



# CITY OF NEWARK CITY COUNCIL

37101 Newark Boulevard, Newark, CA 94560-3796 • 510-578-4266 • E-mail: [city.clerk@Newark.org](mailto:city.clerk@Newark.org)

City Administration Building  
7:30 p.m.  
City Council Chambers

## AGENDA

Thursday, April 14, 2016

### CITY COUNCIL:

Alan L. Nagy, Mayor  
Luis L. Freitas, Vice Mayor  
Sucy Collazo  
Michael K. Hannon  
Mike Bucci

### CITY STAFF:

John Becker  
City Manager  
  
Terrence Grindall  
Assistant City Manager  
  
Susie Woodstock  
Administrative Services Director  
  
Sandy Abe  
Human Resources Director  
  
Soren Fajeau  
Public Works Director  
  
Jim Leal  
Police Chief  
  
David Zehnder  
Recreation and Community  
Services Director  
  
David J. Benoun  
City Attorney  
  
Sheila Harrington  
City Clerk

*Welcome* to the Newark City Council meeting. The following information will help you understand the City Council Agenda and what occurs during a City Council meeting. Your participation in your City government is encouraged, and we hope this information will enable you to become more involved. The Order of Business for Council meetings is as follows:

- |                                     |                         |
|-------------------------------------|-------------------------|
| A. ROLL CALL                        | I. COUNCIL MATTERS      |
| B. MINUTES                          | J. SUCCESSOR AGENCY     |
| C. PRESENTATIONS AND PROCLAMATIONS  | TO REDEVELOPMENT AGENCY |
| D. WRITTEN COMMUNICATIONS           | K. ORAL COMMUNICATIONS  |
| E. PUBLIC HEARINGS                  | L. APPROPRIATIONS       |
| F. CITY MANAGER REPORTS             | M. CLOSED SESSION       |
| G. CITY ATTORNEY REPORTS            | N. ADJOURNMENT          |
| H. ECONOMIC DEVELOPMENT CORPORATION |                         |

Items listed on the agenda may be approved, disapproved, or continued to a future meeting. Many items require an action by motion or the adoption of a resolution or an ordinance. When this is required, the words *MOTION*, *RESOLUTION*, or *ORDINANCE* appear in parenthesis at the end of the item. If one of these words does not appear, the item is an informational item.

The attached *Agenda* gives the *Background/Discussion* of agenda items. Following this section is the word *Attachment*. Unless "none" follows *Attachment*, there is more documentation which is available for public review at the Newark Library, the City Clerk's office or at [www.newark.org](http://www.newark.org). Those items on the Agenda which are coming from the Planning Commission will also include a section entitled *Update*, which will state what the Planning Commission's action was on that particular item. *Action* indicates what staff's recommendation is and what action(s) the Council may take.

**Addressing the City Council:** You may speak once and submit written materials on any listed item at the appropriate time. You may speak once and submit written materials on any item not on the agenda during *Oral Communications*. To address the Council, please seek the recognition of the Mayor by raising your hand. Once recognized, come forward to the lectern and you may, but you are not required to, state your name and address for the record. Public comments are limited to five (5) minutes per speaker, subject to adjustment by the Mayor. Matters brought before the Council which require an action may be either referred to staff or placed on a future Council agenda.

No question shall be asked of a council member, city staff, or an audience member except through the presiding officer. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the presiding officer for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.



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## AGENDA

Thursday, April 14, 2016

### A. ROLL CALL

### B. MINUTES

- B.1 Approval of Minutes of the regular City Council meeting of Thursday, March 24, 2016. (MOTION)

### C. PRESENTATIONS AND PROCLAMATIONS

- C.1 Presentation by the Farmers and Farmerettes Square Dance Club. (PRESENTATION)

**Background/Discussion** – The Farmers and Farmerettes Square Dance Club is a Newark-based group that does exhibition and entertainment square dancing and is also involved with local charities. Don Baker and representatives from the Farmers and Farmerettes will be at the City Council meeting to present a contribution to the Newark Betterment Corporation.

