sup>
		License Plate Cover	5201(b) V.C.	100 <sup>(2)</sup>
		Registration Tab on Plate	5204(a) V.C.	100 <sup>(2)</sup>
		Public Grounds	21113(a) V.C.	75
		No Parking Anytime	22500 V.C.	75
		Intersection	22500(a) V.C.	75
		Blocking Crosswalk	22500(b) V.C.	75
		Safety Zone	22500(c) V.C.	75
		Fire Station Drive	22500(d) V.C.	75
		Blocking Driveway	22500(e) V.C.	75
		Sidewalk	22500(f) V.C.	75
		Parking - obstruct traffic	22500(g) V.C.	75
		Double Parking	22500(h) V.C.	75
		Bus Zone Parking	22500(i) V.C.	250
		Underpass	22500(j) V.C.	75
		Bridge Parking	22500(k) V.C.	75
		Wheelchair Access	22500(l) V.C.	310
		Fire Lane Parking	22500.1 V.C.	75
Parking from Curb	22502(a) V.C.	75		
Wrong Way Parking	22502(b) V.C.	75		
Curb Parking - business district	22502(c) V.C.	75		
No Parking Posted on State Highway	22505(b) V.C.	75		
2AM-6AM Parking	22507.5 V.C.	75		





Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
Y. PARKING CITATION PENALTIES, Continued			
010-0000	Various	<u>Violation</u>	<u>Vehicle Code (V.C.)</u> <u>Newark Muni Code</u> <u>(NMC)</u>
		Handicapped Zone - parking in stall (first offense)	22507.8(A) V.C. 310 <sup>(3)</sup>
		Handicapped Zone - parking in stall (second offense)	22507.8(A) V.C. 525
		Handicapped Zone - parking in stall (third offense)	22507.8(A) V.C. 800
		Handicapped Zone - blocking stall (first offense)	22507.8(B) V.C. 310 <sup>(3)</sup>
		Handicapped Zone - blocking stall (second offense)	22507.8(B) V.C. 525
		Handicapped Zone - blocking stall (third offense)	22507.8(B) V.C. 800
		Handicapped Zone - on the line (first offense)	22507.8(C) V.C. 310 <sup>(3)</sup>
		Handicapped Zone - on the line (second offense)	22507.8(C) V.C. 525
		Handicapped Zone - on the line (third offense)	22507.8(C) V.C. 800
		Parking on a Grade	22509 V.C. 75
		Fire Hydrant Parking	22514 V.C. 75
		Unattended Vehicle	22515(a) V.C. 75
		Unattended Vehicles - brake not set	22515(b) V.C. 75
		Person Locked in Auto	22516 V.C. 75
		Door Open to Traffic	22517 V.C. 75
		Vending Near Freeway	22520.5(a) V.C. 75
		Railroad Track	22521 V.C. 75
		Disabled Access Blocked	22522 V.C. 310
		Abandonment of Vehicle	22523(a) V.C. 100 plus cost to remove
Blocking Intersection	22526 V.C. 75		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
Y. PARKING CITATION PENALTIES, Continued			
010-0000	Various	<u>Violation</u>	<u>Vehicle Code (V.C.)</u> <u>Newark Muni Code</u> <u>(NMC)</u>
		Parking Brake Required	26450 V.C. 75
		Handicapped Zone (with proof of valid placard)	40226 V.C. 25
		Passenger Loading and Unloading	10.24.010 NMC 75
		Parking Prohibited During Specific Hours	10.24.115 NMC 75
		Vehicle Storage on Street	10.24.020(a) NMC 75
		Trailer Parking	10.24.026 NMC 75
		Street Repairs, et al	10.24.030(b) NMC 75
		School Area	10.24.050(b) NMC 75
		Parking on Narrow Street	10.24.060 NMC 75
		Street Peddlers - parking	10.24.070 NMC 75
		Emergency Parking	10.24.080(b) NMC 75
		Parking Time Limited or Prohibited	10.24.090, .100, .110 NMC 75
		No Parking Zone - posted	10.24.120 NMC 75
		2AM-6AM Parking	10.24.130 NMC 75
		Truck Parked Off of Truck Routes	10.24.140 NMC 75
		Vehicle in Excess of 20 Feet Long in Posted Zone	10.24.145 NMC 75
		Angle Parking	10.24.150 NMC 75
		Curb Marking Violations	10.28.020(b) NMC 75
		Truck Traveling Off of Truck Route	10.32.010(b) NMC 75
		Encroachment on easement	12.08.040 NMC 250
Vehicle Prohibited in Yard (first offense)	17.16.116(A) NMC 250 <sup>(1)</sup>		
Vehicle Prohibited in Yard (second offense)	17.16.116(A) NMC 500 <sup>(1)</sup>		
Vehicle Prohibited in Yard (third offense)	17.16.116(A) NMC 1000 <sup>(1)</sup>		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
Y. PARKING CITATION PENALTIES, Continued			
		FOOTNOTES: Late penalties shall be equal to the initial penalty, excluding 40226 V.C. (1) Only issued by the Vehicle Abatement Officer (2) \$10 if violation is corrected (3) \$25 with proof of valid placard per 40226 V.C.	
Z. EXTRAORDINARY/MULTIPLE POLICE RESPONSE COST RECOVERY			
010-0000	3658	1. Interfering with or falsely reporting an emergency (148.1-148.6 P.C.)	113/hour/Officer
		2. Hit and run accidents, responsible driver (20001(a) and 20002(a) C.V.C.)	113/hour/Officer
		3. Extraordinary/multiple police response, i.e., SWAT or hostage negotiator team, and special events/incidents (7.10 NMC)	113/hour/Officer
AA. BOOKING FEE REIMBURSEMENT FOR CONVICTED PERSONS (29550.1 G.C.)			
010-0000	3657	1. Alameda County, full booking	County rate plus 15% admin fee
		2. Alameda County, partial booking	County rate plus 15% admin fee
		3. Fremont Police Department	Fremont rate plus 15% admin fee
BB. ANIMAL CONTROL SERVICES			
010-0000	3120	1. Dog Licenses (see 9a)	
		a. Unspayed/unneutered, 1 year	29
		b. Unspayed/unneutered, 2 year	39
		c. Unspayed/unneutered, 3 year	46
		d. Spayed/neutered, 1 year	14
		e. Spayed/neutered, 2 year	20
		f. Spayed/neutered, 3 year	23
		g. Discount for residents age 60 and above	50% of license fee
		h. Penalty	50% of license fee
		i. Owner change of address, change of ownership, lost tag replacement or transfer of valid license from another city/county within California	6
		j. Seeing eye dog or any dog certified to assist physically handicapped	No fee



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
BB. ANIMAL CONTROL SERVICES, Continued			
010-0000	3680	2. Exotic Animal and Animal Fancier's Permit	
		a. Exotic Animal, initial permit	122
		b. Exotic Animal, annual renewal	122
		c. Exotic Animal, delinquency penalty	60
		d. Exotic Animal, initial or renewal, for residents age 60 and above	30
		e. Animal Fancier, initial permit	122
		f. Animal Fancier, annual renewal	122
		g. Animal Fancier, delinquency penalty	60
		h. Temporary Animal Fancier's permit (6 mo. max)	30
		i. Animal Fancier, initial or renewal, for residents age 60 and above	30
		3. Reinspection of premises to ensure correction of previously noted deficiencies. (Does not apply where deficiencies have been corrected.)	60
		4. Impounding Charges	
		a. Dog redeemed from shelter or Newark Animal Control (off-truck redemption)	35
		b. Livestock redeemed from shelter or Newark Animal Control	50 minimum (See 9b and 9e)
		c. Nonspecified animals	50 minimum (See 9b and 9e)
		d. Additional impoundments - same animal	
		(1) Second impoundment within 6 months	70
		(2) Third and subsequent impoundments within 6 months, each occurrence	140
		5. Feeding and boarding charges all animals - per day (See 9c, 9g, and 9h)	Shelter rate
		6. Special services	
		a. If owner takes animal(s) (dogs, cats, litters) to shelter for relinquishment	Shelter rate
		b. If owner takes dead animal (dog, cat, other, under 100 lbs.) to shelter for disposal	Shelter rate
		c. Emergency transportation service to veterinarian hospital or Animal Shelter (cost of veterinary treatment is charged against owner) (See 9d)	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
BB. ANIMAL CONTROL SERVICES , Continued			
010-0000	3680	(1) Not currently licensed with City, during normal business hours	43 (See 9e)
		(2) Currently licensed with City, during normal business hours	35 (See 9e)
		(3) Currently licensed with City, owner is a resident age 60 and above, transported during normal business hours	21 (See 9e)
		d. Preparation of owned, biting animal for fluorescent rabies antibodies testing	Shelter rate, actual time, and 15% overhead costs
		e. Dead animals, owned, picked up (see 9e):	
		(1) Dog not currently licensed with City: less than 80 lbs.	91
		(2) Dog not currently licensed with City: 80 lbs. and above	103
		(3) Dog currently licensed with City: less than 80 lbs.	76
		(4) Dog currently licensed with City: 80 lbs. and above	91
		(5) Any other animal not listed above	45 minimum (See 9b and 9e)
		(6) Residents age 60 and above for (1)-(5)	17.5
		f. Observation	
		(1) Owned dog or cat held for 10 days quarantine period	Shelter rate
		g. Home quarantine inspection	
		(1) Unlicensed dog	132
		(2) Licensed dog	120
		(3) Other	50
		7. Adoption	Shelter rate (See 9i)
		8. Penalties - applies to infraction of the Animal Control Ordinance	
		a. First violation	100
		b. Second violation for same offense within one year	200
		c. Third and subsequent violations for same offense within one year	500
		d. Fine with proof of correction obtained prior to court appearance	½ initial payment