- C.2 Presentation on Alameda County's efforts to develop a Community Choice Energy Program. (PRESENTATION)

**Background/Discussion** – In 2014, the Alameda County Board of Supervisors voted to explore the creation of a Community Choice Aggregation energy program. Community Choice Energy enables local governments to procure and/or develop power on behalf of their public facilities, residents, and businesses. A representative from the Alameda County Community Development Agency will provide an update on the County's efforts to develop a Community Choice Energy program.

### D. WRITTEN COMMUNICATIONS

- D.1 Planning Commission referral of an Architectural and Site Plan Review and an addendum to an Environmental Impact Report for a project consisting of two hotels (Staybridge Suites and SpringHill Suites) and one restaurant (Bubba's 33) at 6000 NewPark Mall Road (APN: 901-111-3 & 4) – from Assistant City Manager Grindall. (RESOLUTIONS-2)

**Background/Discussion** - SyWest Development has submitted an application on behalf of SpringHill Suites, Staybridge Suites, and Bubba's 33 Restaurant, for a project at 6000

NewPark Mall Road. The site has both a zoning and General Plan designation of Regional Commercial. Hotels and restaurants are permitted uses within the Regional Commercial district; therefore, this project is before the City Council for design review only.

A portion of the site is occupied by the former Cinedome 7 movie theater. The remainder of the site is vacant. The Cinedome building will be removed as part of this development.

The project is comprised of a 104 unit, four-story, 21,550 square foot Staybridge Suite hotel, a 120-unit, four-story, 18,100 square foot SpringHill Suites, and a Bubba's 33 restaurant with an outdoor game and recreation area. Both hotels will provide an indoor swimming pool, business and fitness centers, and meeting rooms. As the final footprint is still being determined, the building size shown in the exhibits is for illustrative purposes only.

Staybridge Suites is part of the Intercontinental Hotel Group (IHG) global extended stay brand, which offers a "social and home-like environment for guests spending an extended period away from their home and family". Staybridge Suites was launched in 1997, for long-stay travelers. In 2002 it became the first extended stay hotel brand in the world to reach 50 hotels in just under four years.

The SpringHill Suites by Marriott, which is the largest all-suites style brand, has a progressive design in the upper moderate-tier. With modern décor and comforts like great bedding, enhanced food and fitness options, the brand delivers a stylish hotel that provides the space business travelers are looking for.

Bubba's 33 is a family-friendly, sports restaurant/bar concept that first opened in 2014. This concept was created by Kent Taylor, founder and CEO of the "Texas Roadhouse" brand. Their philosophy of "legendary food, legendary service, and legendary fun" has also been fully integrated throughout this concept. The interior space is comprised of a main dining area with two separate, small bar areas. The interior "garage bar" has functional garage doors that allow patrons to experience "al fresco" dining without being outside. There are currently 7 locations across the country. The Newark location will be the first location to have an outdoor recreational area. It will also have separate outdoor patio dining with a fire feature. Bubba's notes that these added features will prove to make this Newark restaurant their "destination location."

### **Parking**

Per the Newark Municipal Code, hotels require one parking space per employee, plus one additional parking space for each guest room or two beds, whichever is greater. Based on the room count and employee numbers, the two hotels must provide 242 spaces which is shown on the plans. As Bubba's has not determined the exact square footage (it will range from 7,000 square feet to 9,000 square feet) the final parking count has not been determined. The restaurant will be required to meet the minimum standard of one space per one hundred square feet of gross floor area.

**Addendum to the Environmental Impact Report**

The Addendum to the General Plan Environmental Impact Report (EIR) was prepared for this project and completed by First Carbon Solutions. Seventeen environmental issues were analyzed (Outlined in Section 2.3 of the Addendum), none of which was found to have any new significant impact. Table 1-1 of the Executive Summary notes mitigation measures that have already been accounted for in the original General Plan EIR.

The Addendum was made available to the public beginning February 3, 2016. Staff did not receive any comments on this project.

**Update** - At its March 22, 2016 meeting, the Planning Commission: (1) approved Resolution No. 1931, with Exhibit A, pages 1 through 16, for ASR-15-31, an Architectural and Site Plan Review for a two hotel (Staybridge Suites & SpringHill Suites) and one restaurant (Bubba's 33) project at 6000 NewPark Mall Road; and (2) Resolution No. 1932, for E-15-32, an addendum to an Environmental Impact Report.

**Attachment**

**Action** - It is recommended that the City Council, by resolutions: (1) approve an Architectural and Site Plan Review for a two hotel (Staybridge Suites and SpringHill Suites) and one restaurant (Bubba's 33) project at 6000 NewPark Mall Road and; (2) approve an addendum to an Environmental Impact Report for a two hotel (Staybridge Suites and SpringHill Suites) and one restaurant (Bubba's 33) project at 6000 NewPark Mall Road (APN:901-111-3 and 4).

**D.2 Planning Commission referral of an extension to Vesting Tentative Map 8157 for the SHH Project along Enterprise Drive and Willow Street – from Assistant City Manager Grindall. (RESOLUTION)**

**Background/Discussion** - In April 2014, the Planning Commission and City Council approved an application for Vesting Tentative Map 8157 and building plans for approximately 88 townhome/condominium units, approximately 75 affordable senior housing units, and a 15,000 square foot retail building to be located on approximately 8.09 acres along Enterprise Drive and Willow Street. This project is known as the SHH Project.

The Subdivision Map Act provides that an approved tentative map expires 24 months after its approval, unless a map extension has been approved. The project developer, Integral Communities LLC, has indicated that the final map for the subject subdivision will not be filed before the April 24, 2016 expiration date and has requested a two year extension.

This project is a vital part of the Dumbarton Transit Oriented Development, as it not only provides additional single-family housing options, but provides affordable housing and a much needed retail component to the area. As such, staff recommends the City Council approve the time extension request.

**Update** - At is March 22, 2016, meeting, the Planning Commission approved Resolution No. 1930, conditionally approving a two-year extension to Vesting Tentative Map 8157.

**Attachment**

**Action** - It is recommended that the City Council, by resolution, approve a two-year extension to Vesting Tentative Map 8157.

**E. PUBLIC HEARINGS**

**E.1 Hearing to consider property owners' objections to the 2016 Weed Abatement Program and instruction to the Superintendent of Streets to abate the public nuisances - from Deputy Fire Marshal Guier and Maintenance Supervisor Hornbeck. (MOTION)**

**Background/Discussion** - On February 25, 2016, the City Council adopted Resolution No. 10,468 initiating the 2016 Weed Abatement Program and setting a public hearing for April 14, 2016. The annual weed abatement program abates weeds on vacant commercial and industrial properties not maintained by the property owners as directed by the Fire Marshal. Property owners may object in person by attending this hearing or by letter. As of April 1, 2016, no written objections have been received. Several owners have notified staff that they will perform the work themselves. If the weeds on these parcels are not abated in a timely manner, the City's contractor will perform the work in May. This will provide these owners ample time to complete the abatement.

The property owners, as listed on the County Assessor's roll, have been given the required notice of the public hearing date. If objections are received prior to or during the public hearing, the Council should consider the objections; and then, by motion, allow or overrule the objections. The Council may then instruct the Superintendent of Streets to abate the public nuisance on the parcels remaining in the program.

**Attachment** - None

**Action** - It is recommended that the City Council, by motion, act upon any objections by property owners to the 2016 Weed Abatement Program, and instruct the Superintendent of Streets to abate the public nuisances.