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)															
BB. ANIMAL CONTROL SERVICES , Continued																		
<p>9. Explanation of References</p> <p>a. Dog licenses are to be renewed quarterly throughout the year for one-, two-, or three-year periods depending on owner choice and the effective life of the rabies vaccine. The calendar quarter when the rabies certificate is issued establishes the renewal period as follows:</p> <table border="1" data-bbox="560 539 1562 776"> <thead> <tr> <th data-bbox="560 539 1021 606">Rabies Vaccine <u>Date Issued</u></th> <th data-bbox="1021 539 1277 606"><u>Renewal Period</u></th> <th data-bbox="1277 539 1562 606"><u>Delinquent Date</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="560 606 1021 650">July thru Sept.</td> <td data-bbox="1021 606 1277 650">Sept. thru Oct.</td> <td data-bbox="1277 606 1562 650">After Oct. 31</td> </tr> <tr> <td data-bbox="560 650 1021 694">Oct. thru Dec.</td> <td data-bbox="1021 650 1277 694">Dec. thru Jan.</td> <td data-bbox="1277 650 1562 694">After Jan. 31</td> </tr> <tr> <td data-bbox="560 694 1021 738">Jan. thru March</td> <td data-bbox="1021 694 1277 738">March thru April</td> <td data-bbox="1277 694 1562 738">After April 30</td> </tr> <tr> <td data-bbox="560 738 1021 776">April thru June</td> <td data-bbox="1021 738 1277 776">June thru July</td> <td data-bbox="1277 738 1562 776">After July 31</td> </tr> </tbody> </table> <p>b. Fee shall defray costs of providing service. Fee will be computed as cost of labor plus overhead and/or materials used in providing the service.</p> <p>c. Boarding charges will be levied as of the first day of impoundment.</p> <p>d. When an injured stray animal is taken to a veterinarian for treatment and the owner is initially unknown but later identified, veterinarian fees will be assessed against the owner as part of the redemption process.</p> <p>e. Fees to be set by same standards set forth in 9b above, based on costs of care and feeding of animals.</p> <p>f. "Off-truck" services, such as redemptions, relinquishments or pickup/transportation, will be at rates shown above, billed to the owner or person requesting the service.</p> <p>g. Additional fees, based on Shelter rates, will be charged if euthanasia becomes necessary.</p> <p>h. Changes in fees for feeding, boarding and impounding animals pursuant to the contractual agreement with the City of Fremont shall be implemented automatically.</p> <p>i. Fees set by Shelter, based on 9b and 9e above and prevailing local veterinarian's vaccination and spay/neuter rates. (State law requires neutering and spaying of all animals adopted)</p>				Rabies Vaccine <u>Date Issued</u>	<u>Renewal Period</u>	<u>Delinquent Date</u>	July thru Sept.	Sept. thru Oct.	After Oct. 31	Oct. thru Dec.	Dec. thru Jan.	After Jan. 31	Jan. thru March	March thru April	After April 30	April thru June	June thru July	After July 31
Rabies Vaccine <u>Date Issued</u>	<u>Renewal Period</u>	<u>Delinquent Date</u>																
July thru Sept.	Sept. thru Oct.	After Oct. 31																
Oct. thru Dec.	Dec. thru Jan.	After Jan. 31																
Jan. thru March	March thru April	After April 30																
April thru June	June thru July	After July 31																
CC. GARBAGE/RECYCLABLES																		
010-0000	3658	1. Unauthorized opening and rummaging (NMC 8.10.020)																
a. First violation			100															
b. Second violation within one year of the first			200															
c. Third violation within one year of the second			500															



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
DD. TRUANCY			
010-0000	3658	1. Minor found away from home between 8:00 a.m. and 2:00 p.m. when absent from school within the city without lawful excuse (NMC 9.40.020)	
		a. First violation	50
		b. Second violation within one calendar year of the first	100
		c. Third violation within one calendar year of the second	200



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - FIRE</b>			
EE. SINGLE TRANSACTION PERMITS			
As outlined in the current, adopted California Fire Code and Newark Municipal Code, permit applications are valid for 180 days from date of issue. Permit work not completed within this period will require that a new permit be applied for. These fees may include the in-house plan review, consultation, and inspection by the Fire Department. Additional project time will be invoiced to the applicant at a rate of 125/hour or cost plus 25% if an outside consultant is used.			
010-0000	3664	1. Fire Protection Systems	
		a. Underground private service mains	
		(1) New or modified systems	482
		b. Sprinkler system: New Commercial System	
		(1) Less than 5,000 square feet	552
		(2) 5,001 to 50,000 square feet	552
		(3) Greater than 50,000 square feet	552
		c. Sprinkler system: New Residential System	
		(1) NFPA 13R	391
		(2) NFPA 13D	391
		d. Sprinkler system: Tenant Improvements	
		(1) Less than 20 heads with no branch line changes	324
		(2) 20 heads or more; or when branch line changes are made	488
		e. Fire Pumps	392
		f. Fire protection system repairs	131/hour (one hour minimum)
		2. Fire Alarm Systems	
		a. New/modifications	709 < 50 devices; 1,347 - 50 or > devices
		3. Hazardous Materials Facilities or Piping Systems (including building rooms and containment areas)	
		a. Construction/Installation	462
		b. Closure/Removal	462
		4. Tanks and Tank Systems	
a. Installation, Replacement, Removal, or Closure	512 for first tank; 125 per additional tank		





Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
EE. SINGLE TRANSACTION PERMITS, Continued				
010-0000	3660	5. Annual Fireworks Sales	Fee based on previous year's actual cost *	
* Per Newark Municipal Code 15.32.190				
010-0000	3664	6. Other Fire Code Construction	131/hour (one hour minimum)	
		7. Modified Permit Fee for projects that do not require the standard permit fee, as determined by the Fire Chief. Reduced fee based on number of hours of plan review, inspection, and other project activities	131/hour (one hour minimum)	
		8. Building Construction Plan Review (includes plan review and inspections for new construction, tenant improvements, and other activities)	305	
		9. Miscellaneous		
		a. Reinspection or Re-Test	131/hour (one hour minimum)	
		b. Nonbusiness hours inspections times	131/hour (two hour minimum)	
		c. Other Fire Prevention Services	131/hour (one hour minimum)	
		d. Self Inspection	33/year	
010-0000	3665	e. Document Retention	10/permit	
010-0000	3669	f. Use of Outside Consultants for plan check, permit review, inspection, or other fire prevention duties	Cost plus 25%	
010-0000	3665	g. Reproduction Work	See I.C.1.	
010-0000	3664	10. Additional Fees - Working Without Permit	Per Newark Municipal Code 15.04.170	
FF. FIRE CODE OPERATIONAL PERMITS				
010-0000	3664	1. Annual Permit	131/hour; 65.50/half hour (one hour minimum)	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
GG. FALSE ALARM ACTIVATION			
010-0000	3662	1. Each excessive false alarm, per Newark Municipal Code Section 15.32.040	Single engine response 179; Full response 615 *
		* A full response requires all available equipment and personnel be dispatched to the alarm (ie. hotels, motels, malls, large apartment complexes, high hazard facilities, etc.)	
HH. EXTRAORDINARY FIRE RESPONSE			
010-0000	3669	1. Extraordinary fire response (ie. DUI, illicit discharges, and other responses as specified in the Newark Municipal Code)	Cost of response plus administrative costs per contract with Alameda County Fire
		2. Extraordinary fire response related to any business or person who allows or causes the unauthorized discharge of a hazardous material determined at the discretion of the City	Cost of response plus administrative costs per contract with Alameda County Fire plus mitigation and removal of said hazard
II. HAZARDOUS MATERIALS EMERGENCY EQUIPMENT			
050-0000	3667	1. Emergency Equipment/Monies <ul style="list-style-type: none"> <li>• Chapter 17.25 and 17.26 of the Newark Municipal Code</li> <li>• One time fee, expansion of 25% or more in a five year period will be assessed this fee</li> </ul>	.50/sq.ft. of site area usable for storage/use of hazardous substances (indoor or outdoor)
JJ. PENALTIES			
010-0000	3664	1. Nonrenewal of fire code operational permit (60 days after invoice)	Double fees
		2. Failure to obtain permit	
		a. First offense within a three year period	Double fees
		b. Second offense within a three year period	Triple fees
		c. Third offense within a three year period	10x fees



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
JJ. PENALTIES, Continued				
010-0000	3676	3. Administrative Nuisance Abatement	1,000/day per identified nuisance and/or nuisance condition (100,000 maximum)	
		4. Administrative Citations		
		a. First violation	100	
		b. Second violation of the same ordinance within one (1) year	200	
		c. Third and subsequent violations of the same ordinance within one (1) year	500	
		5. Preparation and issuance of Administrative Citations and Notices to Abate Nuisance Condition, and other related costs	131/hour plus 100% (one hour minimum)	
KK. FIRE DEPARTMENT SPECIAL SERVICES				
010-0000	3669	1. Labor and Material Costs - for special services provided by the Fire Dept. for special interests other than the general public and not specified elsewhere in this schedule (MOU may take precedence)	Actual labor costs plus 100%; materials costs plus 15% (three hour minimum)	