**F. CITY MANAGER REPORTS**

**(It is recommended that Items F.1 through F.3 be acted on simultaneously unless separate discussion and/or action is requested by a Council Member or a member of the audience.)**

**CONSENT**

**F.1 Second reading and adoption of an ordinance amending the Newark Municipal Code by repealing Chapter 2.20 Redevelopment Agency – from City Clerk Harrington. (ORDINANCE)**

**Background/Discussion** – On March 24, 2016, the City Council introduced an ordinance amending the Newark Municipal Code by repealing Chapter 2.20 Redevelopment Agency. It is no longer necessary to include the Redevelopment Agency in the Newark Municipal Code since all Redevelopment Agencies in the State of California were disbanded in 2011 by the California State Legislature.

**Attachment**

**Action** - It is recommended that the City Council, by ordinance, amend the Newark Municipal Code by repealing Chapter 2.20 Redevelopment Agency.

**F.2 Establishing the number of residents in the City of Newark for the purpose of determining the voluntary expenditure ceiling for the November 8, 2016, Municipal Election - from City Clerk Harrington. (RESOLUTION)**

**Background/Discussion** – Pursuant to Municipal Code 2.11.010, Voluntary Expenditure Ceiling, the City has a voluntary campaign expenditure ceiling for elections to City offices at one dollar (\$1) per resident of the City. The contribution limits were established in 1997 and remained the same until 2007 when the City Council updated the contribution limits. The current contribution limit for any candidate who accepts the voluntary expenditure ceiling is \$500. The contribution limit for any candidate who does not accept the voluntary expenditure ceiling is \$100.

Municipal Code 2.11.010 requires the City Council, prior to each election for a City elective office, to adopt a resolution that establishes the number of residents in the City. The most recent data from the State of California, Department of Finance, *E-1 Population Estimates for Cities, Counties and the State with Annual Percent Change – January 1, 2014 and 2015 Sacramento, California, May 2015*, finds that there are 44,204 residents. Therefore, the amount of the voluntary expenditure ceiling for campaigns for City elective office will be \$44,204 for the November 8, 2016, Municipal Election.

**Attachment**

**Action** - It is recommended that the City Council, by resolution, establish the number of residents in the City of Newark for the purpose of determining the voluntary expenditure ceiling for the November 8, 2016, Municipal Election.

**F.3 Approval of plans and specifications, acceptance of bid and award of contract to R&R Pacific Construction, Inc., and amendment to the 2014-2016 Biennial Budget and Capital Improvement Plan for Fiscal Year 2015-**

**2016 for the Service Center Concrete Pad, Project 1125 – from Associate Civil Engineer Tran. (MOTION)(RESOLUTIONS-2)**

**Background/Discussion** – This project will remove and replace the existing broken concrete pad between the fuel pumps and the break room at the Service Center due to localized soil settlement encountered during this past rainy season.

Bids for the project were opened on March 29, 2016 with the following results:

<b>Bidder</b>	<b>Amount</b>
R&R Pacific Construction, Inc.	\$ 16,825.00
ALB Inc.	24,673.65
DRYCO Construction, Inc.	26,761.00
PRIMETECH Construction LLC.	79,725.00
 Engineer’s Estimate	 \$ 15,000.00

The 2014-2016 Biennial Budget and Capital Improvement Plan does not include funds for this project in Fiscal Year 2015-2016. The total project cost, including contingency, is \$20,000. A budget amendment is necessary to provide the funding for this project.

Staff recommends that this project be awarded to the lowest responsible bidder, R&R Pacific Construction, Inc.

**Attachment**

**Action** – It is recommended that the City Council, by motion, approve the plans and specifications and by resolutions: (1) accept the bid and award the contract to R&R Pacific Construction, Inc. and (2) amend the 2014-2016 Biennial Budget and Capital Improvement Plan for Fiscal Year 2015-2016 for the Service Center Concrete Pad Repair, Project 1125.

**NONCONSENT**

**F.4 Presentation of the Draft Five-Year Forecast 2016-2021 – from Administrative Services Director Woodstock. (PRESENTATION)**

**Background/Discussion** – The Draft Five-Year Forecast 2016-2021 is being submitted to the City Council for review. The Five-Year Forecast is the first of a two document series which make up the budget cycle. The second document is the Biennial Budget and Capital Improvement Plan 2016-2018.