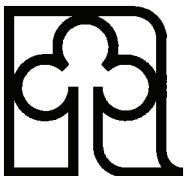
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**D**

**evelopment**

**Enterprise**

**Fund**



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>II. DEVELOPMENT ENTERPRISE FUND</b> (All fees shall be rounded to the nearest whole dollar)			
<b>A. ENGINEERING</b>			
020-2015	3630	1. Reproduction Work	
		a. Large Format Copier / Blueline	<u>1-5 Sheets</u> <u>Add'l.</u>
		18" x 24" sheets	2            1
		24" x 36" sheets	4            2
		30" x 42" sheets	6            3
		36" x 48" sheets	8            4
		b. Photocopies	See I.C.1.
		c. Standard Details Plan Set	7.50
020-2015	3670	2. Street Easement Vacation (vacation requested by property owner)	2,000
		3. Assessment Splits	
		a. Amended Assessment Diagram Check	500
		b. New Assessment Segregation	250 each new assessment up to a maximum of 1,100
		4. Recordation	
		a. Document	15 first page plus 7 each additional
		b. Map	12 first sheet plus 4 each additional
Various	3630	5. Plans and Specifications	20-150
020-2015	3990	6. Services by Others (Soil Testing, etc.) (Cash Deposit Account 020-2208)	Actual invoiced cost plus 10%
<b>B. DEVELOPMENT</b>			
020-2015	3670	1. Tentative Tract Map	
		a. Plan Check	3,500 plus 75/lot
		b. Plan Check - Condominiums	3,500 plus 75/unit
		c. Time Extension	1,100



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
B. DEVELOPMENT, Continued			
020-2015	3670	2. Tentative Parcel Map Check	
		a. Commercial/Industrial	2,000 plus 30/lot
		b. Residential	2,000 plus 60/lot
		3. Record Map Check (Tract or Parcel)	
		a. Commercial/Industrial	2,000 plus 30/lot
		b. Residential	2,000 plus 60/lot
		4. Certificate of Correction for Record Maps	500
		5. Certificate of Map Act Compliance	100
		6. Request for Parcel Map Waiver	1,100
		7. Request for Lot Line Adjustments	2,000
020-2015	3670 (50%) 3150 (50%)	8. Improvement Plan Check and Inspection for subdivision construction (est. 50% paid at time of plan submittal) (Cash deposit 020-2208)	
		a. Review and Inspection - one to three reviews	
		(1) Up to 100,000	10.5% of construction costs
		(2) 100,001 - 500,000	10,500 plus 9.5% costs over 100,000
		(3) 500,001 - 2,000,000	48,500 plus 8.5% costs over 500,000
		(4) 2,000,001 - 5,000,000	176,000 plus 7.5% costs over 2,000,000
		(5) Above 5,000,000	401,000 plus 6.5% costs over 5,000,000
020-2015	3930	b. For fourth and subsequent review of plans for the same project	
		(1) By outside consultant (Cash deposit 020-2208)	Cost plus 25%
020-2015	3670	(2) By staff (Cash deposit 020-2208)	Labor cost plus 100%
020-2015	3930	c. Trench backfill inspection by outside testing firm (Cash deposit 020-2208)	Deposit estimate cost of inspection plus 10%. Final billing based on actual cost plus 10%*



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
B. DEVELOPMENT, Continued			
020-0000	3150	d. Inspection for overtime (paid in advance) (Memorandum of Understanding may dictate minimum call-out hours) (Cash deposit 020-2208)	125/hour or any increment thereof (one hour minimum per call)*
		e. Geotechnical peer review by outside consulting firm (Cash deposit 020-2208)	3,000 deposit; final billing based on actual cost plus 25%
		f. Inspection for overtime by outside consultant (paid in advance) (Cash deposit 020-2208)	Actual cost plus 25%
020-0000	2208	g. Improvement plan review by outside consulting firm upon request by applicant (in addition to standard review and inspection fees above)	Actual cost
		* Set during construction, if necessary	
020-Various	3750	9. Document Retention	See I.C.3.
020-2015	3992	10. Landscaping and Lighting Contract Administration	
		a. Assessments - First Assessment	4,000
040-4014 (50%) 020-2015 (50%)	3992	b. Assessments - Annual Assessment	2,000
020-2015	3992	c. Assessments - Amend District	1,500
		d. Design and Engineering	10% of construction cost or actual cost plus 25% by consultant
020-2015	3670	11. Tree Removal Application/Permit (maximum three trees per application)	100/application (non-refundable)
		12. Subdivision Ordinance Variance for Parcel Maps	
		a. Commercial/Industrial	1,050
		b. Residential	1,600
		13. Subdivision Ordinance Variance after initial approval of Tentative Map	1,400
		14. Amendment to Subdivision Ordinance (Cash deposit 020-2208)	Cost plus 100% and deposit of 4,000
020-2015	3930	15. Property Acquisition	
		a. Appraisals (Cash deposit 020-2208)	Cost plus 25%
		b. Acquisition by Consultant (Cash deposit 020-2208)	Cost plus 25%
		c. Acquisition by Staff (Cash deposit 020-2208)	Labor cost plus 100%





Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
B. DEVELOPMENT, Continued			
020-2015	3670	16. Address Assignments	
		a. New address assignment	100
		b. Additional assignments under same request	10
		c. Address verification letter	45
C. ENCROACHMENT ORDINANCE			
020-2015	3670 (50%) 3150 (50%)	1. Improvement Plan Check and Inspection for Non-Subdivision Construction (Est. 50% paid at time of plan submittal) (Cash deposit 020-2208)	
		a. Permit	110
020-2015	3670 (50%) 3150 (50%)	b. Review and Inspection - one to three reviews	
		(1) Up to 100,000	10.5% of construction costs
		(2) 100,001 - 500,000	10,500 plus 9.5% costs over 100,000
		(3) 500,001 - 2,000,000	48,500 plus 8.5% costs over 500,000
		(4) 2,000,001 - 5,000,000	176,000 plus 7.5% costs over 2,000,000
020-2015	3930	c. For fourth and subsequent review plans for the same project	
		(1) By outside consultant	Cost plus 25%
020-2015	3670	(2) By staff	Labor cost plus 100%
020-2015	3930	d. Trench backfill inspection by outside testing firm (Cash deposit 020-2208)	Deposit estimated cost of inspection plus 10%. Final billing based on actual cost plus 10%*
020-2015	3670 (50%) 3150 (50%)	e. Inspection fee for overtime (paid in advance) Memorandum of Understanding may dictate minimum call-out times. (Cash deposit 020-2208)	125/hour or any increment thereof (one hour minimum per call)*
		* Set during construction, if necessary	
		2. Construction and Maintenance of Public Utility and Public Agency facilities within the public right-of-way and easements	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
C. ENCROACHMENT ORDINANCE , Continued			
020-2015	3670 (50%) 3150 (50%)	a. Permit	110
		b. Inspection	95/hour or any increment thereof (one hour minimum per call)
		c. Overtime (paid in advance) Memorandum of Understanding may dictate a minimum call-out time. (Cash deposit 020-2208)	125/hour or any increment thereof (one hour minimum per call)*
		* Set during construction, if necessary	
020-2015	3160	3. Transportation Permit	
		a. One-Time Permit	16
		b. Annual Permit	90
020-2015	3670	4. Storage of materials within the public right-of-way and easements and/or ramping curb and gutter	
		a. Permit	95
		b. Inspection	95
		5. Special Inspection for Incomplete Encroachment Permit Work (applied to all encroachment permit work, including punch list work, not approved and signed off as complete by the Public Works Inspector prior to the completion date of the Permit)	
		a. Inspection	47.50/half hour or any increment thereof (one hour minimum per call)
		b. Completion of incomplete encroachment permit work by the City	All costs to complete the work specified or required by the encroachment permit or to restore the right-of-way, including preparation of plans, specifications, bidding, and award costs, plus 20%



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
C. ENCROACHMENT ORDINANCE , Continued			
020-2015	3670	c. Safety violations due to incomplete encroachment permit work	All costs, including employee or contractor call-out charges, overtime, and minimum contractor charges, to secure the worksite and protect the public, plus 20%
020-0000	2260	6. Property/Business Owner Sponsored Concrete Repair by City Contractor within the Public Right-of-Way	Cost plus 10%
D. ZONING AND REDEVELOPMENT			
020-2010	3670	1. Preliminary Plan Review	
		a. Commercial/Industrial	
		(1) First & second reviews	No fee
		(2) Third & subsequent reviews	500
		b. Residential	
		(1) First review	800
		(2) Second & subsequent reviews	900
		c. Cell site	500
020-2010	3610	2. Environmental Fees	
		a. Environmental Determination	
		(1) Commercial/industrial	1,100
		(2) Residential	1,800
		b. EIR Preparation	
		(1) Preparation by Staff	
		(a) Labor and Materials	Cost plus 100%
		(b) Outside Consultant Reports	Cost plus 25%
		(2) Preparation by Consultant	Cost plus 25%
		c. Notice of Exemption, Preparation Filing	
		(1) Commercial/Industrial	250
		(2) Residential	400
		3. Zoning Ordinance Amendments	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
D. ZONING AND REDEVELOPMENT, Continued				
020-2010	3610	a. Rezoning application (Cash deposit 020-2208)	Cost plus 100% and 4,300 deposit	
		b. Application to add permitted use (Cash deposit 020-2208)	Cost plus 100% and 4,300 deposit	
		c. Application to add conditional use (Cash deposit 020-2208)	Cost plus 100% and 4,300 deposit	
		d. Newark Municipal Code text amendment (Cash deposit 020-2208)	Cost plus 100% and 4,300 deposit	
		e. Request to remove historical resource designation	80	
		4. Use Permit application		
		a. Commercial/Industrial		
		(1) Without sanctions		1,600
		(2) With sanctions		3,200
		b. Residential		
		(1) Without sanctions		2,600
		(2) With sanctions		5,200
020-0000	3610	c. Minor Use Permit		
		(1) Without sanctions	100	
		(2) With sanctions	200	
020-2010	3610	5. Planned Unit Development Applications		
		a. Commercial/Industrial		
		(1) Without sanctions		2,200
		(2) With sanctions		4,400
		b. Residential		
		(1) Without sanctions		3,200
		(2) With sanctions		6,400
		6. Amendment of approved PUD/Use Permit		
		a. Commercial/Industrial		
		(1) Without sanctions		1,000
		(2) With sanctions		2,000
		b. Residential		
(1) Without sanctions		1,500		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
D. ZONING AND REDEVELOPMENT, Continued			
020-2010	3610	(2) With sanctions	3,000
		7. Request for "not substantial" change/review of Use Permits and PUDs	
		a. Sign only	
		(1) Without sanctions	425
		(2) With sanctions	850
		b. Commercial/Industrial	
		(1) Without sanctions	1,000
		(2) With sanctions	2,000
		c. Residential	
		(1) Without sanctions	1,500
		(2) With sanctions	3,000
		8. Required subsequent review of and approved PUD or Use Permit	
		a. Commercial/Industrial	
		(1) Without sanctions	1,000
		(2) With sanctions	2,000
		b. Residential	
		(1) Without sanctions	1,500
		(2) With sanctions	3,000
		9. Time extension for PUD/Use Permits	
		a. Commercial/Industrial	
			500
		b. Residential	
			800
		10. Variances	
		a. Administrative Variance, residential	
		(1) Without sanctions	250
		(2) With sanctions	500
		b. Variance Application, owner-occupied single-family home	
(1) Without sanctions	350		
(2) With sanctions	700		
c. Variance Application, other			



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
D. ZONING AND REDEVELOPMENT, Continued			
020-2010	3610	(1) Commercial/Industrial	
		(a) Without sanctions	900
		(b) With sanctions	1,800
		(2) Residential	
		(a) Without sanctions	1,400
		(b) With sanctions	2,800
020-0000	3610	11. Waiver Fee	
		a. Without sanctions	100
		b. With sanctions	200
		12. Review	
		a. Signs on private property	
		(1) Without sanctions	25
		(2) With sanctions	50
		020-2010	3610
(1) Without sanctions	150		
(2) With sanctions	300		
c. Design Review			
(1) Commercial/Industrial			
a. Without sanctions	950		
b. With sanctions	1,900		
(2) Residential			
a. Without sanctions	1,500		
b. With sanctions	3,000		
(3) Single Family Design Review	100		
d. Fence height review			
(1) Without sanctions	250		
(2) With sanctions	500		
e. Community Care Facilities, Administrative			



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
<b>D. ZONING AND REDEVELOPMENT, Continued</b>				
020-2010	3610	(1) Without sanctions	400	
		(2) With sanctions	800	
		13. Agriculture Preserve Application (Cash deposit 020-2208)	Cost plus 100% and 4,000 deposit	
		14. General Plan Amendments (Cash deposit 020-2208)		
		a. Preliminary and final plan and report		
		(1) Prepared by Staff		
		(a) Labor and material	Cost plus 100% and 4,300 deposit	
		(b) Outside consultant reports	Cost plus 100% and 4,300 deposit	
		(2) Prepared by outside Consultant	Cost plus 100% and 4,300 deposit	
		15. Preparation of a Specific Plan (Cash deposit 020-2208)		
		a. Prepared by Staff		
		(1) Labor and materials	Cost plus 100% and 4,300 deposit	
		(2) Outside consultant reports	Cost plus 100% and 4,300 deposit	
		b. Prepared by Consultant	Cost plus 100% and 4,300 deposit	
020-Various	3750	16. Document Retention	See I.C.4	
020-2010	3630	17. Photocopies and Reproduction Work	See I.C.1 and II.A.1.	
022-0000	3630	18. Art in Public Places and Private Development Policy		
		a. Residential (excluding affordable housing)	270/unit	
		b. Retail	.26/square foot	
		c. Office	.38/square foot	
		d. Light Manufacturing/Warehouse	.21/square foot	
		e. High-Tech	.41/square foot	
<b>E. CODE ENFORCEMENT</b>				
020-2013	3144	1. Home Occupation Permit	63	
		a. Inspection	40	
		b. Annual Renewal	45	
		c. Reinspection	Labor costs, plus 100% (15 minute minimum)	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
E. CODE ENFORCEMENT, Continued			
020-2013	Various	2. Nuisance Abatement	
		a. Reinspection for the second and subsequent warning, Correction Notice, or visit to a site	Labor and material costs, plus 100%
		b. Preparation and posting of Compliance Order or Notice to Abate	Labor and material costs, plus 100%
		c. Hearing before a Nuisance Abatement Hearing Officer	450
		3. Administrative Nuisance Abatement and Administrative Penalties	1,000/day/ identified nuisance
		4. Citations (NMC 7.20.040A)	
		a. First violation	100
		b. Second violation of the same ordinance within one (1) year	200
		c. Third and subsequent violations of the same ordinance within one (1) year	500
		5. Preparation and issuance of Citations and Notices to Abate Nuisance Condition, and other related costs	103/hr plus 100% (one hour minimum) plus other applicable fees
		6. Abatement of nuisance conditions (NMC 7.20.020) and graffiti abatement costs	
		a. Provided by City staff	Labor costs plus 100% and materials costs (one hour minimum)
		b. Provided by contractor	Actual costs incurred
		F. OTHER	
020-2010	3630	1. Planning Commission Agenda (30) and Minutes (70) subscription	100/year
		2. Appeals to Planning Commission - from City staff determination	100
		3. Property Zoning Verification Letter	100
		4. Termination of Notice of Violation	100
		5. Zoning Certification	50
020-2010	3610	6. Public Hearing	100
		7. Mailings/Radius Search	75
020-2010	3630	8. Zoning Administrator Hearing	100





Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION			
020-2014	3143	1. Application (nonrefundable) – applies to each permit application	
		a. Over-the counter applications for building, electrical, mechanical, plumbing, site work, process piping, signs, and grading permit applications	42
		b. Applications for building, electrical, mechanical, plumbing, site work, process piping, signs, and grading permits which require submission of drawings for plan review and temporary permits	85
		c. Demolition Permit	85
020-0000	2149	2. Plan Check Deposit - Deposit due at time of submission of application requiring plan review. Amount of deposit is credited towards actual permit and plan check fees determined during the review process.	
		a. \$1 to \$7,999 construction valuation	102.85 (121 times .85)
		b. \$8,000 to \$24,999 construction value	121 for the first \$7,999 of construction valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999 times .85
		c. \$25,000 to \$49,999 construction value	325 for the first \$24,999 of construction valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999 times .85
		d. \$50,000 to \$99,999 construction value	562.50 for the first \$49,999 of construction valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999 times .85



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-0000	2149	e. \$100,000 to \$499,999 construction value	937.50 for the first \$99,999 of construction valuation plus 5.50 for each additional \$1,000 or fraction thereof to \$499,999 times .85
		f. \$500,000 to \$999,999 construction value	3,137.50 for the first \$499,999 of construction valuation plus 4.50 for each additional \$1,000 or fraction thereof to \$999,999 times .85
		g. \$1,000,000 and up construction value	5,387.50 for first \$999,999 of construction valuation plus 3.50 for each additional \$1,000 or fraction thereof exceeding \$999,999 times .85
020-2014	3141	3. Plan Check	
		a. Plan check fee for all projects needing plan review and not listed below and includes building, plumbing, electrical, mechanical, process piping, signs, and site work.	85% of permit fee
		b. Minor review/over counter plan reviews	51
		c. Plan check fee for projects utilizing an approved standard plan.	306/building
		d. For third and subsequent review of plans for the same project by outside consultant	Cost plus 25%
		e. For third and subsequent review of plans for the same project by City staff	102/hour (one hour minimum)
020-0000	3141	f. For expedited review of plans by outside consultant	Amount of additional cost to City plus 25%
020-2014	3140	4. Building Permits - The permit fee for building permits is based on the total building valuation according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3140	a. \$1 to \$7,999 construction valuation	121
		b. \$8,000 to \$24,999 total construction valuation	121 for the first \$7,999 of construction valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 total construction valuation	325 for the first \$24,999 of construction valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 total construction valuation	562.50 for the first \$49,999 of construction valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 to \$499,999 total construction valuation	937.50 for the first \$99,999 of construction valuation plus 5.50 for each additional \$1,000 or fraction thereof to \$499,999
		f. \$500,000 to \$999,999 total construction valuation	3,137.50 for the first \$499,999 of construction valuation plus 4.50 for each additional \$1,000 or fraction thereof to \$999,999
		g. \$1,000,000 and up total construction valuation	5,387.50 for the first \$999,999 of construction valuation plus 3.50 for each additional \$1,000 or fraction thereof