On January 28, 2016, the City Council held a work session with staff to review the current budget and discuss the priorities for the next two year budget cycle. Information discussed at the work session has been incorporated into the Five-Year Forecast.

The Five-Year Forecast document is broken into three major sections. These include (1) the Development Forecast, (2) the Economic and Financial Forecast, and (3) the Strategic Plan. The Development Forecast contains an overview of area-wide development trends, analysis of key local indicators and a forecast for new development in Newark. The Economic and Financial Forecast contains an overview of national, state and local economic trends, expenditure and revenue budget projections for the next five years and an overview of significant budget issues. The Strategic Plan section contains an outline of the two-year budget process and a summary of the City's Strategic Plan which include the Critical Issues, Strategies and Action Items.

#### **Attachment**

**Action** – No action is required on this item. The adoption of the Five-Year Forecast will be scheduled for a future meeting.

#### **F.5 Update on the 2016-2018 Capital Improvement Plan – from Public Works Director Fajeau. (INFORMATIONAL ONLY)**

**Background/Discussion** – On February 11, 2016, the City Council conducted a study session for the upcoming Capital Improvement Plan (CIP) as part of the 2016-2018 Biennial Budget review process. During this study session staff presented an overview of the CIP development process, recommendations for modifications to the project selection methodology, a summary of the City's primary funding sources, and a list of projects recommended for funding. This item is intended as an interim update to the CIP in advance of the next budget work session scheduled for May 19, 2016.

As noted during the February study session, staff evaluated the projects submitted during the initial call for projects and established a list of recommended projects to be funded based on a revised selection methodology that includes new project prioritization criteria. This new criteria is in addition to consideration of projects based on established critical issues, available funding sources, and staffing and maintenance impacts. There are three proposed priority levels, defined as follows:

1. Priority Level 1. Priority Level 1 projects are considered mandatory. These projects are of the highest priority and must be completed for one of the following reasons:
  - A. Satisfy a Legal or Regulatory Requirement
  - B. Address a Critical Safety Need
  - C. Preserve Existing Public Assets/Infrastructure
  
2. Priority Level 2. Priority Level 2 projects are considered necessary and include the following categories:
  - A. City Council Consensus Priority
  - B. Matching Requirements for Outside Funding
  - C. Necessary Service Level Increase
  - D. Feasibility Studies and Master Plans
  - E. Final Phase of a Project



3. Priority Level 3. Priority Level 3 projects are desirable, but do not meet Level 1 or Level 2 criteria and include the following:

- A. Aesthetic Improvements
- B. All other projects

The City’s primary funding source categories include Capital Funds, Gas Tax Funds, Outside Grants, and Local Fees. Capital Funds are unrestricted local funds that are controlled by the City and originate from surpluses in the City’s operating budget. Capital funds can be used for any type of project. With budget transfers and project reimbursement funds, staff is projecting a Capital Fund starting balance of \$7,600,000 on July 1, 2016. The Gas Tax category of funds includes State Highway Users Tax funds and direct distributions of Measure B, Measure BB, and Measure F (Vehicle Registration Fee) funds through the Alameda County Transportation Commission. This funding is used only for maintenance and improvements within the public right-of-way. Staff is anticipating approximately \$1,730,000 in available gas tax funding in 2016-2017 and \$1,830,000 in 2017-2018. The City also applies for outside grant funding from a variety of sources on a regular basis and has several local fee fund sources available for certain types of projects.

As part of the call for projects for the 2016-2018 CIP, a total of 65 proposed projects were submitted for a total cost of about \$86,000,000. Based on the revised recommended project prioritization criteria and available funding, staff recommended during the February study session that a total of 58 projects be funded at a total cost of just over \$6,000,000.

A majority of the recommended projects were submitted by the Public Works Department and include on-going projects to provide a minimum level of investment for pavement, sidewalk, street tree, buildings, and park maintenance. These projects are necessary to ensure continued preservation of the City’s assets and represent 20 total projects and approximately \$2,100,000 over each of the next two years.