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3140	5. Plumbing Permit - The permit fee for plumbing permits is based on the construction valuation of the plumbing work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.	
		a. \$1 to \$7,999 construction valuation	121
		b. \$8,000 to \$24,999 plumbing construction valuation	121 for the first \$7,999 of valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 plumbing construction valuation	325 for the first \$24,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 plumbing construction valuation	562.50 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 to \$499,999 plumbing construction valuation	937.50 for the first \$99,999 of valuation plus 5.50 for each additional \$1,000 or fraction thereof to \$499,999
		f. \$500,000 and up plumbing construction valuation	3,137.50 for the first \$499,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof
		6. Electrical Permit - The permit fee for electrical permits is based on the construction valuation of the electrical work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.	
		a. \$1 to \$11,999 electrical construction valuation	121



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
G. BUILDING INSPECTION, Continued					
020-2014	3140	b. \$12,000 to \$24,999 electrical construction valuation	121 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999		
		c. \$25,000 to \$49,999 electrical construction valuation	212 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999		
		d. \$50,000 to \$99,999 electrical construction valuation	362 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999		
		e. \$100,000 to \$499,999 electrical construction valuation	612 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999		
		f. \$500,000 and up electrical construction valuation	2,212 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof		
		7. Mechanical Permit - The permit fee for mechanical permits is based on the construction valuation of the mechanical work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.			
		a. \$1 to \$11,999 mechanical construction valuation	121		
		b. \$12,000 to \$24,999 mechanical construction valuation	121 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
G. BUILDING INSPECTION, Continued					
020-2014	3140	c. \$25,000 to \$49,999 mechanical construction valuation	212 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999		
		d. \$50,000 to \$99,999 mechanical construction valuation	362 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999		
		e. \$100,000 to \$499,999 mechanical construction valuation	612 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999		
		f. \$500,000 and up mechanical construction valuation	2,212 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof		
		8. Process Piping Permit - The permit fee for process piping permits is based on the construction valuation of the process piping work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.			
		a. \$1 to \$11,999 process piping construction valuation	121		
		b. \$12,000 to \$24,999 process piping construction valuation	121 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999		
		c. \$25,000 to \$49,999 process piping construction valuation	212 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
G. BUILDING INSPECTION, Continued				
020-2014	3140	d. \$50,000 to \$99,999 process piping construction valuation	362 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999	
		e. \$100,000 to \$499,999 process piping construction valuation	612 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999	
		f. \$500,000 and up process piping construction valuation	2,212 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof	
		9. Site Work Permit - The permit fee for site work permits is based on the construction valuation of the site work work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.		
		a. \$1 to \$11,999 site work construction valuation	121	
		b. \$12,000 to \$24,999 site work construction valuation	121 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999	
		c. \$25,000 to \$49,999 site work construction valuation	212 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999	
		d. \$50,000 to \$99,999 site work construction valuation	362 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
G. BUILDING INSPECTION, Continued				
020-2014	3140	e. \$100,000 to \$499,999 site work construction valuation	612 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999	
		f. \$500,000 and up site work construction valuation	2,212 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof	
		10. Re-Roofing Permits for Multi-Family and Commercial Structures - Re-roofing permits for multi-family, commercial structures, motels, and hotels is based on the construction valuation of the re-roofing work.		
		a. \$1 to \$17,999 roofing construction valuation	243	
		b. \$18,000 to \$24,999 roofing construction valuation	243 for the first \$17,999 of valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999	
		c. \$25,000 to \$49,999 roofing construction valuation	327 for the first \$24,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999	
		d. \$50,000 to \$99,999 roofing construction valuation	564.50 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999	
		e. \$100,000 and up roofing construction valuation	939.50 for the first \$99,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof	





Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-0000	3140	11. Re-Roofing Permits for Single Family Dwellings and Accessory Structures - Re-roofing permits for single family dwellings and accessory structures preset and based on the normal number of inspections anticipated.	
		a. Re-roofing for single family dwelling using composition shingles or wood shakes.	242
		b. Re-roofing for single family dwelling using light weight tile weighing 6 pounds or less.	363
		c. Re-roofing for single family dwelling using heavy weight tile weighing over 6 pounds.	484
		12. Single Family Residential Pool or Spa Permits - Includes building, plumbing, and electrical trades. Does not include solar.	
		a. Single family residential pool or spa or pool/spa combination	363
020-2014	3140	b. Single family residential self contained above ground spa with electrical plug-in connection	121
020-0000	3140	13. Single Family Residential Photovoltaic Permits preset and based on the normal number of inspections	
		a. Standard residential system - Electrical Permit	242
		b. Standard residential system with roof reinforcement - Electrical and Building Permit	363
020-2014	3140	14. Commercial, Multi-Family Residential, Motel, and Hotel Pool and Spa Permits based on construction valuation. Fees include plumbing and electrical trades, but exclude solar installations.	
		a. \$1 to \$27,999 construction valuation	364
		b. \$28,000 to \$49,999 construction valuation	364 for the first \$27,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		c. \$50,000 to \$99,999 construction valuation	573 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		d. \$100,000 and up construction valuation	948 for the first \$99,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3140	15. Commercial Coaches, Manufactured Housing, and Mobilehome Permits - Covers the installation of mobilehomes, manufactured homes, or commercial coaches and includes electrical and plumbing connections.	
		a. Installation of mobilehome, manufactured home, or commercial coach. Does not include permanent foundations or site development fees.	243/modular unit
		b. Individual site development fees, including all building, mechanical, electrical, plumbing and site work, but not permanent foundations or actual installation of unit	243/assembled unit
		16. Foundation Permit for Commercial Coaches, Mobilehomes, and Manufactured Homes	
		a. \$1 to \$17,999 foundation construction valuation	243
		b. \$18,000 to \$24,999 foundation construction valuation	243 for the first \$17,999 of valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 foundation construction valuation	327 for the first \$24,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 foundation construction valuation	564.50 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 and up foundation construction valuation	939.50 for the first \$99,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof
		020-0000	3140
a. Wall signs - includes illuminated and non-illuminated	121 for the first sign plus 20 for each additional sign for the same business on the same site		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
G. BUILDING INSPECTION, Continued				
020-2014	3140	b. Monument signs below 4 feet in height - includes illuminated and non-illuminated	242/ea	
		18. Monument Signs 4 feet in height or higher Permits - includes foundation, frames, and electrical.		
		a. \$1 to \$17,999 foundation construction valuation	243	
		b. \$18,000 to \$24,999 foundation construction valuation	243 for the first \$17,999 of valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999	
		c. \$25,000 to \$49,999 foundation construction valuation	327 for the first \$24,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999	
		d. \$50,000 to \$99,999 foundation construction valuation	564.50 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999	
		e. \$100,000 and up foundation construction valuation	939.50 for the first \$99,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof	
		19. Miscellaneous		
		a. Minimum permit fee	121	
		b. Permits for repairs resulting from structural pest control reports	Calculated on the number of inspections needed using minimum fee per inspection.	
		c. Building Relocation - Evaluation Inspection	102/hour (two hour minimum) plus travel expenses	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3140	d. Permit to replace an existing domestic storage type water heater with another storage type water heater in a dwelling unit. Total fee limited to permit fee, application fee, California Building Standards fee, and records automation fee.	15
		e. Permit fee when permit amount is based on number of inspections required	121/inspection
		f. Quarterly maintenance permit - for each quarterly electrical, mechanical, or plumbing permit at the time such permit is issued	364
		g. Hourly rates for work in which no other fee is prescribed	
		(1) Work performed by clerical and support staff	85/hour with half hour minimum (42)
		(2) Work performed by inspectors and plan checkers during normal business hours	102/hour with half hour minimum (51)
		020-0000	3140
(4) Work performed by inspectors beyond the normal scheduled work hours on a scheduled working day	266/hour with two hour minimum		
020-2014	3140	h. Research and copy of existing Certificate of Occupancy	42
		i. Temporary Permits	
		(1) Permits that allow work to proceed without inspections - improvements not concealed. No drawings required. (Total permit fees will include application fee, records automation, and applicable state fees.)	200
		(2) Permits that require drawings and inspections. (Total permit fees will include all other fees associated with a standard permit.)	Based on construction valuation using standard fee schedules or 243, whichever is greater
		j. Demolition Permits	
		(1) 1 sf to 120 sf of area of demolition	121



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3140	(2) 121 sf to 1,000 sf of area of demolition	243
		(3) 1,001 sf to 10,000 sf of area of demolition	243 for the first 1,000 sf plus 121 for each additional 1,000 sf or fraction thereof to 10,000 sf
		(4) 10,001 sf to 100,000 sf of area of demolition	1,332 for the first 10,000 sf plus 121 for each additional 5,000 sf or fraction thereof to 100,000 sf
		(5) 100,001 sf or more of area of demolition	3,510 for the first 100,000 sf plus 121 for each additional 10,000 sf or fraction thereof
		k. Termination of Notice of Violation	100
037-2014	3750	20. Document Retention	
		a. Scanning of soils reports	5/report
		b. Scanning documents larger than 11" x 17" that require permanent retention	2/page
020-2014	3630	21. Reproduction Work	
		a. Providing black and white paper copies of letter or legal sized documents	.10/page
		b. Providing color paper copies of letter or legal sized documents	.25/page
		c. Providing black and white paper copies of 11x17 sized documents	.25/page
		d. Providing color paper copies of 11x17 documents	.50/page
		e. "A Guide To Dwelling Code Requirements"	10/ea
		f. Prepare affidavit to copy documents (includes processing and mailing)	85/hour with half hour minimum (42)
037-2014	3756	22. Building Standards Fee (SB1473 effective January 1, 2009 - Fee amount set by State law with 90% of fees collected transferred to the State)	
037-2014	3142	23. Strong Motion Instrumentation Program (SB593 effective January 1, 1988 - Fee amount set by state law with 95% of fees collected transferred to the State)	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
037-2014	3755	24. Records automation and system maintenance (includes document retention/scanning of all letter and legal size documents)	10% of permit fees with 20 minimum and 2,000 maximum
020-2014	3140	25. Penalties and Investigation	
		a. Construction valuation misrepresentation	100% of bona fide permit fee
		b. Reinspection as allowed for in the Newark Municipal Code	121/inspection
		26. Cash deposits to guarantee work: An amount shall be withheld from any refund to pay for additional inspections and administrative costs incurred by the City (Cash deposit 020-2208)	Actual costs
020-2014	3677	27. Storm Water Quality Control Plan Review and Inspection - required as a condition of the NPDES permit to minimize pollution in storm water runoff during construction.	
		a. Four-plex or smaller	250
		b. Parcels 10,000 square feet to 1 acre	500
		c. Parcels over 1 acre to 5 acres	2,100
		d. Parcels over 5 acres	3,200
020-2014	3141	28. Grading and Drainage Plan Review - Fees shall be determined based on the total site area.	
		a. Up to 0.230 acres total site area	100 for first 0.110 acre plus 20 for each additional 0.023 acres or fraction thereof to 0.230 acres
		b. 0.231 acres to 0.99 acres of total site area	200 for the first 0.230 acres plus 50 for each additional 0.23 acres or fraction thereof to 0.99 acres
		c. 1 acre to 4.99 acres total site area	400 for the first acre plus 100 for each additional half acre or fraction thereof to 4.99 acres



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3141	d. 5 acres to 24.99 acres total site area	1,200 for the first 4.99 acres plus 75 for each additional acre or fraction thereof to 24.99 acres
		e. 25 acres or more total site area	2,700 for the first 24.99 acres, plus 50 for each additional acre or fraction thereof
020-2014	3140	29. Grading and Drainage Permits - fees are based on the volume of excavation or fill, whichever is greater.	
		a. 49 cubic yards or less of fill and/or cut	50
		b. 50 to 99 cubic yards of fill and/or cut	65
		c. 100 to 999 cubic yards of fill and/or cut	65 for the first 99 cubic yards plus 15 for each additional 100 cubic yards or fraction thereof to 999 cubic yards
		d. 1,000 to 9,999 cubic yards of fill and/or cut	200 for the first 999 cubic yards plus 25 for each additional 1,000 cubic yards or fraction thereof to 9,999 cubic yards
		e. 10,000 to 99,999 cubic yards of fill and/or cut	425 for the first 9,999 cubic yards plus 50 for each additional 10,000 cubic yards or fraction thereof to 99,999 cubic yards
		f. 100,000 cubic yards or more of fill and/or cut	875 for the first 99,999 cubic yards plus 25 for each additional 10,000 cubic yards or fraction thereof
		30. Extensions - Permits and Plan Reviews	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
G. BUILDING INSPECTION, Continued			
020-2014	3140	a. Extension of current valid permit per NMC 15.04.190	15% of applicable construction permit using current fee schedule or minimum permit fee amount, whichever is greater
		b. Renewal for permits expired less than one year per NMC 15.04.190	50% of applicable construction permit using current fee schedule or minimum permit fee amount, whichever is greater plus application fee
		c. New permit for permits expired over one year per NMC 15.04.190	100% of applicable construction permit, plan review, and other normal fees using current fee schedule
020-2014	3141	d. Extending valid plan review per NMC 15.04.180	15% of plan review fees

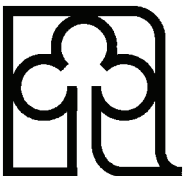






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**R** **ecreation**  
**and**  
**Community**  
**Services**  
**Enterprise Fund**



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>III. RECREATION AND COMMUNITY SERVICES ENTERPRISE FUND</b>			
<b>A. GENERAL RECREATION SERVICES</b>			
030-0000	3825	1. Adult softball, basketball, leagues, and classes	
		a. Team and individual fee	5-50/half hour
		2. Miscellaneous (Adult)	
		a. Adult Sports Tournaments: Includes cost of officials, staff, awards, and administrative overhead	150-300/team
		b. Activities Guide Advertising	
		(1) 1/8 page ad	100-150/ad
		(2) 1/4 page ad	200-250/ad
		c. Special Events/Activities/Instructional Classes: Includes cost of instructor, supplies, and administrative overhead	1-200/hour
		d. Music at the Grove Concession	10% of gross receipts
		e. Late Pickup Fee: Includes staff costs and administrative overhead	1/minute (5 minute minimum)
		f. Preferred parking	5-10/event
		3. Youth Sports/Team and Individual Fees for Camps, Clinics, Classes, and Tournaments	
		a. Instructional classes/leagues: includes cost of instructors, officials, supplies, and administrative overhead	5-50/half hour
		<b>B. SILLIMAN ACTIVITY CENTER USER (including Aquatic Center)</b>	
030-0000	3821	1. Daily Use (individual or group visits)	
		a. Infant/Toddler (2 yrs and under)	3-6/person (includes swim diaper)
		b. Youth, Adult, and Senior	9-14/person
		c. Family 4-Pack	30-50/family
		2. 20 Visit Pass	
		a. Adult, Resident	108-164/person
		b. Adult, Nonresident	144-192/person
		c. Senior, Resident (55+)	84-140/person
		d. Senior, Nonresident (55+)	112-180/person



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
B. SILLIMAN ACTIVITY CENTER USER (including Aquatic Center), Continued			
030-0000	3821	3. Monthly Pass	
		a. Adult, Resident	64-80/person
		b. Adult, Nonresident	70-90/person
		c. Senior, Resident (55-69 yrs)	48-65/person
		d. Senior, Nonresident (55-69 yrs)	53-70/person
		e. Senior, Resident (70+ yrs)	32-55/person
		f. Senior, Nonresident (70+ yrs)	35-60/person
		4. Three Month Pass	
		a. Adult, Resident	137-150/person
		b. Adult, Nonresident	189-225/person
		c. Senior, Resident (55-69 yrs)	90-125/person
		d. Senior, Nonresident (55-69 yrs)	126-160/person
		e. Senior, Resident (70+ yrs)	68-85/person
		f. Senior, Nonresident (70+ yrs)	95-130/person
		5. Six Month Pass and Season Pass	
		a. Youth (3-17 yrs), Resident	75-125/person
		b. Youth (3-17 yrs), Nonresident	88-135/person
		c. Adult (18-54 yrs), Resident	221-300/person
		d. Adult (18-54 yrs), Nonresident	299-400/person
		e. Senior, Resident (55-69 yrs)	142-200/person
		f. Senior, Nonresident (55-69 yrs)	199-300/person
		g. Senior, Resident (70+ yrs)	111-175/person
		h. Senior, Nonresident (70+ yrs)	149-225/person
		i. Family, Resident	365-500/up to 4 people; 30-60 for each add'l family member
		j. Family, Nonresident	495-650/up to 4 people; 30-60 for each add'l family member
		6. Annual Pass	
		a. Youth (3-17 yrs), Resident	110-150/person
		b. Youth (3-17 yrs), Nonresident	130-170/person
		c. Adult (18-54 yrs), Resident	383-500/person



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>B. SILLIMAN ACTIVITY CENTER USER (including Aquatic Center), Continued</b>			
030-0000	3821	d. Adult (18-54 yrs), Nonresident	520-700/person
		e. Senior, Resident (55-69 yrs)	252-325/person
		f. Senior, Nonresident (55-69 yrs)	352-425/person
		g. Senior, Resident (70+ yrs)	192-270/person
		h. Senior, Nonresident (70+ yrs)	261-350/person
		i. Family, Resident	635-750/up to 4 people; 60 for each add'l family member
		j. Family, Nonresident	875-999/up to 4 people; 60 for each add'l family member
		7. Miscellaneous	
		a. Rental items	1-200/item
		b. ID Card or Pass Replacement	5-10/card
		c. Late Pickup: Includes staff costs and administrative overhead	1-5/minute ( 5 minute minimum)
<b>C. SILLIMAN FACILITY RENTALS</b>			
030-0000	3822	1. Gymnasium**	
		a. Resident Individual/Group	35-60/hour half court; 65-100/hour full court
		b. Nonresident Individual/Group	40-70/hour half court; 80-125/hour full court
		c. Staffing	20-40/hour
		d. Scoreboard	20-40 rental agreement, plus 300 deposit
		e. Deposit and cleaning fee (if needed)	300-500
		2. Community Meeting Room**	
		a. Resident Individual/Group/Nonprofit	50-100/hour (two hour minimum)
		b. Nonresident Individual/Group	60-125/hour (two hour minimum)
		c. Patio/Lobby, Resident	40-75/hour