In addition to the on-going maintenance projects, staff recommended seven (7) other projects deemed as Priority Level 1 to satisfy legal/regulatory, safety, or asset preservation needs, as follows:

<u>Additional Priority Level 1 Projects</u>	<u>Estimated Cost</u>
1. Silliman Center Pool Air Handler #1 Replacement	\$ 250,000
2. Silliman Center Light Control Board	\$ 50,000
3. Silliman Center Phase I HVAC Unit Replacements	\$ 275,000
4. Citywide HVAC Replacements	\$ 150,000
5. Silliman Center Pool Heater (3) Replacements	\$ 120,000
6. Citywide Speed Survey	\$ 45,000
7. Email Message Archiving	\$ 15,000

During the February study session, staff also recommended a total of eleven (11) Priority Level 2 projects for funding. Among these projects was a recommendation to fund the Citywide Park Master Plan in 2016-2017. The City’s existing individual park master plans

are outdated and there is significant interest from the community on a variety of unfunded park projects from the current 2014-2016 CIP. Citing the need for a comprehensive planning process to identify, assess, prioritize all of the recreational needs of the community, and to help guide future investment, the City Council directed staff to begin this master plan process immediately. Staff has since reviewed several Requests for Qualifications and is scheduled to recommend an award of an agreement to the most qualified firm at an upcoming City Council meeting. This would require a budget amendment for the current fiscal year and would allow for removal of the Citywide Parks Master Plan from the 2016-2018 CIP. The revised recommended list for Priority Level 2 projects would therefore be as follows:

<u>Additional Priority Level 1 Projects</u>	<u>Estimated Cost</u>
1. Old Town Priority Development Area Specific Plan & Development Strategy	\$ 160,000
2. Silliman Center (II) Automatic Doors	\$ 25,000
3. Lakeshore Park Landscape Restoration	\$ 255,000
4. Patrol Annex Work Station Upgrades	\$ 50,000
5. Large Computer Monitors for Plan Review	\$ 6,000
6. New Vehicles for Building (2) and Engineering (1)	\$ 90,000
7. Trailer for Large Riding Mower	\$ 15,000
8. Silliman Center (II) Variable Frequency Drive Unit	\$ 45,000
9. Slit-Seeder Tractor Implement	\$ 20,000
10. Lawn Aerator Tractor Implement	\$ 14,000

With this revision, there are 57 recommended projects for the 2016-2018 CIP, at a total cost of approximately \$5,750,000.

The remaining major steps for the 2016-2018 Capital Improvement Plan include completion of the draft CIP document in April, Planning Commission review for conformance with the General Plan in early May, a City Council Biennial Budget and CIP Study Session in May, and recommended City Council approval of the Biennial Budget and CIP in June.

**Action** – This item is informational only.

**F.6 Approval of specifications, acceptance of proposal and award of contract to SWA Services Group, Inc., and amendment to the 2014-2016 Biennial Budget and Capital Improvement Plan for Fiscal Year 2015-2016 for Janitorial Services to City Buildings – from Maintenance Supervisor Connolly. (MOTION)(RESOLUTIONS-2)**

**Background/Discussion** – The City’s current janitorial services contract expires on April 30, 2016. In response to a release of a Request for Proposals (RFP) for janitorial services to City buildings, a total of four (4) proposals were received on March 17, 2016. The prescribed scope of work requests services similar to the current janitorial contract, with an expectation of a higher level of performance. The proposals each included an itemized breakdown of hours and cost to clean and service City buildings.