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
C. SILLIMAN FACILITY RENTALS, Continued					
030-0000	3822	d. Patio/Lobby, Nonresident	50-90/hour		
		e. Deposit	300-500		
		3. Dance/Aerobic Studio**			
		a. Resident Individual/Group	35-60/hr (two hour minimum)		
		b. Nonresident Individual/Group	45-70/hr (two hour minimum)		
		c. Deposit	100-500		
		4. Activity Room**			
		a. Room Rental, Resident	50-75/hour (two hour minimum)		
		b. Room Rental, Nonresident	60-90/hour (two hour minimum)		
		c. Deposit	300-500		
		5. Game/ Activity Area**			
		a. Resident	50-100/hour (two hour minimum)		
		b. Nonresident	60-125/hour (two hour minimum)		
		c. Teen Area Room Rental discounted rate with the rental of the Meeting Room	40/hour		
		d. Deposit	300-500		
		6. Preschool Room			
		a. Resident Individual/Group	50-75/hour (two hour minimum)		
		b. Nonresident Individual/Group	60-90/hour (two hour minimum)		
		c. Deposit	300		
		<p>** Cancellation notice of more than 30 days prior to rental date - all fees will be refunded, minus current processing fee.</p> <p>Notice of 15 to 30 days - forfeit 100% of deposit unless date is rescheduled. An additional processing fee will be charged to reschedule date.</p> <p>Notice of 14 days or less - forfeit all rental fees paid, plus current processing fee.</p> <p>Rental rates are charged by full hour increments only and will not be prorated for fractions of hours. If the rental goes beyond the agreement, the renter will be charged one and a half times the hourly rate.</p> <p>No show on rental date - forfeit 100% of deposit and all rental fees.</p>			



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
C. SILLIMAN FACILITY RENTALS, Continued			
030-0000	3822	Liability insurance required in amounts stated in rental policy manual as well as naming the City of Newark as Additionally Insured. Required for dance studio, gym, aquatic center, or as specified in rental agreement.	
		7. Athletic Fields++	
		a. Softball Fields (Sportsfield and Birch Grove)	
		(1) Without lights, Resident/Groups	40-50/hour (two hour minimum)
		(2) Without lights, Nonresident/Groups	35-45/hour (two hour minimum)
		(3) With lights, Resident/Groups	50-60/hour (two hour minimum)
		(4) With lights, Nonresident/Groups	45-55/hour (two hour minimum)
		(5) Staffing	25 60/hour
		(6) Scoreboard Use	50-75/event
		(7) Deposit	100-500/rental
		b. Soccer and Multi-Use Playfields	
		(1) Daylight use, Resident	55-80/hour/field or designated area
		(2) Daylight use, Nonresident	65-95/hour/field or designated area
		(3) Deposit	100-500/rental or event
		c. Soccer and Multi-Use Playfields - Newark Nonprofit Youth Soccer Organizations	
		(1) Daylight use only	6.75-20/player/season
		(2) Youth Activity/League/Tournament	25-35/hour/field or designated area
		(3) Deposit	100-500/rental
		<p>++ Cancellation notice of more than 30 days prior to rental date - all fees will be refunded, minus current processing fee.</p> <p>Notice of 15 to 30 days - forfeit 100% of deposit unless date is rescheduled. An additional processing fee will be charged to reschedule date.</p> <p>Notice of 14 days or less - forfeit all rental fees, plus current processing fee.</p> <p>Rental rates are charged by full hour increments only and will not be prorated for fractions of hours. If the rental goes beyond the agreement, the renter will be charged one and a half times the hourly rate.</p>	



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
C. SILLIMAN FACILITY RENTALS, Continued			
		<p>No show on rental date - forfeit 100% of deposit and all rental fees.</p> <p>Liability insurance required in amounts stated in rental policy manual as well as naming the City of Newark as Additionally Insured. Required for dance studio, gym, aquatic center, or as specified in rental agreement.</p>	
D. BIRTHDAY PARTY AND GROUP RESERVATIONS			
030-0000	3823	1. Parties and Rentals*	
		a. Birthday Party Package, Resident	9-40/person
		b. Birthday Party Package, Nonresident	11-50/person
		c. Group, Pool Rental, Resident/Pool	100-800/hr (two hour minimum)
		d. Group, Pool Rental, Nonresident/Pool	125-900/hr (two hour minimum)
		e. Aquatic Event Room non-birthday rental, Resident	40-60/one room/hour (two hour minimum); 60-100/two rooms/hour (two hour minimum)
		f. Aquatic Event Room non-birthday rental, Nonresident	50-70/one room/hour (two hour minimum); 70-125/two rooms/hour (two hour minimum)
		g. Cabana Rental, Resident - includes drop-in admission for 5	100-150/session
		h. Cabana Rental, Nonresident - includes drop-in admission for 5	110-175/session
		i. Open Recreation Swim Group Use	8-17/person
		j. Group Rental Area	130-140/half space entry for 10; 260-280/full space entry for 20
		k. Deposit	100-800/rental





Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
D. BIRTHDAY PARTY AND GROUP RESERVATIONS, Continued			
		<p>Rental rates are charged by full hour increments only and will not be prorated for fractions of hours. If the rental goes beyond the agreement, the renter will be charged one and a half times the hourly rate.</p> <p>No show on rental date - forfeit 100% of deposit and all rental fees.</p> <p>Liability insurance required in amounts stated in rental policy manual as well as naming the City of Newark as Additionally Insured. Required for dance studio, gym, aquatic center, or as specified in rental agreement.</p>	
E. AQUATIC CLASSES AND PROGRAMS			
030-0000	3823	1. Swim lessons, camps, certification, aqua fitness programs, clinics, and special events.	1-75/half hour
		2. Private instruction	20-75/half hour
		3. Late Pickup: Includes staff costs and administrative overhead	1/minute; (5 minute increments)
F. CONCESSIONS			
030-0000	3824	1. Food, Beverage, and Retail Items	1-100/item
G. GENERAL COMMUNITY AND HUMAN SERVICES			
030-0000	3820/3825	1. Adult Activities	
		a. Instructional Classes/Workshops: Includes cost of instructor, supplies, and administrative overhead	4-50/hour
		b. Special Events: Includes cost of equipment, supplies, refreshments, prizes, staff, and administrative overhead	1-100/person
		c. Excursions: Includes cost of staff, supplies, administrative overhead, cost of chartering vehicle, admission fees, bridge tolls, parking fees, cell phone and pager charges, and vehicle maintenance/repair	1-3,000/person
		2. Miscellaneous	
		a. Apparel: Includes supplies and administrative overhead, and is based on item sold	1-75/item
		b. Vendor spaces: Includes cost of staff, supplies, and administrative overhead	10-300/space
		c. Preferred parking	0-10/event



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
H. COMMUNITY CENTER RENTALS *			
030-0000	3831	1. Social Hall, Patio Room, or Outdoor Patio	
		a. Resident Individual/Commercial Group	
		(1) Monday - Thursday (per area)	55/hour (two hour minimum)
		(2) Primary Use: Friday and Sunday	85/hour (four hour minimum)
		(3) Primary Use: Saturday and holidays	100/hour (seven hour minimum)
		(4) Secondary Use: Friday night - Sunday and holidays	150/day
		b. Nonresident Individual/Commercial Group	
		(1) Monday - Thursday (per area)	65/hour (two hour minimum)
		(2) Primary Use: Friday and Sunday	95/hour (four hour minimum)
		(3) Primary Use: Saturday and holidays	110/hour (seven hour minimum)
		(4) Secondary Use: Friday night - Sunday and holidays	200/day
		c. Nonprofit and Public Agencies Serving the Newark Population	
		(1) Monday - Thursday (per area)	30/hour (two hour minimum)
		(2) Primary Use: Friday and Sunday	70/hour (four hour minimum)
		(3) Primary Use: Saturday and holidays **	85/hour (seven hour minimum)
		(4) Secondary Use: Friday night - Sunday and holidays	120/day
		2. Meeting Room (available limited hours Monday - Friday only)	
		a. Resident Individual/Commercial Group	20/hour (two hour minimum)
		b. Nonresident Individual/Commercial Group	25/hour (two hour minimum)
		c. Nonprofit and Public Agencies Serving the Newark Population	15/hour (two hour minimum)
		3. Rental Deposits *	
		a. Social Hall, Patio Room, or Outdoor Patio: Monday - Thursday	
		(1) Meeting	100/event
(2) Party	300/event		



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
H. COMMUNITY CENTER RENTALS *, Continued			
030-0000	3831	b. Social Hall, Patio Room, or Outdoor Patio: Friday -Sunday, Holidays	300/event
		4. Retention	
		a. Occupancy of facility beyond 10 p.m., City mandated vacate time	Two times the hourly rate on contract
		b. Occupancy of facility beyond contracted hours, but before 10 p.m. mandated vacate time	One and a half times the hourly rate on contract
		c. Additional damage or cleaning charges	1-500
		<p>* Change of rental date is considered a cancellation unless otherwise indicated on contract.</p> <p>** Can be booked at five hour minimum if booked within 30 days of event.</p> <p>Cancellation notice of more than 120 days prior to rental date - deposit will be refunded, minus processing fee (See III.N.1.).</p> <p>Notice of 60-120 days - forfeit 100% of deposit if date cannot be rebooked by another party.</p> <p>Notice of less than 60 days - forfeit 100% of deposit and 25% of rental fees if date cannot be rebooked by another party. All cancellations will be charged a processing fee (See III.N.1.).</p> <p>No show on rental date - forfeit 100% of deposit and all rental fees.</p>	
I. CHILD CARE			
030-0000	3832	1. Registration	75-100/child
		2. Child Care - Full-Time	215-240/week
		3. Late Pickup: Includes staff costs and administrative overhead	1/minute; 5 minute minimum
		4. Late Payment: Includes staff costs and administrative overhead	10/day
J. PRESCHOOL			
030-0000	3833	1. Activities/Classes: Includes cost of staff, supplies, equipment costs, administrative overhead, and excursion costs to include admission fees and transportation	5-7/hour
		2. Late Pickup: Includes staff costs and administrative overhead	1/minute; 5 minute minimum
		3. Scheduled Payment: Includes staff costs and administrative overhead	10/payment
		4. Parent Helper Day: Includes staff support costs	45/helper day