Out of the four responses to the RFP, two finalists, Nova Commercial Group, Inc. (Nova) and SWA Services Group, Inc. (SWA), best met established criteria and were selected to be interviewed based on their respective proposals. The base bid, periodicals (or specialty cleaning) estimate, and total estimate were as follows for these two finalists:

Company	Base Bid	Periodicals	Total
Nova Commercial Group, Inc.	\$259,963.44	\$24,888.20	\$284,851.64
SWA Services Group, Inc.	\$293,382.65	\$31,090.37	\$324,473.02

Below are the historical and current contractual pricing for the base bid and periodical cleaning over the last nine years:

- 2007 – 2010      \$361,624 per year
- 2010 – 2013      \$275,826 per year
- 2013 – 2016      \$274,205 per year

In 2010 due to recessionary cutbacks, the City reduced janitorial services at all locations. This included less frequent cleaning, performance of only baseline periodicals, and implementation of a significantly reduced level of service to meet budgetary restrictions.

Currently, staff is finding that the reduced service level is not in line with the level of service required by our patrons. While pricing is a strong consideration, there are other factors that must be evaluated in the selection of the best service provider for the City. The total service hours, proposed methodology, quality control program, experience of staff, experience of management team, financial stability of company, quality of referenced work, and quality of equipment, tools, and uniforms, are all key factors in the selection process.

SWA prepared a more comprehensive proposal and presentation on how they would improve the base level of service to City buildings by increasing overall service hours, providing a higher level of quality control, and utilizing newer and more efficient equipment. In addition, SWA has a more comprehensive safety program for employees and a log in system to ensure tasks are completed nightly.

Staff performed site visits to facilities currently serviced by the two finalists. Overall, staff found that the facilities serviced by SWA were more in line with our anticipated level of service and the City's future needs. Currently SWA holds contracts for several similar accounts including the City of Mountain View, YMCA of Silicon Valley, and Bay Area Air Quality Management District.

After the interview process, staff recommends SWA Services Group, Inc., be awarded the contract for Janitorial Services. The 2014-2016 Biennial Budget and Capital Improvement Plan does not include sufficient funds for the remaining two months of the 2015-2016 fiscal year. Staff is recommending a \$10,000 budget amendment for janitorial services.

#### **Attachment**

**Action** - It is recommended that the City Council, by motion, approve the specifications, and by resolutions: (1) accept the proposal and award the contract to SWA Services

Group, Inc., and (2) amend the 2014-2016 Biennial Budget and Capital Improvement Plan for Fiscal Year 2015-2016 for janitorial services to City buildings.

**G. CITY ATTORNEY REPORTS**

**G.1 Claim of Steve Barrett – from City Clerk Harrington. (MOTION)**

**Background/Discussion** – On March 10, 2016, the City received a claim from Steve Barrett in the amount of \$4,759 alleging damage to his car when a City tree branch fell on it.

The claim and all relevant information were forwarded to ABAG Plan, the City’s insurance administrator, who recommends that it be denied.

**Attachment** – None

**Action** - It is recommended that the City Council, by motion, deny the claim and authorize staff to inform the claimant of such denial.

**H. ECONOMIC DEVELOPMENT CORPORATION**

**I. CITY COUNCIL MATTERS**

**J.1 Reappointing Senior Citizen Standing Advisory Committee members - from Mayor Nagy. (RESOLUTION)**

**Background/Discussion** – Five of the Newark Senior Citizen Standing Advisory Committee (Committee) members have terms that expire in April. Committee members Faye Hall, Rick Arellano, Sandra Arellano, Elwood Ballard, and Dolores Powell have each submitted a letter requesting reappointment for a two year term.

**Attachment**

**Action** - It is recommended that the City Council, by resolution, reappoint Faye Hall, Rick Arellano, Sandra Arellano, Elwood Ballard, and Dolores Powell to the Senior Citizen Standing Advisory Committee.

**J. CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**

**K. ORAL COMMUNICATIONS**

**L. APPROPRIATIONS**

**Approval of Audited Demands for the City Council meeting of April 14, 2016. (MOTION)**

**M. CLOSED SESSION**

**N. ADJOURNMENT**

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and at the City Clerk's Office located at 37101 Newark Boulevard, 5<sup>th</sup> Floor, during normal business hours. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

For those persons requiring hearing assistance, please make your request to the City Clerk two days prior to the meeting.