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
J. PRESCHOOL, Continued			
030-0000	3833	5. Late Scheduled Payment: Includes staff costs and administrative overhead	10/payment
K. GENERAL YOUTH AND TEEN SERVICES			
030-0000	3820/3825	1. Youth Activities/Classes/Care: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, and excursion costs to include admission fees and transportation.	3-100/hour
		2. Teen Activities: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, and excursion costs to include admission fees and transportation.	1-100/activity
		3. Camps: Includes cost of instructor or staff, costs, administrative overhead, equipment costs, excursion costs to include admission fees and transportation, parking fees, cost of chartering vehicle, bridge tolls, cell phone and pager charges, and vehicle maintenance/repair.	1-30/hour
		4. Excursions: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, excursion costs to include admission fees and transportation, parking fees, cost of chartering vehicle, bridge tolls, cell phone and pager charges, and vehicle maintenance/repair.	1-500/person
		5. Special Events: Includes cost of equipment, supplies, refreshments, prizes, staff, and administrative overhead.	1-100/person
		6. Late Pickup: Includes staff costs and administrative overhead	1/minute; 5 minute minimum
		7. Apparel: Includes supply costs and administrative overhead, and is based on item sold.	1-75/item
		8. Late Payment: Includes staff costs and administrative overhead	10/day
L. SENIOR SERVICES			
030-0000	3840/3845	1. Classes/Workshops/Special Activities/Boutiques/Vendor Booths: Includes cost of instructor, support staff (if needed), supply costs, refreshments, facility rental (if applicable), and administrative overhead.	1-500/item
		2. Games: Includes cost of equipment, supplies, refreshments, prizes, and administrative overhead.	3-15/item



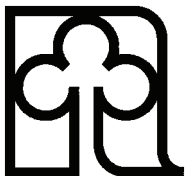
Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
L. SENIOR SERVICES, Continued			
030-0000	3840/3845	3. Trips/Transportation: Includes cost of chartering vehicle, escort costs, admission fees, bridge tolls, parking fees, refreshment costs (if applicable), and administrative overhead.	1-3,000/trip
M. MEASURE B TRANSPORTATION			
032-0000	3646	1. Newark Paratransit and Taxi Voucher Program: Includes contractor costs and administrative overhead. The cost of these trips are funded by Measure B and Measure BB Sales Tax revenue.	1-10/one way trip
N. MISCELLANEOUS			
		This section contains policies that may be applied to any item listed in the Recreation and Community Services Enterprise Fund.	
		1. Activity Refund Processing Fee: Requires at least five (5) working days prior notice. Some activities have a "no refund" policy.	50% or 15 (whichever is less)
		2. Discounts	5-50%
		All rentals and programs may require an additional fee, based on actual cost of service for additional personnel, maintenance, supplies, or damages incurred. City-sponsored or co-sponsored programs can be offered at no charge. Fee charges include scheduled costs of staff, supplies, maintenance, equipment replacement, janitorial services, and administrative overhead. Activity and user fees may be pro-rated.	





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**C** **apital Assets —**  
**Maintenance**  
**Enterprise**  
**Fund**



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>IV. CAPITAL ASSETS - MAINTENANCE ENTERPRISE FUND</b>			
A. MAINTENANCE			
040-4012	3730	1. Services by Others (e.g., Traffic Signals, etc.)	Cost plus 10%
040-4014 (50%) 020-2015 (50%)	3992	2. Landscaping and Lighting Contract Administration	
		a. Assessments - Annual Assessment	2,000
040-4014	3992	b. Contract Administration	10% of operations and maintenance cost
		c. Inspection	8% of value of construction/ contract cost
		d. Roll-over PSE (Plans, Specifications, and Estimates)	8% of value of construction
040-4014 040-4012	Various	3. Barricading	
		Labor cost plus 100% plus rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%	
		4. Debris Cleanup	
		a. Personnel (MOU may take precedent)	Labor cost plus 100%
		b. Use of City vehicles and equipment	Rates based on latest CalTrans "Labor Surcharge and Equipment Rental Rates Publication" plus 10%
		c. Contract services and rental equipment	Cost plus 10%
d. Administrative costs (MOU may take precedent)	Staff costs plus 10% (one hour minimum)		





Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
A. MAINTENANCE, Continued			
040-4014 040-4012	Various	5. Temporary Street Patching	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
040-4012	Various	6. General Public Works Call Out	
		a. Streets	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
		b. Parks	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
709-9410	Various	c. Buildings	Labor cost plus 100%; materials cost plus 15%
040-4012	Various	7. Sign Installation	
		a. Replacement Sign Installation	140 and material plus 15%
		b. Neighborhood Watch Signs	41/sign
		c. Neighborhood Watch Sign Installation	140 and material plus 15%
		8. Recovery of each sign removed from public right-of-way	10/sign



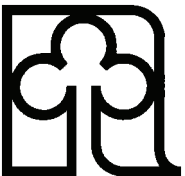
Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
A. MAINTENANCE, Continued			
040-4012	3730	9. Recovery of shopping carts removed from public right-of-way upon failure of owner to retrieve carts in accordance with State Law	50 * each cart removed in excess of three during a specified six month period
* Per B.P.F. 22435.7(f)			
040-4012 040-4014 701-9310 709-9410	Various	10. Nonprofit Events Traffic Control	Labor cost
040-4010	Various	11. Weed Abatement services by others on private property, including all administrative charges	Cost plus 20%





# **C**apital Assets — **Construction** **Enterprise** **Fund**

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Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>V. CAPITAL ASSETS - CONSTRUCTION ENTERPRISE FUND</b>			
<b>A. DEVELOPMENT</b>			
104-0000 208-0000	3740	1. Street Trees	
		a. City Planted (three year maintenance)	325/tree
104-0000	3850	2. Park Impact Fee **	
		a. Projects without Land Dedicated for Parks	
		(1) Single-Family	25,700/dwelling unit
		(2) Multi-Family Units	18,504/dwelling unit
		b. Projects that Dedicate Land for Parks	
		(1) Single-Family	7,710/dwelling unit
		(2) Multi-Family Units	5,448/dwelling unit
		** Established by Resolution No. 10,132 and amended by Resolution 10,505. The above fees are effective as of August 8, 2016. Resolution 10,505 also requires the fee to be adjusted annually by the Engineering News Record Construction Cost Index, San Francisco, California.	
401-0000	3860 PSF	3. Capital Facilities *	
		a. Public Safety <sup>1</sup>	
		(1) Single-family residential	3,548/unit
		(2) Townhome	3,548/unit
		(3) Multi-family residential	2,129/unit
		(4) Office/Commercial	0.62/square foot
		(5) Manufacturing/Research & Development	0.26/square foot
		(6) Warehousing/Distribution	0.51/square foot
401-0000	3860 CSF	b. Community Service/Facilities <sup>1</sup>	
		(1) Single-family residential	2,376/unit
		(2) Townhome	2,376/unit
		(3) Multi-family residential	1,188/unit
		(4) Office/Commercial	0.88/square foot
		(5) Manufacturing/Research & Development	0.19/square foot
		(6) Warehousing/Distribution	0.37/square foot

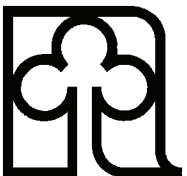


Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)		
A. DEVELOPMENT, Continued					
401-0000	3860 TRA	c. Transportation <sup>1</sup>			
		(1) Single-family residential	5,113/unit		
		(2) Townhome	2,658/unit		
		(3) Multi-family residential	3,170/unit		
		(4) Office/Commercial	4.53/square foot		
		(5) Manufacturing/Research & Development	2.48/square foot		
		(6) Warehousing/Distribution	4.95/square foot		
		* Established by Resolution No. 8051 and amended by Resolutions No. 9253, 10,633 <sup>1</sup> , 10,634 <sup>1</sup> , and 10,635 <sup>1</sup>			
403-0000	3860 ILF	4. Housing			
		a. Residential Housing Impact Fee* (revised annually)			
		(1) First 1,000 sq. ft. floor area/unit**	20.60/square foot		
		(2) All sq. ft. over 1,000 sq. floor area/unit	8.25/square foot		
		* Established by Resolution No. 10,184. Floor area for a residential development equals the sum of the horizontal floor areas of a building measured from the exterior face of exterior walls or from the center line of a wall separating two buildings, excluding garages, carports, and common areas.  ** No housing impact fee is charged for additions to existing buildings.			
		b. Non-Residential Housing Impact Fee *** (revised annually)			
		(1) Commercial	3.70/square foot		
		(2) Industrial	.70/square foot		
		*** Established by Resolution No. 8802. Floor area for a commercial development equals the sum of the horizontal floor areas of the a building measured from the exterior face of exterior walls or from the center line of a wall separating two buildings. Where no walls exist, the floor area is the area covered by the roof excluding two feet on each side of the structure. Outside areas used for sales or display (such as nurseries, building materials, auto sales, etc.) may be considered part of floor area when the community development director determines that the use of the outside area significantly contributes to the employee density of the building.			



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# **C** **ommunity** **Development**



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>VI. COMMUNITY DEVELOPMENT</b>			
A. COMMUNITY DEVELOPMENT MAINTENANCE			
025-0000	3865	1. Community Development Maintenance *	0.5% of Construction Valuation
* Established by Ordinance No. 441			





